

CITY OF MARTENSVILLE
REGULAR COUNCIL MEETING 11-2026
TUESDAY JUNE 16, 2026
MINUTES

PRESENT: Mayor Kent Muench, Deputy Mayor Tracy Cocks, Councillors Brad Blixt, Katharine Carter, Darren MacDonald, Krista McCann, Spencer Nikkel, City Manager Tanya Garost, Director of Corporate Services Leah Bloomquist, Director of Infrastructure and Operations Matt Gruza, Director of Recreation and Planning Roxane Melnyk (5:22 PM), Fire Chief Dean Brooman, Planning Manager Bonnie Gorelitza, Economic Development Manager Dillon Shewchuk

REGRETS:

LOCATION: Council Chambers – City Hall & ZOOM

RECORDING SECRETARY: City Clerk Carla Budnick

CALL TO ORDER: Mayor Muench, called the meeting to order at 5:00 P.M.

RES: #137/06162026 (Cocks/McCann)

AGENDA

“That we adopt the agenda dated June 16, 2026.”

CARRIED

Mayor Muench noted that there was a request to add the letter from Ministry of Highways to Correspondence. All of Council agreed.

RES: #138/06162026 (Cocks/Carter)

MINUTES – JUNE 2, 2026

“That we accept the minutes of the Regular Council Meeting No. 10-2026 dated June 2, 2026.”

CARRIED

RES: #139/06162026 (Blixt/MacDonald)

MINUTES – JUNE 9, 2026

“That we accept the minutes of the Committee of the Whole Meeting dated June 9, 2026.”

CARRIED

RES: #140/06162026 (MacDonald/McCann)

PUBLIC HEARING

“That we recess the Regular Council Meeting to hold a Public Hearing for Bylaw 7-2026, being a bylaw for Development Charges at 5:01 P.M.”

CARRIED

There was no one present or online to speak to the Bylaw and no written submissions were received.

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RES: #141/06162026 (Nikkel/McCann)

RESUME REGULAR COUNCIL MEETING

“That we resume the June 16, 2026, Regular Council Meeting at 5:02 P.M.”

CARRIED

7. PRESENTATIONS

a) Auditors – BDO

Audit Partner, Landon Grubb with BDO Canada LLP was in attendance to highlight and explain key points which were relevant to the audit of City of Martinsville consolidated financial statements for the year ended December 31, 2025.

RES: #142/06162026 (McCann/MacDonald)

CORRESPONDENCE

“That we acknowledge and file the Correspondence List, as attached hereto and forming part of these minutes.”

CARRIED

RES: #143/06162026 (Cocks/MacDonald)

MARTENSVILLE ACCESSIBILITY ADVISORY COMMITTEE - MINUTES

“That we accept the Martinsville Accessibility Advisory Committee minutes.”

CARRIED

RES: #144/06162026 (Carter/Cocks)

DISCRETIONARY USE – PARCEL BB LAKE VISTA

That Council approve the Discretionary Use application for a Dwelling Group at 1051 Main Street, legally described as Parcel BB, Plan 102202984, subject to the following conditions.

- 1. An emergency access point shall be installed and maintained between the subject property and through Parcel S to Main Street. The landowner of Parcel S shall maintain this emergency access route to the satisfaction of the City, both before and after development of Parcel S.**
- 2. The applicant obtains a building permit and all other relevant permits and licenses; and**
- 3. That any drawings, plans, or uses submitted for the construction, occupancy, or use of the site substantially follow the plans approved by Council in support of this Discretionary Use Application; and**
- 4. If the final drawings, plans, or uses are not in substantial accordance with the approved application, or in the future, the applicant proposes a change from what was approved, the applicant must apply to Council for approval of the proposed change to the Discretionary Use Application.**

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RES: #145/06162026 (McCann/Cocks)

2025 OPERATING SURPLUS TRANSFERS

“That Council approve the transfer of 2025 Operating Surplus as follows:

- \$20,000 to the Legal & Insurance Reserve**
- \$108,400 to the Road Maintenance Services Reserve**
- \$187,500 to the Fire Reserve**
- \$390,138 to the Utility Contingency Reserve**
- \$407,524 to the Municipal Operations Contingency Reserve.”**

CARRIED

RES: #146/06162026 (Cocks/MacDonald)

2025 AUDITED FINANCIAL STATEMENTS

“That Council approve the 2025 Audited Financial Statements as attached here to and forming parts of these minutes.”

CARRIED

RES: #147/06162026 (McCann/Nikkel)

2025 PUBLIC ACCOUNTS

“That Council approve the 2025 Public Accounts as attached here to and forming parts of these minutes.”

CARRIED

RES: #148/06162026 (MacDonald/Carter)

OUT OF SCOPE PERSONNEL POLICY

“That Out-of-Scope Personnel Policy 50/95 be rescinded and; that Out-of-Scope Personnel Policy 122/26 be approved.”

CARRIED

RES: #149/06162026 (Blixt/Cocks)

FIRE SERVICES CONTRACT EXTENSION

“That a 90-day extension of the Fire Services Contract with the RM of Corman Park from June 30, 2026, to September 30, 2026, be approved.”

CARRIED

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RES: #150/06162026 (Carter/MacDonald)

BYLAW 7-2026 (SECOND READING)

“That Bylaw 7-2026 being a Development Charges Bylaw be read for the second time.”

CARRIED

RES: #151/06162026 (MacDonald/Cocks)

BYLAW 7-2026 (THIRD & FINAL READING)

“That Bylaw 7-2026 being a Development Charges Bylaw be read for the third and final time.”

CARRIED

RES: #152/06162026 (MacDonald/Carter)

BYLAW 12-2026 (FIRST READING)

“That Bylaw No. 12-2026, being a zoning bylaw amendment, be read for the first time.”

CARRIED

12. REPORTS FROM ADMINISTRATION

a) Director of Recreation & Planning

A report was provided.

b) Director of Infrastructure & Operations

A report was provided.

c) Planning Manager

A report was provided.

d) Economic Development Manager

A report was provided.

e) Fire Chief

A report was provided.

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f) Housing Authority

Local housing authorities such as the Martensville Housing Authority are non-profit agencies that deliver housing programs and services on behalf of Saskatchewan Housing Corporation (SHC). The local authorities are responsible for local administration and delivery of those programs. Housing authorities are governed by volunteer board of directors appointed by the Minister responsible for SHC. Housing authority boards are responsible for overseeing the delivery of SHC programs, employing and evaluating housing authority managers, approving budgets and operational plans, maintaining housing assets, and reviewing contracts.

City Council discussed their role within the Housing Authority and would like Administration to send a letter to the Housing Authority inviting them to a future Council Meeting to discuss upcoming projects moving forward.

RES: #137/06162026 (Cocks/McCann)

ADJOURN

“That we adjourn this meeting at 6:02 P.M.”

CARRIED

MAYOR

CITY CLERK