

CITY OF MARTENSVILLE
REGULAR COUNCIL MEETING 3-2017
TUESDAY – MARCH 7, 2017
AGENDA

1. CALL TO ORDER: Meeting called to order at 5:00 P.M.
ADOPT AGENDA: Adopt agenda dated March 7, 2017
2. MINUTES:
 - A) REGULAR COUNCIL MEETING NO. 2-2017 February 21, 2017
3. DELEGATIONS 5:05 PM
PUBLIC HEARINGS:
4. CORRESPONDENCE: Acknowledge List of Correspondence to Council.
5. COMMITTEE REPORTS: Accept Committee Reports and Recommendations
 - A) COMMITTEE OF THE WHOLE:
 - B) RCMP REPORT TO COUNCIL:
 - C) CITY MANAGERS REPORT:
6. FINANCE:
 - A) EXPENDITURE APPROPRIATION: Approve Expenditure Appropriation No. 3-2017
 - B) BANK RECONCILIATION:
7. MOTIONS:
 - A) 2017 Library Board
Council will be asked: to approve the 2017 Library Board
 - B) 2017 Board of Revisions, Development Appeals Board, and other municipal board services.
Council will be asked: to approve the 2017 appointees
8. BYLAWS: -
 - A) Bylaw 2-2017 – Zoning Bylaw Amendment (first reading)
9. DISCUSSION ITEMS:
10. IN-CAMERA ITEMS:
 - A) RCMP
 - B) Ministry of Highways
11. ADJOURNMENT:
 - A) NOTICES & MOTIONS: Council members raise notice of issues or bring motions to the floor.
 - B) ADJOURN:

CITY OF MARTENSVILLE
REGULAR COUNCIL MEETING 2-2017
TUESDAY FEBRUARY 21, 2017
MINUTES

PRESENT: Mayor Kent Muench, and Councillors Darren MacDonald, Bob Blackwell, Mike Cox, Deb McGuire, Director of Infrastructure & Planning Joe Doxey, Community Economic Development Manager Dillon Shewchuk, Director of Recreation & Community Service Dave Bosch, Director of Corporate Services Leah Sullivan,

REGRETS: Deputy Mayor Tyson Chillog, Councillor Jamie Martens, City Manager Scott Blevins

LOCATION: Council Chambers, City Hall

RECORDING SECRETARY: City Clerk Carla Budnick,

CALL TO ORDER: Mayor Kent Muench called the meeting to order at 5:00 P.M.

RES: #15/02212017 (MacDonald/McGuire)

AGENDA

“That we adopt the agenda dated February 21, 2017”

CARRIED

RES: #16/02212017 (Cox/MacDonald)

MINUTES – JANUARY 17, 2017

“That we accept the minutes of the Regular Council Meeting No. 1-2017 dated January 17, 2017.”

CARRIED

RES: #17/02212017 (Blackwell/McGuire)

CORRESPONDENCE

“That we acknowledge and file the Correspondence List, as attached hereto and forming part of these minutes.”

CARRIED

RES: #18/02212017 (Blackwell/Cox)

COMMITTEE OF THE WHOLE – FEBRUARY 14, 2017

“That we accept the Committee of the Whole minutes dated February 14, 2017.”

CARRIED

RES: #19/02212017 (Blackwell/McGuire)

MANAGERS REPORT

“That we accept the Managers Report dated February 21, 2017”

CARRIED

CITY OF MARTENSVILLE
REGULAR COUNCIL MEETING 2-2017
TUESDAY FEBRUARY 21, 2017
MINUTES

RES: #20/02212017 (Blackwell/Cox)

EXPENDITURE APPROPRIATION

“That we authorize Expenditure Appropriation No. 2-2017, in the amount of \$1,008,064.30 as attached hereto and forming part of the minutes.”

CARRIED

RES: #21/02212017 (McGuire/Cox)

BANK RECONCILIATION

“That we accept the Bank Reconciliation for the month of December, 2016 & January, 2017.”

CARRIED

RES: #22/02212017 (McGuire/Cox)

SMARTHIRE

“That we approve the 2017 subscription to SmartHire Unlimited Assessment Hiring System.”

CARRIED

RES: #23/02212017 (Blackwell/MacDonald)

CREDIT CARD ACCEPTANCE

“That the City of Martensville begin accepting credit cards for payment on all recreation programming and facility rentals effective March 13th, 2017.”

