

REPORT 4-2021  
CITY OF MARTENSVILLE  
COMMITTEE OF THE WHOLE MEETING  
TUESDAY – APRIL 13, 2021  
MINUTES

**PRESENT:** Mayor Kent Muench, Deputy Mayor Tyson Chillog, Councillors Michael Cox, Darren MacDonald, Debbie McGuire Spencer Nikkel, City Manager Scott Blevins, Community Economic Development Manager Dillon Shewchuk, Director of Corporate Services Leah Bloomquist, Director of Recreation & Community Services Ted Schaeffer, Director of Infrastructure & Planning Matt Gruza, Planning Manager Bonnie Gorelitz

**REGRETS:** Councillor Jamie Martens

**LOCATION:** City Hall – Council Chambers and ZOOM

**RECORDING SECRETARY:** City Clerk Carla Budnick

**CALL TO ORDER:** Councillor Nikkel called the meeting to order at 5:00 P.M.

## **2. PUBLIC HEARINGS**

### **2.1 Discretionary Use – 901 8<sup>th</sup> Street South**

Darren Borstmayer gave City Council a brief overview of what his business was about. There was no one else present to speak for or against the discretionary use.

### **2.2 Discretionary Use – 102 3<sup>rd</sup> Street South**

There was no one present to speak for or against the discretionary use.

## **3. DELEGATIONS**

### **3.1 RCMP**

Staff Sergeant Thomas and Sergeant Little both were in attendance to speak with City Council. Sergeant Little reviewed the Feb – March 2020 Stats with the Feb – March 2021 Stats with no areas of serious concern. Staff Sergeant Thomas advised City Council effective Monday April 19<sup>th</sup> he would no longer be commuting from Prince Albert. He indicated they are working on the Annual Performance Plan for the new year and there are plans to resume Bike Patrols within both Martensville and Warman, looking at having a dedicated traffic officer and hoping to increase officer presence within the schools

## **4. REPORTS**

### **4.3 City Clerk**

#### **4.3.1 RFD – Code of Ethics Bylaw**

In 2016, municipalities were mandated to bring in Code of Ethic Bylaws for Councils. The City of Martensville adopted their bylaw on December 20, 2016. In 2019, some housekeeping changes were made to the Bylaw as well as the addition of Schedule ‘A’ Oath of Affirmation – Member of Council. After reviewing other municipality Code of Ethics Bylaws for Members of City Council some additions to the bylaw are being recommended. These include adding “For Members of City Council” to the title of the Bylaw, Definitions, as well as Ethical Conduct which covers off Good Governance, Roles & Duties, Privacy, Respectful Conduct, Property, Influence and Elections.

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After review of the Bylaw Council was in favour of it being brought forward to the next Regular Council Meeting for formal approval.

There were no questions or concerns so the bylaw will go to the next Regular Council Meeting for formal approval.

#### **4.3.2 RFD – MHS Grad Parent Committee Request**

The Martensville High School Grad Parent Committee has submitted a request to City Council looking for approval to hold a parade for the 2021 Graduates as well as asking City Council for financial support for Fireworks. As the committee is still awaiting guidelines and restriction guidelines from the Saskatchewan Health Authority a date has not yet been finalized for the parade or fireworks.

City Council will revisit closer to the date that is picked.

#### **4.4 Director of Recreation and Community Services**

##### **4.4.1 RFD – Pump Track**

As part of the 2020 Municipal Economic Enhancement Program (MEEP), the City received per capita funding from the province to be used for capital projects. One of the projects approved by Council for funding was a pump track an item included in the Kinsmen Park Master Plan. A Request for Proposals for a pump track conceptual design was released and awarded to Canadian Ramp Company. Following public engagement and committee feedback the final design provides a 149 meters (488 feet) pump track designed for all levels of users that will intergrade with the Kyle Syrenne Skatepark. The project has \$250,000 allocated and the construction cost of the pump track has come in at \$251,000. Upon request from the committee, an option to include a cost that included artificial turf was included in the scope of the work. The price with artificial turf is \$299,000.00.

Council was in favor of the recommendation and a motion will be brought forward to the next Regular Council Meeting for formal approval.

#### **4.5 Director of Infrastructure and Planning**

##### **4.5.1 RFD -Discretionary Use – 901 8<sup>th</sup> Street South**

An application for a welding and machine shop with outdoor recreational vehicle storage has been received for 901 8<sup>th</sup> Street South in the Meadows Industrial Lands. The land is zoned MB Business Industrial, and a welding and machine shop is considered discretionary use and the recreational vehicle storage is a permitted use in the Zoning Bylaw. The applicant will only be using half of the building for the discretionary use as the applicant wishes to keep the other half of the building open for other businesses.

