

REPORT 9-2023
CITY OF MARTENSVILLE
COMMITTEE OF THE WHOLE MEETING
TUESDAY – SEPTEMBER 12, 2023
MINUTES

PRESENT: Mayor Kent Muench, Deputy Mayor Jamie Martens, Councillors Michael Cox, Darren MacDonald, Debbie McGuire, Spencer Nikkel, Acting City Manager Leah Bloomquist, Director of Infrastructure and Planning Matt Gruza, Community Economic Development Manager Dillon Shewchuk, Acting Director of Recreation & Community Services Donald Crowe, Planning Manager Bonnie Gorelitz

REGRETS: Councillor Tyson Chillog

LOCATION: City Hall – Council Chambers and ZOOM

RECORDING SECRETARY: City Clerk Carla Budnick

CALL TO ORDER: Councillor Mike Cox called the meeting to order at 5:00 PM

4. REPORTS

4.2 Director of Corporate Services

4.2.1 Budget Variance

Acting City Manager/Director of Corporate Services Leah Bloomquist presented the City Council with the Income Statement and Budget Variance for the period ending August 31, 2023. The significant and known budget variances were detailed for the Council to review. The Administration compiled full projections to the end of the year projecting a significant surplus of approximately \$730,000. Most of the surplus is due to projecting higher interest revenue as well as Roadways tender savings. As with past practice, the under-spend in Roadways would be transferred to the Infrastructure Replacement Reserve with Council's support. The remaining surplus will be contingent on cash levels remaining at a similar level for the rest of the year as well as whether we have any significant snowfall/snow clearing events.

4.3 City Clerk

4.3.1 RFD – Rescind Policy #52/95 Employee Evaluation

On August 15th, 2023, Regular Council Meeting the Employee Performance Review Policy #117/23 was adopted. At that time, it was missed to rescind the existing Employee Evaluation Policy #52/95.

The City Council had no questions, and the policy will go to the next Regular Council meeting to be rescinded formally.

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4.5 Director of Infrastructure and Planning.

4.5.1 RFD – Parking In -Lieu Request

Planning Manager Bonnie Gorelitza reviewed the parking in-lieu request from Canadian Tire. Parking is calculated based on a city bylaw that requires 1 space for every 28m² of gross floor area. In 2022, the council amended the zoning bylaw for parking in-lieu requirements for shopping centres with a minimum site area of 4600m². The reason for the changes was to provide more flexibility in the design of these large parking lots. Canadian Tire is making a significant expansion that will include more retail space, warehouse space and a dedicated e-commerce pick-up entrance. The site could hold the required parking spaces, but they would not all be in the most optimal place. To forgo the additional spaces, Canadian Tire is required to pay \$5000/space for the first 5 spaces. These spaces cannot exceed the 5% maximum parking spaces that could be waived in the bylaw.

A motion will be brought forward to the next Regular Council meeting for formal approval.

4.5.2 RFD – Private Crossing Bylaw

Director of Infrastructure and Planning Matt Gruza presented the City Council with a bylaw which addresses both the widths of driveways, and the proximity of driveways to intersections. The bylaw was drafted after numerous concerns about driveway widths and driveway locations were brought up to the Administration. It was noted that this bylaw does not intend to limit the amount of paving that a property can have, merely how wide their private crossing access (driveway) onto the street can be.

The City Council had concerns about how this would affect the parking in residential areas and asked to have the bylaw deferred to a future meeting.

4.6. Community Economic Development Manager

4.6.1 CEDM Report

CEDM Shewchuk reviewed what he has been working on over the past month. Revisited and sent an inquiry to Social Services – Saskatchewan Housing Corporation to get information on how additional social units are added to the community. Reached out to the new Executive Director of the Prairie Sky Chamber of Commerce. Work continues around the establishment of a Family Resource centre for the Region. Completed a Business is Booming Video for Offroad Exteriors.

City Council went In-Camera at 5:42 PM

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6. IN-CAMERA

A) Economic Development

ADJOURNMENT:

The meeting was adjourned at 6:05 PM.

Mayor Kent Muench