CARRIED

RES: #24/02212017 (/MacDonald/Blackwell)

POLICIES & PROCEDURES #80/11

“That we approved the amendments to policy #80/11 City Supplied Clothing/Personal Protective Equipment.”

CARRIED

RES: #25/02212017 (McGuire/MacDonald)

2017 AQUATIC RATES

“That we approve the proposed 2017 Aquatic Rates, as attached hereto and forming part of these minutes .”

CARRIED

CITY OF MARTENSVILLE
REGULAR COUNCIL MEETING 2-2017
TUESDAY FEBRUARY 21, 2017
MINUTES

RES: #26/02212017 (Cox/MacDonald)

PUMP TRACK CONCEPT DESIGN

“That we approve New Line Skate Park to prepare a conceptual design for a pump track in the amount of \$7,000 plus GST.”

CARRIED

RES: #27/02212017 (MacDonald/Cox)

WESTERN CANADA AAA CHAMPIONSHIP BANTAM SPONSORSHIP

“That we approve a \$500 Banquet Sponsorship for the upcoming Western Canada Bantam AAA Championships being held March 30 – April 2, 2017.”

DEFEATED

RES: #28/02212017 (MacDonald/Blackwell)

SPEEDY COLLISION SPONSORSHIP

“That the City of Martensville cover the cost of the bussing of all students to and from the “Safe Driving for the Next Generation” workshop being held on March 17, 2017 in the amount of \$300.00, and further that, Dillon Shewchuk negotiate appropriate recognition for the City of Martensville as a Corporate Sponsor.”

CARRIED

RES: #29/02212017 (McGuire/Cox)

LOW E CEILING

“That Council approve the allocation of \$25,000 in the 2017 Capital Budget for the installation of the Low E Ceiling at the Sports Centre.”

CARRIED

RES: #30/02212017 (Blackwell/Cox)

BYLAW NO. 1-2017 (FIRST READING):

“That Bylaw 1-2017, being a Snow Management Bylaw, be read for the first time”

CARRIED

RES: #31/02212017 (McGuire/Cox)

BYLAW NO. 1-2017 (SECOND READING):

“That Bylaw 1-2017 be read for the second time”

CARRIED

CITY OF MARTENSVILLE
REGULAR COUNCIL MEETING 2-2017
TUESDAY FEBRUARY 21, 2017
MINUTES

RES: #32/02212017 (Blackwell/MacDonald)

BYLAW NO. 1-2017 (THREE READINGS):

“That we give Bylaw 1-2017, three readings at this meeting.”

CARRIED UNANIMOUSLY

RES: #33/02212017 (Blackwell/McGuire)

BYLAW NO. 1-2017 (THIRD & FINAL READING):

“That Bylaw 1-2017, being a Snow Management Bylaw, be read for a third and final time.”

CARRIED

9. DISCUSSION ITEMS

A) RFD – Street Town Houses

Director of Infrastructure and Planning gave a review of the proposed changes to the Zoning Bylaw in regards to Street Town Houses. Items being addressed are the definition of a street townhouse, the number of primary buildings being allowed on a site and finally amending the landscaping requirements. City Council had no concerns. The bylaw will come to the next regular council meeting for first reading.

RES: #34/02212017 (McGuire/Cox)

IN-CAMERA

“That Council go in-camera at 5:53 P.M.”

CARRIED

IN CAMERA

- A) Health Facilities**
- B) RCMP**
- C) Recreation and Parks Master Plan**

RES: #35/02212017 (McGuire/MacDonald)

RESUME REGULAR COUNCIL MEETING

“That we resume the February 21, 2017 Regular Council Meeting at 7:30 P.M.”

CARRIED

CITY OF MARTENSVILLE
REGULAR COUNCIL MEETING 2-2017
TUESDAY FEBRUARY 21, 2017
MINUTES

RES: #36/02212017 (MacDonald/Cox)

ADJOURN

“That we adjourn this meeting at 7:31 P.M.”

CARRIED

MAYOR

CITY CLERK

**CITY OF MARTENSVILLE
REGULAR COUNCIL MEETING 3-2017
TUESDAY MARCH 7, 2017**

INCOMING - CORRESPONDENCE

DATE	COMPANY	ITEM
February 13, 2017	South Saskatchewan River Watershed Stewards	Membership

OUTGOING - CORRESPONDENCE

RECEIVED
FEB 17 2017
CITY OF MARTENSVILLE

RECEIVED
FEB 17 2017
CITY OF MARTENSVILLE

February 13, 2017



South Saskatchewan River
Watershed Stewards

CARBON COPIED FEB 17 2017

Canal
Directors

COUNCIL CORRESP. cya

Dear Valued SSRWSI Member,

The South Saskatchewan River Watershed Stewards Inc. (SSRWSI) would like to thank you for your valuable support as one of our members. Your contribution to our organization has made it possible for us to continue our mission to ensure safe, sustainable water supplies for the economic, social and environmental wellbeing of current and future generations here in the South Saskatchewan River Watershed.

