

REPORT 4-2024  
CITY OF MARTENSVILLE  
COMMITTEE OF THE WHOLE MEETING  
TUESDAY – APRIL 9, 2024  
MINUTES

**PRESENT:** Mayor Kent Muench, Deputy Mayor Jamie Martens, Councillors Michael Cox, Darren MacDonald, Debbie McGuire, Spencer Nikkel, City Manager Tanya Garost, Director of Corporate Services Leah Bloomquist, Director of Infrastructure & Planning Matt Gruza, Community Economic Development Manager Dillon Shewchuk, Director of Recreation & Community Services Roxane Melnyk

**REGRETS:** Councillor Tyson Chillog

**LOCATION:** City Hall – Council Chambers and ZOOM

**RECORDING SECRETARY:** City Clerk Carla Budnick

**CALL TO ORDER:** Deputy Mayor Jamie Martens called the meeting to order at 5:04 PM

### **3. DELEGATIONS**

#### **3.1 RCMP**

Staff Sergeant Teniuk spoke to City Council about recent statistics. Non-Offence Codes have gone up slightly with lots of resources going to false alarms, suspicious person/vehicle/property/ breach of peace and mental health act. The members continue to educate the public about fraud and Teniuk noted fraud cases are hard to deal with. Overall Staff Sergeant Teniuk was pleased with the stats and indicated things are going well in the city.

### **4. REPORTS FROM ADMINISTRATION**

#### **4.2 Director of Corporate Services**

##### **4.2.1 RFD – Long Term Borrowing**

Director of Corporate Services Bloomquist brought forward a report looking for direction from City Council on borrowing for the Martensville Recreation Centre. As of March 31, the city has made claims for 71.98% of the approved claim amount from the grant received for the facility. The estimated loan required to complete the project is \$18.17 million. It was noted that not all costs have been finalized and there will likely be a need to request further financing at the end of the year. Administration also needs to move forward with requesting an increase to the City's debt limit to ensure the city has the capacity to borrow further for this project, along with the Water & Wastewater project.

City Council discussed different borrowing term options and the general consensus was going with a 20-year loan with an interest rate of 4.75%. Director Bloomquist will begin the process of having the city's debt limit increased and then proceed with the loan.

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### **4.3 City Clerk**

#### **4.3.1 RFD – Bylaw Repeal**

City Clerk Budnick brought forward bylaws to repeal that are no longer required or have been replaced by new bylaws.

City Council had no questions, and the bylaw will be brought forward to the next Regular Council meeting for formal approval.

### **4.4 Director of Recreation and Community Services**

#### **4.4.1 RFD – Rates and Fees**

Director of Recreation and Community Services Melnyk brought forward a request to amend some rates at the North Ridge Centennial Community Centre as well as the Martensville Athletic Pavilion. The amended rental rate request includes:

- MAP – Concession Hourly Rate - \$12.50/hour. There is currently only a daily rate based on 8 hours - \$100/day.
- North Ridge – Hourly Rental Rate for Service Groups - \$22.75/hour, currently the rate is \$22.25/hour, looking to keep the rate consistent with the rate at the MAP.
- MAP – Half Court Rental Rate - \$36.63/hr, this is half the rate of a full court rental (\$73.25/hour). By being able to divide the court in half will help meet the demand of small group rental request.

City Council had no questions, and the rate adjustments will be brought forward to the next Regular Council meeting for formal approval.

### **4.5 Director of Infrastructure and Planning**

#### **4.5.1 RFD – Water Meter Reading**

Director of Infrastructure and Planning Gruza reviewed what the current Manual Water Meter Reading process is for the 16 meters in the city that have not been replaced out of 2,990 meters. Currently, the property owners of the outstanding 16 meters get charged a \$50/month flat fee to offset the costs and time associated with performing the manual reading and generating the invoicing. Of the remaining 16 meters that have not been replaced, a few residents have indicated they prefer to read the meter themselves. A few residents refuse to engage with the city, and a few seem to have malfunctioning meters. Director Gruza is wondering if City Council would like to revisit the \$50/month reading fee and associated bylaw requirements and if so then administration would work on some bylaw amendment options to support different situations.

City Council discussed options to get the remaining 16 meters changed out. One option discussed was offering a 6-month rebate on half of the \$50/month reading fee if arrangements were made to have the new meter installed. Administration is going to work on a letter to send out to residents and update council once letters have gone out.

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**4.6 Community Economic Development Manager**

**4.6.1 CEDM Report**

Community Economic Development Manager reviewed things he has been working on over the past month. Work continues on setting up a meeting for health services expansion with potential partners regarding a potential project. Administration reviewed the Martensville Industrial Growth Area Strategy and compiled some areas for revision and follow-up. This project is aimed at creating a plan for a conducive environment for the future development of industrial lands in the north area of Martensville. The 2024 Community Guide has been distributed to homes within the city. Work continues on finalizing the Communications Plan for the City.

**City Council went In-Camera at 5:53 PM**

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**6. IN-CAMERA**

- A) **“Economic Development” as per *The Cities Act* Section 94(2) within Part III of the Local Authority Freedom of Information and Protection Act Section 17(1)(b).**
- B) **“Pedestrian Overpass” as per *The Cities Act* Section 94(4).**
- C) **“Personnel” as per *The Cities Act* Section 94(4).**

**ADJOURNMENT:**

Meeting adjourned at 6:57 PM.

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Mayor Kent Muench