

CITY OF MARTENSVILLE
REGULAR COUNCIL MEETING 9-2026
TUESDAY MAY 19, 2026
MINUTES

PRESENT: Mayor Kent Muench, Deputy Mayor Tracy Cocks, Councillors Brad Blixt, Katharine Carter, Darren MacDonald, Krista McCann, Spencer Nikkel, Director of Infrastructure and Operations Matt Gruza, Director of Recreation and Planning Roxane Melnyk, Fire Chief Dean Brooman, Planning Manager Bonnie Gorelitza, Economic Development Manager Dillon Shewchuk

REGRETS: City Manager Tanya Garost, Director of Corporate Services Leah Bloomquist

LOCATION: Council Chambers – City Hall & ZOOM

RECORDING SECRETARY: City Clerk Carla Budnick

CALL TO ORDER: Mayor Muench, called the meeting to order at 5:00 P.M.

RES: #108/05192026 (Blixt/MacDonald)

AGENDA

“That we adopt the agenda dated May 19, 2026.”

CARRIED

RES: #109/05192026 (MacDonald/McCann)

MINUTES – MAY 5, 2026

“That we accept the minutes of the Regular Council Meeting No. 8-2026 dated May 5, 2026.”

CARRIED

RES: #110/05192026 (Carter/Cocks)

MINUTES – MAY 12, 2026

“That we accept the minutes of the Committee of the Whole Meeting dated May 12, 2026.”

CARRIED

RES: #111/05192026 (MacDonald/McCann)

CCBF APPLICATION

“That Council approve the submission of the 2026 Canada Community-Building Fund (CCBF) Infrastructure application for Centennial Drive North Upgrades (Phase 1), with a total requested funding of \$1,341,800.00.”

CARRIED

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RES: #112/05192026 (MacDonald/Cocks)

PAYMENT IN LIEU OF PARKING

“That Council approve the Payment in Lieu of Required Off-Street Parking Agreement for 101 Centennial Drive South to permit a reduction of two required parking stalls through payment in lieu in accordance with Section 4.10.2 of the Martensville Zoning Bylaw and authorize the payment in lieu agreement to be signed by the City Manager.”

CARRIED

RES: #113/05192026 (Cocks/McCann)

CAPITAL BUDGET REALLOCATION OF FUNDS

“That Council reallocate \$23,000 from the carry-over of the 2025 Capital Budget to fund flooring upgrades at the Martensville Athletic Pavilion and the Heritage Centre.”

CARRIED

RES: #114/05192026 (Cocks/Nikkel)

JOINT WATER WASTEWATER PROJECT

“That Council award the contract for the water and wastewater pipelines between the City of Martensville and the City of Saskatoon’s biosolids handling facility to Marathon Underground Constructors Corp., as recommended by Catterall and Wright in the attached letter forming part of these minutes.”

CARRIED

RES: #115/05192026 (Carter/Cocks)

BYLAW 7-2026 (FIRST READING)

“That Bylaw No.7-2026, being a Development Charges Bylaw, be read for the first time.”

CARRIED

RES: #116/05192026 (Blixt/Cocks)

BYLAW 9-2026 (FIRST READING)

“That Bylaw No.9-2026, being a Waste Bylaw Amendment, be read for the first time.”

CARRIED

RES: #117/05192026 (Carter/Cocks)

BYLAW 9-2026 (SECOND READING)

“That Bylaw No.9-2026, being a Waste Bylaw Amendment, be read for the second time.”

CARRIED

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RES: #118/05192026 (McCann/MacDonald)

BYLAW 9-2026 (THREE READINGS)

“That we give Bylaw No.9-2026 three readings at this meeting.”

CARRIED UNANIMOUSLY

RES: #119/05192026 (Cocks/Nikkel)

BYLAW 9-2026 (THIRD & FINAL READING)

“That Bylaw No.9-2026, being a Waste Bylaw Amendment, be read for the third and final time.”

CARRIED

RES: #120/05192026 (Cocks/MacDonald)

BYLAW 10-2026 (FIRST READING)

“That Bylaw No. 10-2026, being a Rates & Fees Bylaw Amendment, be read for the first time.”