Since our inception in 2007, we have worked diligently to address many of the objectives listed in the Source Water Protection Plan for the South Saskatchewan River. We currently have a number of important programs and initiatives underway, including: improving the quality and monitoring of water in the South Saskatchewan River, protecting fish and wetland habitats, providing financial support to agricultural producers through the Agri-Environmental Group Farm Plans and increasing awareness watershed protection through our education programs.

Here is how you benefit from being a member of the South Saskatchewan River Watershed Stewards:

- Generate Funding:** Increase access to programs that can bring more funding dollars to your community. For example, SSRWSI Agri-Environmental Group Plan (AEGP) offers cost-shared funding to agricultural producers who wish to enact Beneficial Management Practices (BMP) on their farms.
- Get Connected:** Access information on issues of importance to source water protection, through newsletters, emails, the SSRWSI Website, conferences, workshops, field days and networking events.
- Increase Visibility:** Get promotion and recognition for your stewardship activities. You will be listed in our newsletter, informational brochures, and on the SSRWSI website with a link to your website.
- Access Support:** Technical expertise on watershed issues of relevance to your community.
- Create Opportunity:** Bring watershed programs and initiatives to your community. Our programs focus on areas where members are participating
- Enjoy Privileges:** Voting rights, eligibility for nomination to the Board of Directors, representation on committee, and the right to bring forward resolutions to the Board.

99A-2366 Avenue C North
Saskatoon, Saskatchewan
S7L 5X5

Phone: (306) 343-9549
Fax: (306) 343-9548
Email: info@southsaskriverstewards.ca
Web: www.southsaskriverstewards.ca

Voice Your Concerns: Membership provides a forum for the expression of concerns relating to watershed issues. Your opinions and concerns will be represented by SSRWSI during government consultations, source water protection planning activities, water governance and policy making, and when we review legislation and regulations related to water use, protection, or management in Saskatchewan.

Protect Your Water: Water quality and quantity affects everyone. By joining us you will help to increase awareness and encourage a stewardship ethic within our watershed.

We encourage you to visit our website for more information about our projects, download documents from our library, and find helpful tips for watershed initiatives (www.southsaskriverstewards.ca).

We look forward to your continued support and participation in protecting the quality and quantity of our water resource. With your support we will continue to implement key actions and increase initiatives and programs in your watershed.

Sincerely,



Ben Buhler

Chair

South Saskatchewan River Watershed Stewards Inc.

**99A-2366 Avenue C North
Saskatoon, Saskatchewan
S7L 5X5**

**Phone: (306) 343-9549
Fax: (306) 343-9548
Email: info@southsaskriverstewards.ca
Web: www.southsaskriverstewards.ca**



South Saskatchewan River Watershed Stewards

2017 Membership Form

Member Information			
Name:			
Type:	Urban Municipality <input type="checkbox"/>	First Nation <input type="checkbox"/>	
	Rural Municipality <input type="checkbox"/>	Special Interest Group <input type="checkbox"/>	
Address:	Street / Box #		
	Community		
	Postal Code		
Phone Number:		Fax Number:	
Email Address:		Website:	
Contacts			
Primary Contact		Secondary Contact	
Name		Name	
Position		Position	
Phone #		Phone #	
Email:		Email:	

2017 Membership Fees					
Membership Type		Membership Fee	Membership Amount	GST	Total Amount
Urban Municipality	<i>Population >100,000</i>	\$20,000 + GST			
	<i>Population 1,500-100,000</i>	\$1,000 + GST			
	<i>Population 501 – 1,499</i>	\$500 + GST			
	<i>Population 101-500</i>	\$250 + GST			
	<i>Population <100</i>	\$100 + GST			
Rural Municipality		\$750 + GST			
First Nation		\$750 + GST			
Special Interest Group		\$250 + GST			

Cheque enclosed. Date: _____ Signature: _____

Please make cheques payable to: South Saskatchewan River Watershed Stewards Inc.

