

REPORT 6-2023
CITY OF MARTENSVILLE
COMMITTEE OF THE WHOLE MEETING
TUESDAY – JUNE 13, 2023
MINUTES

PRESENT: Mayor Kent Muench, Deputy Mayor Jamie Martens, Councillors Tyson Chillog Michael Cox, Darren MacDonald, Debbie McGuire, Spencer Nikkel, City Manager Scott Blevins, Director of Corporate Services Leah Bloomquist, Community Economic Development Manager Dillon Shewchuk, Director of Recreation & Community Services Ted Schaeffer, Director of Infrastructure and Planning Matt Gruza, Planning Manager Bonnie Gorelitz

REGRETS:

LOCATION: City Hall – Council Chambers and ZOOM

RECORDING SECRETARY: City Clerk Carla Budnick

CALL TO ORDER: Deputy Mayor Jamie Martens called the meeting to order at 5:00 PM

Councillor Chillog requested to have Personnel added to the In-Camera portion of the meeting. All of Council was in favour of it being added.

3. DELEGATIONS

A) Chamber of Commerce – Debbie Brown

Melissa Stevenson Chairperson of Prairie Sky Chamber was in attendance to speak to council about what is currently happening with the chamber. The highlights of her report included new business openings within the community, various Chamber of Commerce activities happening and noting that they are looking for a new Executive Director.

Deputy Mayor Jamie Martens thanked Melissa for her time.

4. REPORTS

4.2 Director of Corporate Services

4.2.1 Development Incentive Program – 2023 Abatement Application

A Development Incentive Program Policy was adopted in 2019 with revision added in 2020. North Ridge Developments has applied for 2023 General Land Development Tax Abatements. This application is year 4 of the maximum 5 years of eligibility. The total abatement for this year is \$70,257.86. Of these abatements, \$41,865.60 is Municipal taxes and \$28,392.26 is Education taxes.

City Council had no questions or concerns so a motion will come to the next Regular Council meeting for formal approval.

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4.4 Director of Recreation & Community Services

4.4.1 RFD – Memorial Tree Policy

The City of Martensville has had a memorial tree program for several years, but to date, no policy regarding the management of the program has been presented to and approved by Council. This has led to a wide variation in aesthetics of the memorial tree spaces and created maintenance issues for the parks staff. Administration has developed a policy to provide consistency in the aesthetics while still allowing a level of commemoration that does not create maintenance issues. If the policy is adopted by Council, the policy will apply to all future memorial tree plantings. Existing memorial tree sites will be grandfathered into the program and not expected to remove items that are not in compliance with the policy.

A motion for the proposed policy will come to the next Regular Council meeting for formal approval.

4.4.2 RFD – North Ridge Centennial Community Centre Gates

During the 2023 budget deliberations, funding of \$20,000 for the design and installation of parking lot gates at the NRCCC was approved in the capital budget. Administration was asked to provide additional information regarding the design and cost of the gates prior to the project being started. The gates are being recommended to limit the amount of noise, loitering, and littering that occurs in the NRCCC parking lot on a nightly basis. The city reached out to several companies and two quotes were received. Heavenly Gates, located in Edmonton, and DyMark Industries, located in Saskatoon. The successful bidder was DyMark Industries with a quote of \$21,000 plus taxes which includes design, supply, and installation of two double swing gates. Should the project be approved, the Recreational and Community Services Department would manage the locking and unlocking of the gates based on events and activities at the NRCCC and Martensville Aquatic Centre.

A motion will come to the next Regular Council meeting for formal approval.

4.5 Director of Infrastructure & Planning

4.5.1 RFD – Subdivision – Proposed SaskTel Fibre Easement

A referral from the province has been received for the subdivision of lands to accommodate a SaskTel easement for a fibre optic transmission line. This application is to upgrade service lines from Martensville to Dalmeny as part of the larger Maymont Project. Most of the work will be within existing road or highway right of ways and existing easements. Where necessary, new easements (up to 10m wide) will be sought. Martensville City Council is asked to review the project within the Martensville corporate boundaries. It was noted that although the application is technically called a subdivision under the Planning & Development Act, 2007, no new lots will be created.

As there are no detailed drawings for potential upgrades within the city limits, Administration is suggesting the motion include the requirement for detailed drawings prior to installation be reviewed and approved by administration.

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Planning Manager Bonnie Gorelitz left the meeting.

4.5.2 RFD – Equipment Shelter

An equipment storage shelter was budgeted for in the 2023 capital budget. The plan was to have a steel-framed structure with the shell of the building constructed in 2023 and other components finished in following years (concrete floor slab, heating, and insulation etc.). It was noted during the RFP process that the cost of steel construction had increased significantly along with delays in receiving the product since the budget was approved. To maximize the value of the project, the RFP was issued to include a steel-framed structure or equivalent alternatives including wood-framing or proprietary systems (eg. Fabric covered structures). A total of 3 bids were received with the lowest priced bid for a commercial grade wood framed structure with metal exterior finish. The lowest bidder also provided costs for installing electrical and interior finish packages. Administration is recommending going with the lowest bidder and getting the electrical package and interior finish package complete and covering the extra costs with the savings from the 2023 roadway construction project.

City Council had no questions or concerns so a motion will come to the next Regular Council meeting for formal approval.

4.6. Community Economic Development Manager

4.6.1 CEDM Report

CEDM Shewchuk gave a review of things he has been working on over the past month. Work continues with the Martensville Industrial Growth Area concept plan with a report expected to be presented to City Council in the coming weeks. Shewchuk has also been working with Prairie Spirit School Division and the City of Warman to establish an Early Years Family Resource Centre in the Martensville/Warman area. Planning and work took place to hold the sod-turnign event for the new Martensville Community Recreation Centre on May 24th. The June edition of the Banner was prepared and distributed.

4.6.2 RFD – Economic Business Incentive – 712 Centennial Drive North

Hydrotech is a new plumbing and heating wholesale supply business that will occupy the lot at 712 Centennial Drive North. The lot is the property adjacent to the Ambulance Station. The building is going to be a 4,000 square foot building with half the building being used for plumbing and heating shop/warehouse and the other half will be for distribution, sales, and office space. Construction is slated to begin in June and wrapped up by the end of the year. The total cost of the project would make the project eligible for a 4-year economic development incentive.

City Council is being asked to approve the tax exemption at the next Regular Council meeting.

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5. COUNCIL MEMBERS ROUND TABLE DISCUSSION

A) Pups n Pitches Sponsorship

New Hope Dog Rescue is holding a Slo-Pitch Tournament September 9 & 10 in Kinsmen Park, Martensville and requesting the city provide a sponsorship. City Council moved to have the information filed as correspondence and did not wish to participate.

B) 10th Avenue North

A letter was received from some residents of 131 Beaudry Crescent raising some concerns about the number of off-road vehicles who continue to use the 10th Avenue North Boulevard as an exit point out of the city. They are concerned about the amount of dust that is being kicked up by the off-road vehicles as well as the speeding and stunting that is going on. City Council discussed the concerns and Administration explained they would like to place rocks on the north and south side of the boulevard to limit access points to the boulevard and also it was suggested to write letters to the licensed off-road vehicle owners and remind them to use the road for direct access out of the city as opposed to the boulevard. City Clerk Budnick will draft a letter to send to the residents of 131 Beaudry Crescent.

Mayor Muench joined the meeting at 5:50 PM.

City Council went In-Camera at 5:57 PM

6. IN-CAMERA

A) Economic Development

B) Rec Facility

C) Facility Lease

D) Personnel

ADJOURNMENT:

Meeting adjourned at 7:06 PM.

Mayor Kent Muench