

REPORT 5-2024
CITY OF MARTENSVILLE
COMMITTEE OF THE WHOLE MEETING
TUESDAY – MAY 14, 2024
MINUTES

PRESENT: Deputy Mayor Jamie Martens, Councillors Tyson Chillog, Michael Cox, Darren MacDonald, Debbie McGuire, Spencer Nikkel, Director of Corporate Services Leah Bloomquist, Director of Infrastructure & Planning Matt Gruza, Community Economic Development Manager Dillon Shewchuk, Director of Recreation & Community Services Roxane Melnyk, Fire Chief Kurt Dyck, Planning Manager Bonnie Gorelitz

REGRETS: Mayor Kent Muench, City Manager Tanya Garost

LOCATION: City Hall – Council Chambers and ZOOM

RECORDING SECRETARY: City Clerk Carla Budnick

CALL TO ORDER: Councillor Spencer Nikkel called the meeting to order at 5:00 PM

Councillor McGuire requested Personnel be added to the In-Camera portion of the meeting. All members of Council were in agreement.

Public Hearing started at 5:01 PM

2. PUBLIC HEARING

2.1 Discretionary Use – 555 Main Street – Shipping Container

The City has received an application to place a shipping container on the property located at 555 Main Street to be used for equipment storage. Clint Dieno, president of the Martensville Curling Club gave a recap of what the proposed request was for. The club would like to replace the old shed with a steel structure to store their tools and equipment. The building will be attached to the rink and will be painted to match the rink.

There were no questions or concerns raised.

Councillor Nikkel thanked Dieno for attending.

Public Hearing ended at 5:02 PM

4. REPORTS FROM ADMINISTRATION

4.4 Director of Recreation and Community Services

4.4.1 RFD – 2024-2025 Sask Lotteries Grant Funding Allocations

Every year the City of Martensville receives funding from Sask Lotteries Trust Fund based on a per capita formula using the population of Martensville and an allocation from the RM of Corman Park. The funding this year is \$84,508.00. Applications from Schools, Service Groups and Targeted Groups are accepted and reviewed prior to funds being allocated. The decisions are based on the project, what benefits it provides to the group and community, the number of people served and whether it meets the criteria as established by the Sask Lotteries Trust Fund. All groups that receive funds are required to complete follow up reports, including receipts for eligible

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expenditures for submission to Sask Lotteries upon completion of the project. A proposed list was presented to Council outlining what groups have been selected and what funds will be allocated.

Council had no concerns with the allocations, a motion will go to the next Regular Council Meeting for formal approval.

4.4.2 RFD – Amendment to 2024 Capital Budget

In the 2024 Budget a capital purchase of a municipal sidewalk clearer was approved. Since the adoption of the budget, it has been determined the purchase of the municipal sidewalk clearer will not be received until 2025 due to procurement and the ability to get equipment in. Administration is recommending deferring the purchase to 2025 and would like to redirect \$90,000 of the \$200,000 towards unplanned capital expenses that have come to their attention in the last three months.

A list of unplanned capital expenses was provided.

- Partnership with Great Plains College for electrical upgrades for the Civic Centre
- Repair/Replacement of south doors at the Civic Centre
- Assessment of the RCMP building
- Furnace replacement at RCMP building
- Repair of damaged curtains at the MAP
- Repair turf at the pump track
- Sport field upgrades

By deferring the capital purchase of the municipal sidewalk clearer for 2024 it will allow for some smaller capital projects to get completed.

Council had no concerns with the allocations, a motion will go to the next Regular Council Meeting for formal approval.

4.5 Director of Infrastructure and Planning

4.5.1 RFD – Yard Waste Site

Director of Infrastructure and Planning Gruza brought forward a report to discuss the status of the current Yard Waste Site. There have been ongoing issues at the City's Yard Waste Site which is located beside the lagoon on 10th Ave S. The main issue is the volume of yard waste being deposited by contractors, as well as contamination of material being deposited. There has been contamination of elm trees in the wood/branch stockpiles which must be burnt to prevent the spread of Dutch Elm disease. The last controlled burn the city conducted of the wood/branch stockpile resulted in a complaint made to Environment and Climate Change Canada (ECCC). Administration spoke with ECCC about the complaint, and it was noted that although the burning is currently permitted there may be changes to regulations in the future. Some recommendations for the yard waste site included not accepting wood/branches but continuing to accept leaves and grass clippings, staffing the yard waste site or closing the site completely.