Address: 99A-2366 Avenue C North
Saskatoon SK S7L 5X5

Phone: (306) 343-9549
Fax: (306)343-9548
Email: info@southsaskriverstewards.ca

www.SouthSaskRiverStewards.ca

CITY OF MARTENSVILLE MOTION FORM

CARRIED _____

LOST _____

CHAIR INITIALS _____

	MAYOR	1	2	3	4	5	6
FOR:							
AGAINST:							

RES: # _____/03072017

_____ / _____
 MOVED BY SECONDED BY

MARTENSVILLE LIBRARY BOARD APPOINTMENTS

“That the following be appointed to the 2017 Martensville Library Board:

Chelsea Choponis
Jasmine Akre
Rachel Loboda
Marla Skomar
Jamie Martens
Syl Serblowski
Terri Brauner
Correne Taves

Chairperson
Vice-Chairperson
Treasurer
Secretary (Librarian: Non-Voting Member)
City Council Representative
Board Member
Board Member
Board Member

CITY OF MARTENSVILLE MOTION FORM

CARRIED _____

LOST _____

CHAIR INITIALS _____

	MAYOR	1	2	3	4	5	6
FOR:							
AGAINST:							

RES: # _____/03072017

_____/_____
MOVED BY / SECONDED BY

LOCAL BOARD OF REVISION/APPOINTMENTS:

“That we appoint Gord Krismer & Associates Ltd. to provide Board of Revision Services, and other Municipal Board Services and further that the following persons be appointed to the Board:

**Clinton Krismer (Chair)
Gord Krismer (Vice Chair)
Jeff Hutton
Charmain Luscombe**

**Reg Skinner
Brian Lynch
Don Van Beselaere**

Secretary: Christina Krismer

***Remuneration:
Annual Retainer Fee \$157.50”***

CITY OF MARTENSVILLE
ZONING BYLAW AMENDMENT
BYLAW NO. #2-2017

A BYLAW OF THE CITY OF MARTENSVILLE TO AMEND BYLAW 1-2015, KNOWN
AS THE ZONING BYLAW.

The Council of the City of Martensville, in the Province of Saskatchewan, enacts to amend Bylaw No. 1-2015 as follows:

1. To remove and replace the following definition in Section 2:

“Dwelling, Street Townhouse: a building consisting of at least three dwelling units horizontally attached, designed with a cohesive theme in terms of architectural design, with each dwelling unit located on a separate site provided access to both a registered front street and rear lane.”

2. Section 4.3 is amended to include the following:

“street townhouses”

3. Section 4.24.2 is amended by adding the following:

“(6) Sections 4.24 (1) (i-m) shall not apply to street townhouse dwellings provided they are not located within a dwelling group.

“(7) The minimum number of trees to be established on street townhouse sites shall be based on a rate of 1 tree & 2 shrubs per unit and 1 tree per 9 metres of street flankage or fraction thereof.”

4. This Bylaw shall come into force and take effect when adopted by Council.

Read a first time this 7th day of March, 2017

MAYOR

CITY CLERK



Request for Decision

Date:	February 15, 2017
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Topic:	Street Townhouse amendment
Background	<p>In 2015, Council adopted the new Zoning Bylaw. In this new bylaw, there was significant thought put towards the intent of each of the multiple unit dwelling options. One of these is the street town house option.</p> <p>The intent of the street townhouse category is to provide a housing style very similar to a single family dwellings but denser. Eg. In both cases, the owner has both a front and rear yard. Other multiple unit dwellings rarely offer this amenity available to the property owner. As such, it has become apparent that some minor amendments need to be contemplated.</p> <p>Firstly, the definition of street townhouse is recommended to be clarified to meet this intent.</p> <p>Original: “Dwelling, Street Townhouse: a dwelling, designed as one cohesive building in terms of architectural design, which contains three or more similar attached dwelling units each of which fronts on a street, has direct access to the outside at grade and is not wholly above another dwelling.”</p> <p>Proposed: “Dwelling, Street Townhouse: a building consisting of at least three dwelling units horizontally attached, designed with a cohesive theme in terms of architectural design, with each dwelling unit located on a separate site provided access to both a registered front street and rear lane.”</p> <p>Secondly, the bylaw excludes street townhouses from having more than one primary building on a site. As such, having more than one street townhouse on a site is not currently possible. One way to get the appearance of a unified block of street townhouses would be to further subdivide the site into multiple condominiums with a separate condo board for every building.</p> <p>Proposed: “4.3 NUMBER OF PRINCIPAL BUILDINGS PERMITTED ON A SITE Only one principal building shall be placed on a site with the exception of dwelling groups, street townhouses, shopping centres, industrial complexes, recreation facilities, schools, hospitals and public works.”</p> <p>When a number of street townhouse buildings are proposed (typically by one developer) and designed to be uniform in appearance, it is appropriate that the buildings be maintained together. However this cannot be ensured over the long-term if each building requires subdivision into its own bareland condominium.</p> <p>The alternative to this would be to classify the development as a Dwelling</p>

