

REPORT 2-2023  
CITY OF MARTENSVILLE  
COMMITTEE OF THE WHOLE MEETING  
TUESDAY – FEBRUARY 14, 2023  
MINUTES

**PRESENT:** Mayor Kent Muench, Deputy Mayor Jamie Martens, Councillors Tyson Chillog, Michael Cox, Darren MacDonald (ZOOM), Debbie McGuire, Spencer Nikkel, City Manager Scott Blevins, Director of Corporate Services Leah Bloomquist, Community Economic Development Manager Dillon Shewchuk, Director of Infrastructure & Planning Matt Gruza, Director of Recreation & Community Services Ted Schaeffer, Planning Manager Bonnie Gorelitz

**REGRETS:**

**LOCATION:** City Hall – Council Chambers and ZOOM

**RECORDING SECRETARY:** City Clerk Carla Budnick

**CALL TO ORDER:** Councillor Spencer Nikkel called the meeting to order at 5:01 PM

Public Hearing started at 5:00 PM

## **2. PUBLIC HEARINGS**

### **2.1 Discretionary Use – Bay 1 & 6 928 8<sup>th</sup> Street South – Boarding Kennel**

Ashlee Schmidt, the owner of Wag Swag & Daycare was present to give City Council a bit of information about herself and what the proposed business would be. There were three written responses received in favour of the development and no one was present to speak against the project.

Public Hearing ended at 5:03 PM

## **3. DELEGATIONS**

### **A) RCMP**

Staff Sergeant Teniuk and Sergeant Little were in attendance to speak to City Council about stats from December 2021-22 and January 2022-2023. There were no noticeable concerns to report. Concerns were raised about enforcement around the North Ridge Centennial Community Centre (NRCCC). Staff Sergeant Teniuk explained they do patrol the area and do speak with the kids but unfortunately they can't be in the area all the time and are unable to do anything when they are not present. He did explain that it is extremely important for residents to continue calling in their concerns and also noted that they require statements in order to prosecute. There was some discussion about the enforcement of speed in the community and Staff Sergeant Teniuk and City Manager Blevins will meet to discuss.

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**B) Kinsmen Club**

Steve Smith with the Martensville & District Kinsmen presented council with a proposal to put a lift in the Sports Centre to address accessibility issues. The club has done some preliminary work and are looking to the city to cost share the engineering costs of approximately \$11,500 to have phase one of the project, preliminary drawings, done up to see if the project can move forward. City Council was in favour of paying half of the fees to get the project started.

Administration will work with the Martensville & District Kinsmen to get the project started.

**4. REPORTS**

**4.2 Director of Corporate Services**

**4.2.1 RFD – Asset Management Policy**

In December Council reviewed and approved an Asset Management Plan completed by Catterall & Wright with FCM funding. At the time, the appendices included a template Asset Management Policy. Administration has reviewed the template and updated it with more details. The policy specifically names persons accountable and responsible for the Asset Management Plan monitoring and updating as well as establishing a requirement to update and report at least annually to Council.

Administration is requesting Council approve the proposed policy at the upcoming Regular Council Meeting.

**4.5 Director of Infrastructure & Planning**

**4.5.1 RFD – Discretionary Use – Bay 1 & 6 928 8<sup>th</sup> Street South – Boarding Kennel**

An application has been received to permit the operation of Wag, a Dog Day-care, kennelling and grooming facility that will also have a small display for online merchandise sales at 928 8<sup>th</sup> Street South. The applicant intends on using two bays of the industrial complex along with a portion of the area beside the building for an outdoor play area. Wag's Mission is to provide a safe, stimulating, and inclusive space for all dogs. Wag has five sectioned (free standing) spaces, partitioned to ensure the safety of all dogs. Dogs will be separated based on breed, size, temperament, personality traits, energy levels, and abilities.

Administration is recommending Council approve the application.

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**4.6 Community Economic Development Manager**

**4.6.1 RFD – Tax Exemption – 80 Rutten Court**

AJ William Consulting is proposing to develop a light industrial, multi-tenant building in the new Rutten Court subdivision along Centennial Drive North. The building will be 4080 sqft and have two bays. Both bays have potential commitments at this time, one relocation within Martensville and another from outside the community. The investment into the development is around \$900,000 which makes it eligible for a four-year tax exemption period as outlined in the Economic Development Business Incentive Bylaw.’

Administration is recommending Council approve the application.

**4.6.2 RFD – Tax Exemption – 301 Centennial Drive North**

Centennial Plaza Inc has made application under the Business Incentive Bylaw for construction of a stand-alone building on the property, for rental units. The new building will be 10,000 sqft and the development will be in excess of \$1.2 Million making it eligible for a 5-year abatement on improvements based on the bylaw.

City Council would like to see the landscaping plan for the east side of the development prior to approving the application. Administration will work with the property owner and bring back more information to a future meeting.

**4.6.3 RFD – Taxi Application**

The Vehicle for Hire Bylaw provided provisions for transportation services in Martensville, both locally based and those from the region. Meister’s Taxi is based in Warman and is looking to extend service into Martensville. It is a small business consisting of one driver and vehicle. They consider themselves a 24-hour service with required online bookings between 12 am and 6 am. As per the Vehicle for Hire Bylaw, a license can be granted as a non-resident taxicab license fee.

City Council would like to see the landscaping plan for the east side of the development prior to approving the application. Administration will work with the property owner and bring back more information to a future meeting.

**4.6.4 Community Economic Development Manager Report**

CEDM gave a review of things he has been working on over the past month.

**5. COUNCIL MEMBERS ROUND TABLE DISCUSSION**

**A) Mutual Aid Agreement**

City Council was presented with the Mutual Aid Agreement to review, and it will come to the next Regular Council Meeting authorizing the Mayor and City Manager to sign the agreement.

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**B) 821 9ths Street North – Letter**

City Council received a letter from a property owner regarding the access to their property on 9<sup>th</sup> Street North and Municipal Reserve 24 (MR). The property owner is requesting that MR24 and the street (9<sup>th</sup> Ave N) be swapped to create secondary access to their property. The property owner has indicated this is a time sensitive issue as they have a potential client looking at the site that would require the secondary access. Administration indicated to Council it is not as simple as just swapping the MR and street right-of-way as the MR is currently registered with the province and it would be a lengthy & costly process, up to six months, to make this change. MR24 has also been identified as a part of the drainage network which will service future development north of 9<sup>th</sup> Street N, and engineering work will need to be completed to determine what the drainage requirements are for this area and if moving the MR or another engineered solution is possible. Another issue raised by administration was the fact that the property east of 821 9<sup>th</sup> Street N has not been notified about the request or had the opportunity to indicate whether they would be in favour of the proposed swap. Council directed Administration to speak with the property owner of 821 9SN to determine exact timelines and make them aware of the costs involved with the proposed changes, as well Administration is to reach out to the property east of 821 9SN and get feedback from them on the proposed land swap.

**6. IN-CAMERA**

- A) Zoning Bylaw**
- B) Economic Development**
- C) Budget 2023**
- D) Personnel**

**ADJOURNMENT:**

Meeting adjourned at 7:49 PM.

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Mayor Kent Muench