CARRIED

RES: #121/05192026 (McCann/MacDonald)

BYLAW 10-2026 (SECOND READING)

“That Bylaw No. 10-2026, being a Rates & Fees Bylaw Amendment, be read for the second time.”

CARRIED

RES: #122/05192026 (Blixt/Cocks)

BYLAW 10-2026 (THREE READINGS)

“That we give Bylaw 10-2026 three readings at this meeting.”

CARRIED UNANIMOUSLY

RES: #123/05192026 (Nikkel/Cocks)

BYLAW 10-2026 (THIRD & FINAL READING)

“That Bylaw 10-2026, being a Rates & Fees Bylaw Amendment, be read for the third and final time.”

CARRIED

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12. REPORTS FROM ADMINISTRATION

a) Report from Recreation & Planning.

A report was provided.

b) Report from Infrastructure & Operations

A report was provided.

c) Report from Planning

A report was provided.

d) Report from Economic Development

A report was provided.

RES: #124/05192026 (Cocks/MacDonald)

IN-CAMERA

“WHEREAS section 94(4) of *The Cities Act* states that Council may meet in meetings closed to the Public for the purpose of long-range or strategic planning; THEREFORE, BE IT RESOLVED that Council go in-camera for long range planning at 5:26 P.M.”

CARRIED

PRESENT: Mayor Kent Muench, Deputy Mayor Tracy Cocks, Councillors Brad Blixt, Katharine Carter, Darren MacDonald, Krista McCann, Spencer Nikkel, Director of Infrastructure and Operations Matt Gruza, Director of Recreation and Planning Roxane Melnyk, Fire Chief Dean Brooman, Economic Development Manager Dillon Shewchuk

In-Camera

a) “Road Construction” as per *The Cities Act* 94(4) Long Range Planning.

b) “Water & Wastewater” as per *The Cities Act* 94(4) Long Range Planning.

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RES: #125/05192026 (MacDonald/McCann)

RESUME REGULAR COUNCIL MEETING

“That we resume the May 19, 2026, Regular Council Meeting at 6:26 P.M.”

CARRIED

RES: #126/05192026 (Cocks/Blixt)

ADJOURN

“That we adjourn this meeting at 6:27 P.M.”

CARRIED

MAYOR

CITY CLERK



REPORT TO COUNCIL

- ☐ INFORMATION
- ☐ DIRECTION
- ☒ DECISION
- ☐ IN-CAMERA

INFORMATION

PREPARED BY:	Matt Gruza	MEETING DATE:	May 19, 2026
DEPARTMENT:	Infrastructure and Operations	MEETING TYPE:	Council
REVIEWED BY:	City Manager - TG		
TITLE:	Joint Water and Wastewater Pipeline Contract		
DESCRIPTION:	A report recommending the awarding of the contract for the water and wastewater pipeline construction between Martensville and Saskatoon		

RECOMMENDATION

That Council award the contract for the water and wastewater pipelines between the City of Martensville and the City of Saskatoon's biosolids handling facility to Marathon Underground Constructors Corp., as recommended by Catterall and Wright in the attached letter.

EXECUTIVE SUMMARY

After a lengthy design process, the City of Martensville is ready to award the contract for a water and wastewater connection between the City of Martensville and the City of Saskatoon's biosolids handling facility.

The tender received three (3) bids from qualified contractors and the recommendation is to award to Marathon Underground Constructors Corp. with the lowest price of \$17,777,026.80 (including PST) and highest average score.

BACKGROUND

The City of Martensville has been working with our consultants, Catterall and Wright, and the City of Saskatoon on a new water and wastewater connection between the City of Martensville and the City of Saskatoon's biosolids handling facility. Following a lengthy design process, the pipeline portion of this project has been tendered. The tendering process included an RFQ (Request for Qualifications) process followed by a final tendering of pre-qualified firms.

The bids were evaluated by two reviewers from Catterall and Wright, and two reviewers from the City of Martensville. The criteria that the bids were evaluated on included: price, schedule, and previous experience. All of the reviews were combined to create the average score for each bid.

Three bids were received, and the lowest price and highest average score went to Marathon Underground Constructors Corp. with a bid price of \$17,777,026.80 (including PST). Catterall and Wright have provided a summary of the bid results which recommends awarding the contract to Marathon Underground Constructors Corp.