Group, which consequently has development standards that are separate & distinct from street townhouses (i.e.: min. front setback for Street Townhouse is 3 metres; and 6 metres for a Dwelling Group). Street Townhouses have specific development regulations that are intended to suit a particular style of housing, primarily with regards to density, building setback, and access.

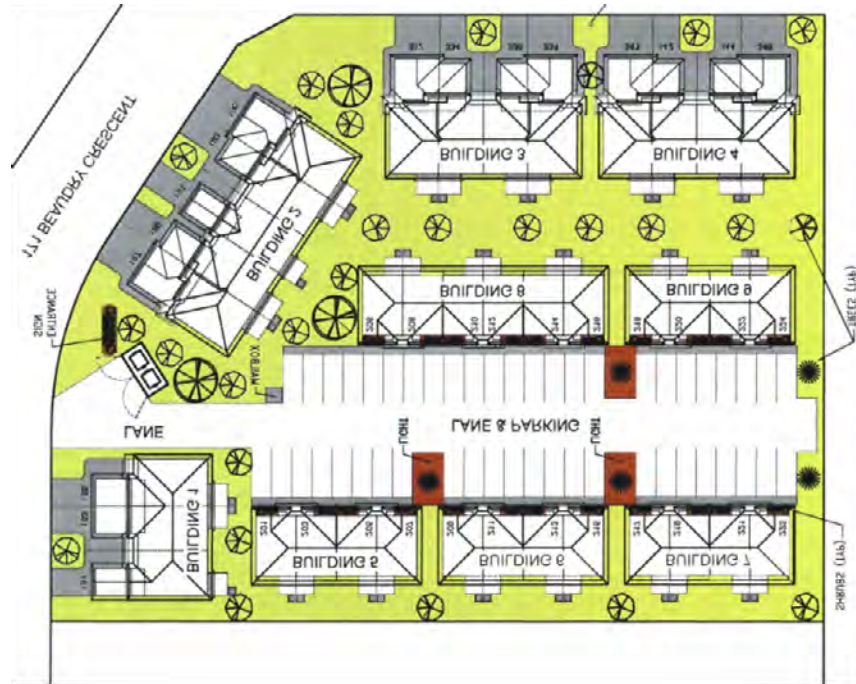
Street Townhouse style dwellings are generally considered (arguably the most) 'affordable' ground-access housing types. They provide the most space (indoor and outdoor) at the lowest cost and are much cheaper to maintain and heat. They provide as much outdoor privacy as a semi-detached home while making more efficient use of the land that would be otherwise lost in side yards. Unified maintenance, when designed as one project is a contributor to this. When only one building is allowed per site, a negative effect on overall affordability is evident when having to establish multiple smaller condominium associations rather than one large entity. The rationale behind this is that by providing such things as common landscaping and building maintenance, significant savings can be achieved and a consistent streetscape for the life of the project can be maintained because there is only one development.

Therefore, administration is recommending that the bylaw be amended to include street townhouses as a use where there can be more than one primary building on a site.

Thirdly, the new landscaping requirements in the 2015 bylaw now require the same minimum landscaping requirements for all land uses except single family dwellings. As such, street townhouses are subject to the same landscaping requirements as multiple unit dwellings and dwelling groups. This is not consistent with the intent of street townhouses in that they are unique because they are the only type of multi-unit residential building where "common" area is not usually provided.

Due to the prescribed layout of Street Townhouses (street access at front, lane access at rear), the Zoning Bylaw currently requires trees & shrubs in such quantities that they can only reasonably fit and successfully establish if distributed throughout front AND private rear yards.

This is appropriate for Dwelling Groups, where those trees would be planted in “common” areas between buildings:



In contrast, it is more difficult to require trees to be required within private back yards, similar to a single family dwelling. It would be more appropriate and simple if the required tree & shrub calculations for Street Townhouses resulted in a minimum of 1 (one) tree & two (2) shrubs per unit.



It is also recommended that there be trees along the flankage to provide a buffer between the public realm on the street and the private back yards/privacy fencing. This is consistent with requirements in cities such as Saskatoon.