No questions or concerns were raised. The discretionary use will go to the next Regular Council Meeting for formal approval.

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**4.5.2 RFD – Discretionary Use – 102 3<sup>rd</sup> Street South**

The applicant is asking Council to consider a discretionary use to replace the single-family dwelling with a three unit dwelling at 102 3<sup>rd</sup> Street South. The property is located within the R1A district and on a corner lot. The property will be subject to a bareland condominium application and as part of the condo application, a development and servicing agreement will be necessary to cover off development levies, paving the lane, new water and sewer installation, etc. The purpose of the R1A Core Area Residential District is to provide for a range of low to medium density residential uses as well as other compatible uses in the core area of the City.

No questions or concerns were raised. The discretionary use will go to the next Regular Council Meeting for formal approval.

**4.5.3 RFD – Discretionary Use – 101 Anna Crescent**

In April 2020, City Council approved a discretionary use for a 10-bed Residential Care Home at 101 Anna Cres with conditions. Discretionary use approvals are good for 12 months and they are deemed to be expired. As per the Zoning Bylaw, Council may provide up to one 12-month extension to that approval. The applicant is requesting an extension due to delays in construction by the original contractor and Covid-19 factors.

No questions or concerns were raised. The discretionary use will go to the next Regular Council Meeting for formal approval of the extension.

**4.5.4 RFD – Loraas Contract**

Lorass Disposal Services has been providing the City with residential curb side cart recycling and waste collection, as well as front-end bin collection for multifamily and commercial sites. The contract for these services is up for renewal. Residential cart pickup prices will remain the same with a marginal price increase on some 4- and 6-yard recycling bins. Upon review of the contract, it was noted that the price increase for 4- and 6-yard recycling bins was to be applied to all bins of that size, however some were left off the list and will remain at the lower rate for the duration of the contract.

A motion will go to the next Regular Council Meeting to authorize the City Manager to sign the contract.

**4.5.5 RFD – WSA permit to operate**

The City of Martinsville's Permit to Operate a Waterworks is up for renewal. The Water Security Agency has provided a draft permit with some minor changes. Changes include dates, including all the water testing limits as part of our permit for reference, and lowering the frequency of testing of Trihalomethanes and Haloacetic Acids from annually to once every 3 years.

A motion will go to the next Regular Council Meeting to authorize the City Manager to sign the permit.

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**4.5.6 RFD – SPS #3 Capacity Issues**

Administration engaged Catterall and Wright to investigate the source of capacity issues at Sewage Pumping Station #3. This has been an ongoing issue and the pumps, controls and VFD's have all been inspected and ruled out. Catterall & Wright recently designed a testing sequence to identify if the force-main pipeline was the cause of the capacity issues and found that there appears to be a pipe restriction somewhere along the line which is estimated to be only 25% of the pipes designed capacity. Catterall and Wright has proposed a method of excavating the force-main at strategic locations to cameral inspect for the source of the restriction. The estimated cost associated with this is \$100,000 which would include 4 digs to find the blockage. The price may fluctuate if they need to perform more digs or if the source of the problem is located after an initial dig. It is recommended to proceed with the work immediately to reduce the risk caused by the reduction in pipe capacity.

Administration has been asked to speak with Catterall and Wright and start the process.

**4.6 Community Economic Development Manager**

**4.6.1 CEDM Report**

Community Economic Development Manager Shewchuk gave a review of things he has been working on over the past month. Site and business inquiries continue to come in. The Industrial Capacity Project is being finalized. Continue to collaborate with Prairie Sky Chamber of Commerce and Warman to discuss the business environment, ideas and opportunities and ways to support business and increase local support.

**4.6.2 RFD – Economic Development Incentive Application**

Borstmayer Ventures is a small company that does custom metal works and fabrication. They are interested in building an industrial building at 901 8<sup>th</sup> Street South. In addition to the fabrication space, they also will be using some of the space to store recreation vehicles. The applicant has provided a schedule of costs for the project including estimates and quotes showing the project will be over \$1 million dollars making the project eligible for the maximum 5-yr incentive under the Economic Development Business Incentive Bylaw.

Council was in favour of the project and a bylaw will be brought forward to the next Regular Council Meeting.

Meeting went In-Camera at 5:51 P.M.

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**6. IN-CAMERA**

- 6.1 Economic Development**
- 6.2 Report to the Community**
- 6.3 Budget 2021**
- 6.4 Sustainability Plan**

**ADJOURNMENT:**

Meeting adjourned at 6:50 P.M.

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Mayor Kent Muench