Detailed design continues on the lagoon upgrades and lift station portion of this project. Those items will be tendered in separate contracts once the engineering is finalized.

APPLICABLE LEGISLATION, BYLAWS OR POLICIES

Awarding of contracts is covered in *Purchasing Policy 11/92 – Section 14 Awarding Contracts*. One of the clauses in this section states:

14.3 The City Manager, for any reason, refers the award of the contract to City Council.

Given the significant value of this contract and importance to the water and wastewater services within the City of Martensville, the City Manager has referred the award of this contract to City Council for consideration.

FINANCIAL IMPLICATIONS

☐ None ☒ Budget Previously Approved ☐ Other (see below)

The 2026 capital budget allocated \$30,000,000 to the water and wastewater connection project. Of this capital budget cost, \$12,087,200 is funded by the federal and provincial contributions of the grant. Applying this against the pipeline construction cost of \$17,777,026.80 leaves \$5,689,826.80 which will need to be funded from a combination of borrowing and reserves. Once a project disbursement schedule is identified, and funding schedule is established and update will be presented to Council.

The remaining capital budget (\$12,222,973.20) is required for Martensville's portion of the Saskatoon pipe project, a portion of a lift station at the North 40, Martensville lagoon upgrades and remaining engineering.

STRATEGIC PRIORITY

This project aligns with the strategic priority to ensure infrastructure capacity keeps pace with growth and is identified under the actions – to complete water & wastewater connection to Saskatoon.

COMMUNICATION

A communication plan is being developed and will be shared publicly once a pre-construction meeting has been held and construction details have been determined.

As the majority of this project is located in the RM of Corman Park, City Administration will schedule a meeting with RM Administration to plan and coordinate communication.

ALTERNATE RECOMMENDATION

That the contract not be awarded to Marathon Underground Constructors Corp. and the tender cancelled. Future direction for the project to connect to Saskatoon for water and wastewater would require discussion.

LISTS OF ATTACHMENTS

Catterall and Wright Letter – Bid Results

May 14, 2026

City of Martensville
P.O. Box 970
Martensville, SK S0K 2T0

via email:

Attention: Matt Gruza, Director of Infrastructure and Operations
Usman Ahmad, Infrastructure and Utilities Manager

RE: JOINT WATER & WASTEWATER

Enclosed are bids for the above referenced project received and opened by our office on May 7, 2026. The following is a summary of the bids, with corrections. Bid prices exclude GST and PST:

Rank #	Contractor	Bid Price	On Site Start Date	Total Score /100%
1	Marathon Underground Constructors Corp.	\$16,770,780.00	4 Weeks after Award	92.6%
2	Hamm Construction Ltd.	\$19,899,961.79	5 Weeks after Award	88.1%
3	Kelsey Pipelines Ltd.	\$18,173,250.00	1 Week after Award	85.6%

We provide the following comments for your consideration in Contractor selection:

- All three bidders were approved following the Request for Qualification (RFQ) process completed in January, 2026.
- Firma Contracting Inc. and Robert B Somerville Co. Ltd. were invited to bid following the RFQ process, however they did not submit a bid on the project.
- All bidders were compliant within the bidding requirements.

The Previous Corporate Experience evaluation included four independent reviewers, two from Catterall & Wright and two from the City of Martensville. The reviewers evaluated the submissions according to the evaluation criteria. All contractors were graded individually, and the average score from all reviewers was determined and applied to the contractor's score for this section.s



Based on the evaluation criteria developed alongside the City of Martinsville and described in the project specifications, we recommend the contract be awarded to Marathon Underground Constructors Corp. for their bid price of \$16,770,780.00. Based on the evaluation process, including the RFQ, we believe Marathon Underground is capable of performing the work. We recommend that the City budget an additional 15% of the contract price as construction contingency.

The City of Martinsville has 30 days from May 7, 2026, to award this contract. Upon your advisement, we will notify the successful bidder and prepare contract documents for signature.

Yours truly,

Catterall & Wright

Per:

A handwritten signature in black ink, appearing to read 'Chad Carruthers', written over a horizontal line.

Chad Carruthers, P.Tech.

encl.