

REPORT 5-2021
CITY OF MARTENSVILLE
COMMITTEE OF THE WHOLE MEETING
TUESDAY – MAY 11, 2021
MINUTES

PRESENT: Mayor Kent Muench, Deputy Mayor Tyson Chillog, Councillors Michael Cox, Darren MacDonald, Debbie McGuire Spencer Nikkel, City Manager Scott Blevins, Community Economic Development Manager Dillon Shewchuk, Director of Corporate Services Leah Bloomquist, Director of Recreation & Community Services Ted Schaeffer, Director of Infrastructure & Planning Matt Gruza, Planning Manager Bonnie Gorelitz

REGRETS: Councillor Jamie Martens

LOCATION: City Hall – Council Chambers and ZOOM

RECORDING SECRETARY: City Clerk Carla Budnick

CALL TO ORDER: Deputy Mayor Tyson Chillog called the meeting to order at 5:00 P.M.

Mayor Kent Muench requested that Municipalities of Saskatchewan be added to the In-Camera portion of the meeting.

4. REPORTS

4.4 Director of Recreation and Community Services

4.4.1 RFD – 2021 Sask Lotteries Funding Allocation

Every year the City of Martensville receives funding from Sask Lotteries Trust Fund based on a per capita formula using the population of Martensville and an allocation from the RM of Corman Park. The 2021 funding this year is \$74,243.00. Applications from Schools, Service Groups and Targeted Groups are accepted and reviewed prior to funds being allocated. The decisions are based on the project, what benefits it provides to the group and community, the number of people served and whether it meets the criteria as established by the Sask Lotteries Trust Fund. All groups that receive funds are required to complete follow up reports, including receipts for eligible expenditures for submission to Sask Lotteries upon completion of the project. A proposed list was presented to Council outlining what groups have been selected and what funds will be allocated.

City Council had no concerns with the allocations, a motion will go to the next Regular Council Meeting for formal approval.

4.4.2 RFD -Kinsmen Park Pond Aeration

A request has been received from Steve Cusson with Phobia Auto Care to re-stock the Kinsmen pond with fish and install a windmill aeration system. The installation of an aeration system would improve the survival rate of the stocked fish. It was noted that if the aeration system were installed there would be an impact to ice thickness and winter activities on the pond. Currently the pond is used for ice fishing, skating and outdoor rinks through the winter months. One of the advantages to the aeration system being proposed is that it uses a diffuser to distribute the air and therefore only produces thinner ice over the location of the diffuser. Ice returns to normal thickness a metre or two away from the diffuser. Should the aeration system be installed, the City would assume responsibility for future maintenance. The City would also be responsible for costs of safety signage and fencing around the area with thinner ice.

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City Council liked the proposal and requested a motion come forward to the next Regular Council Meeting for formal approval.

4.5 Director of Infrastructure and Planning

4.5.1 RFD -Zoning Bylaw Amendment

The City has received a Zoning Bylaw amendment request which includes a text amendment and map amendment. The text amendment request is to amend the R2 district to permit lots without rear lanes to be a minimum 12m wide. The amendment would see only a very small increase in density and fits on the housing continuum currently established in the bylaw. The map amendment is based on the text amendment being approved and if so the change from R3 high density to R2 medium density for single family dwellings. They would also like to zone a portion of the north parcel on Emma Cove from R1 to R2 medium density for single family dwellings. The remainder of Emma Cove would remain R1 low density.

A bylaw will be brought forward to the next Regular Council Meeting for first reading.

4.6 Community Economic Development Manager

4.6.1 CEDM Report

Community Economic Development Manager Shewchuk gave a review of things he has been working on over the past month. Site and business inquiries continue to come in. Initiated a project around updating traffic counts for areas in Martensville beyond Highway 12. Continue to collaborate with Prairie Sky Chamber of Commerce and Warman to discuss the business environment, ideas and opportunities and ways to support business and increase local support. Some work has been done to the website to enhance its ability to be viewed and utilized better on mobile devices, changes in architecture and appearance, update to the content management system.

4.6.2 RFD – Economic Development Incentive Application

The owner of the new development Pal Tire, located at 541 Centennial Drive N, is requesting to be able to make application under the Economic Development Business Incentive Bylaw. As per the bylaw, we require the Incentive Application to be completed prior to issuance of the building permit. The challenge with this project is the development has commenced with the building permit being issued in 2020. City Council is now being asked if they want to grant the application or not.

City Council was in favour of approving the application. A bylaw will be brought forward to the next Regular Council Meeting for formal approval.

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4.7 Human Resources & Safety Manager

4.7.1 RFD – Safety Management System – Digital Implementation

The City recently engaged Harness Safety to develop, implement, and conduct initial administration of an employer-wide Health and Safety System. One of the critical elements to the success of the new system will be its level of acceptance and utilization on an everyday basis. Harness Safety is recommending, as part of the system’s implementation, immediate engagement of a digital format. A digital format will eliminate the use of paper forms and the need for dual entry of forms and allow employees to use wireless devices for data input and review which will be stored on a secure Cloud-based system. Initial set-up of a digital system by Harness Safety is \$2,200, plus year one licensing fees of \$6,600 plus taxes. Annual licensing fees are estimated at \$4,400 for year two.

City Council had no questions, and a motion will be brought forward to the next Regular Council Meeting for formal approval.

Meeting went In-Camera at 5:44 P.M.

6. IN-CAMERA

6.1 Economic Development

6.2 MEEP Funding

6.3 Municipalities of Saskatchewan

ADJOURNMENT:

Meeting adjourned at 6:30 P.M.

Mayor Kent Muench