Current:

“4.24 Landscaping
4.24.1 General Regulations for Landscaping

(1) Required landscaping shall be installed and maintained in accordance with the following standards and policies:

- (a) All plant materials shall be a species capable of healthy growth in Saskatchewan and shall conform to the standards of the Canadian Nursery Landscape Association.
- (b) Landscaped areas required to be provided within any front or side yard shall not be used for any purpose except for signs or structures otherwise permitted or driveways leading to a parking or loading facility.
- (c) The landscaping area shall be developed within the next growing season after occupancy or partial occupancy of the building or the site. The landscaping shall be maintained in a neat and tidy condition at all times.
- (d) The quality and extent of the landscaping established on a site shall be minimum standard maintained on the site for the life of the development.
- (e) A maximum of 15% of a required landscaped area may be hard landscaped.
- (f) City of Martensville *Policy 79-2011 – Commercial and Dedicated Lands Landscaping Policy* shall be consulted when selecting trees and shrub species and site planting.
- (g) All areas set aside for plant materials and turf shall be provided with an underground sprinkler irrigation system or other adequate means of irrigation, with at least one outside spigot for each principal building.
- (h) Existing soft landscaping retained on a site may be considered in fulfilment of a portion of the total landscaping area requirement on the condition of compliance with clause (g).
- (i) All trees provided for planting shall be a minimum 45 mm caliper for deciduous trees and 1800 mm in height for coniferous trees.
- (j) All shrubs provided for planting shall be a minimum height and spread of 450 mm.
- (k) Trees shall be planted in the overall minimum ratio of one tree per 45 square metres of landscaped area or fraction thereof provided. Spacing between trees should not obstruct traffic sight lines, signs, or essential services at full maturity.
- (l) Total shrubs shall be planted in the overall minimum ratio of one shrub per 20 square metres of required site landscape area or fraction thereof.

	<p>(m) Continuous raised or precast curbing of not less than 150 mm in height shall be placed along the perimeter of any landscaped area abutting a driveway or off-street parking or loading facility.</p> <p>4.24.2 Required Landscaping in Residential, Mixed Use and Community Service Districts</p> <p>(1) A landscaped strip of not less than 4.5 metres in depth or the depth of the required front yard, whichever is less, throughout lying parallel to and abutting the front site line shall be provided on every site.</p> <p>(2) On corner sites, in addition to the landscaping required in the front yard, the whole of any required side yard abutting the flanking street shall be landscaped.</p> <p>(3) Where any Mixed-Use or Community Service site abuts a side zoned to a Residential district without an intervening registered lane, there shall be a strip of land adjacent to the abutting site line of not less than 1.5 metres which shall not be used for any purpose except landscaping. (Bylaw #10-2016)</p> <p>(4) The entire site shall be landscaped, except those portions used for buildings, driveways, parking areas, and gardens.</p> <p>(5) Sections 4.24.1 (1) (g-m) shall not apply to single dwellings provided they are not located within a dwelling group.</p> <p>Proposed Addition:</p> <p>(6) Sections 4.24.1 (1) (i-m) shall not apply to street townhouse dwellings provided they are not located within a dwelling group.</p> <p>(7) The minimum number of trees to be established on street townhouse sites shall be based on a rate of 1 tree & 2 shrubs per unit and 1 tree per 9 metres of street flankage or fraction thereof.</p>		
Proposed by:	Infrastructure & Planning		
Correlation to Business (Strategic) Plan:	n/a		
Benefits:	• n/a		
Disadvantages:	• n/a		
Alternatives:	• n/a		
Finance/Budget Implications:	Cost of advertising associated with amending the Zoning Bylaw		
Operating Costs:	-0-	Capital Cost:	-0-
Budget Available:	-0-	Source of Funds:	-0-
Budget Cost:	-0-	Under budgeted Cost:	-0-
Communication Strategy:			

Direction Proposed:	That Bylaw 2-2017, to amend Zoning Bylaw 1-2015, to clarify street townhouse requirements, be brought before Council for first reading.		
Report Writers:	Ty Czerniak Bonnie Gorelitza	City Manager:	
Position:	Planning		

CITY OF MARTENSVILLE
ZONING BYLAW AMENDMENT
BYLAW NO. #2-2017

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4. This Bylaw shall come into force and take effect when adopted by Council.

Read a first time this 21st day of February, A.D. 2017

MAYOR

CITY CLERK