City Council would like to see the site remain open for residential use only, Administration is tasked with bringing forward some recommendations along with a budget.

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4.5.2 RFD – Water and Sewer Station Uninterruptible Power Supply (UPS)

Recently while completing annual inspections and maintenance at the water pump houses and sewer lift stations, it was discovered that replacement batteries for the Uninterruptible Power Supply units (UPS) are no longer available due to the models now being obsolete. While each pump house and lift station are equipped with a backup generator which supplies power in the event of a power outage, the UPS units are installed specifically to provide continuous power supply to the computers, alarms, and monitoring equipment of the lift stations. The cost to purchase new UPS units cost approximately \$1600 - \$1800 each. If council agrees with purchasing the new UPS units, the funding for the items would come from the Infrastructure Replacement Reserve.

Council had no concerns with the allocations, a motion will go to the next Regular Council Meeting for formal approval.

4.5.3 RFD – Discretionary Use – 555 Main Street – Shipping Container

The City has received an application to place a shipping container on the property located at 555 Main Street to be used for equipment storage. This property is owned by the City of Martensville, and the applicant is the Martensville Curling Club. The shipping container will be placed lengthwise/parallel to the existing rink within the fenced compound. The Recreation and Community Services department was consulted and will provide continued direction on the finishing and colours of the new container.

Council had no concerns with the request. A motion will be brought forward to the next Regular Council Meeting for formal approval.

4.6 Community Economic Development Manager

4.6.1 CEDM Report

Community Economic Development Manager reviewed things he has been working on over the past month. Work continues with Prairie Spirit School Division and committee partners on the establishment of an Early Years Family Resource Centre. A permanent location in Martensville has been identified. Met with the local Summer Market and discussed ideas around marketing and support to bring more vendors and customers to the market. CEDM continues to work with SREDA and regional partners toward regional ridesharing.

4.6.2 Communication Plan

Community Economic Development Manager Shewchuk reviewed with City Council the 2024 Communication Plan.

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4.8 Fire Chief

4.8.1 RFD – Animal Control Bylaw

Fire Chief Dyck reviewed with City Council the updates to the Animal Control Bylaw. Currently SPCA is listed in the City Bylaw 15-2015 as the City's pound, however the city was not using their services for the last number of years as they couldn't meet the city's needs. In the interim, the city was using PAWS Republic as a pound. The city was responsible for payment of housing the animals until they could be rehomed if they were not claimed by the owner. The intent of the agreement with PAWS was for them to be a temporary housing shelter for animals until they could be relocated to the SPCA. In 2023, the SPCA reached out to the city and indicated their circumstances had changed and asked if the city would like to resume with their services. A Request for Proposal for pound keeper was put out and the SPCA was the only interested party. Paws was notified about the RFP but indicated they were only interested in being a temporary housing place. Administration then worked with both PAWS and the SPCA to draft a contract that utilized the services of both organizations to provide services for the community.

Highlights of the contract/agreement:

- Animals would remain in the City of Martensville at PAWS for one days so the owner may retrieve the pet without having to drive to Saskatoon.
- The animal would be transferred to the SPCA and be held for an additional 3 days for owner pickup.
- SPCA can provide transportation of the animals from Martensville to their facility when Martensville Bylaw is not available.
- The SPCA takes over the responsibility of the animal after 3 days plus day of intake.

It was noted that there were some extremely high bills for housing of animals for extended periods of time, by moving to the SPCA the city will have a better understanding of budget implications as there is an end date to the amount of time the city has to pay for housing an animal.

Council was in favour of the changes and the bylaw will come to the next Regular Council Meeting for formal approval.

Councillor Nikkel took the opportunity to thank Fire Chief Dyck for his dedication and commitment to the City of Martensville for the past 34 years. Fire Chief Dyck will be retiring at the end of May.

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City Council went In-Camera at 5:44 PM

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6. IN-CAMERA

- A) “Economic Development” as per *The Cities Act* Section 94(2) within Part III of the Local Authority Freedom of Information and Protection Act Section 17(1)(b).**
- B) “P4G” as per *The Cities Act* Section 94(4).**
- C) “Rec Facility” as per *The Cities Act* Section 94(4).**
- D) “Pedestrian Overpass” as per *The Cities Act* Section 94(4)**
- E) “Personnel” as per *The Cities Act* Section 94(4)**

ADJOURNMENT:

Meeting adjourned at 6:21 PM.

Mayor Kent Muench