

REPORT 10-2020
CITY OF MARTENSVILLE
COMMITTEE OF THE WHOLE MEETING
TUESDAY – OCTOBER 13, 2020
MINUTES

PRESENT: Mayor Kent Muench, Deputy Mayor Tyson Chillog (5:24 pm), Councillors Michael Cox, Debbie McGuire, Jamie Martens, Bob Blackwell, Darren MacDonald, Community Economic Development Manager Dillon Shewchuk, Corporate Services Director Leah Bloomquist, Director of Recreation & Community Services Ted Schaeffer, Human Resources & Safety Manager Trent Kolbe, Planning Manager Bonnie Gorelitz and Infrastructure Manager Scott Loyns

REGRETS: City Manager Scott Blevins, Director of Infrastructure & Planning Matt Gruza

LOCATION: City Hall – Council Chambers and ZOOM

RECORDING SECRETARY: City Clerk Carla Budnick

CALL TO ORDER: Mayor Kent Muench called the meeting to order at 5:01 P.M.

DELEGATIONS

2.1 Mayor Sheryl Spence

Mayor Muench presented Mayor Sheryl Spence with a Thank You gift for all the work she has done over the last 20 years. Mayor Muench spoke to the work Warman and Martensville have done together and noted the great partnership they have despite some rivalry on the sports fields.

2.2 MLA Nancy Heppner

Mayor Muench presented MLA Nancy Heppner with a Thank You gift for all the work she has done representing the City of Martensville and the Region. Mayor Muench spoke to the new P3 Schools, the overpass and other projects Heppner was instrumental in securing.

PUBLIC HEARING 5:12 PM

3.1 529 Centennial Drive South – Autobody Shop

Dean Belcourt and Trena Pfefferle joined the meeting to speak regarding their proposed project. They assured Council that all their work for the autobody shop would be done inside the building and that they want to ensure a reputable car dealership and autobody shop.

There were no questions. Mayor Muench thanked Belcourt and Pfefferle for joining the meeting.

REPORT 10-2020
CITY OF MARTENSVILLE
COMMITTEE OF THE WHOLE MEETING
TUESDAY – OCTOBER 13, 2020
MINUTES

4. REPORTS

4.2 Director of Corporate Services

4.2.1 Budget Variance Report

Director of Corporate Services reviewed the Income Statement and Budget Variance Reports for the period ending September 30, 2020. In addition to variance analysis, Administration has updated full city projections for the year to review the impact of COVID-19 on the 2020 Budget. Based on preliminary projections, the City will be in the position to have a surplus in 2020. This is due to the cost savings measures and restriction realized at the onset of COVID as well as some savings due to capital projects being under budget. Also, MEEP grant funding allowed the City to fund some of the 2020 capital projects that were budgeted to be funded out of City operations.

4.4 Director of Recreation and Community Services

4.4.1 Beautification Committee Projects

Councillor McGuire spoke to the proposal by the Beautification Committee for several entrance points in to Martinsville. Director of Recreation and Community Services along with help from the Beautification Committee will look into pricing for the proposed designs and the information will be presented during 2021 Budget deliberations.

4.5 Director of Infrastructure & Planning

4.5.1 RFD – Discretionary Use – 529 Centennial Drive South

Planning Manager reviewed with City Council the application received to permit the development of an autobody shop at 529 Centennial Drive South. The property is currently zoned for C2 arterial commercial. The applicant is purchasing the property to be utilized for a car dealership, minor vehicle repairs and detailing shop which are all permitted uses within the Zoning Bylaw. In addition to this, they would also like to construct an Autobody Shop which is a discretionary use within the Zoning Bylaw. Administration is recommending the discretionary use be approved with conditions attached to the permit.

City Council had no questions, and a motion will be brought forward to the next Regular Council meeting for formal approval.

REPORT 10-2020
CITY OF MARTENSVILLE
COMMITTEE OF THE WHOLE MEETING
TUESDAY – OCTOBER 13, 2020
MINUTES

4.5.2 RFD - Lagoon Transfer Pipe

Infrastructure Manager reviewed with City Council the request to repair the lagoon transfer line. The outlet end of the transfer line between Primary Cells 1 and 2 has a blockage that has been worked on numerous times with no luck to clear the blockage. After consultations with Catterall & Wright it has been recommended to repair the pipe as soon as possible. It was noted now would be an ideal time to proceed as the lagoon levels are low. Administration is recommending moving forward with the repair.

City Council had no questions, and a motion will be brought forward to the next Regular Council meeting for formal approval.

4.6 Community Economic Development Manager

4.6.1 CEDM Report

Community Economic Development Manager provided City Council with a report of items he has been working on over the past month. Site and business inquire continue to come in with discussions about market conditions, locations, and needs.

4.7 Human Resources

4.7.1 RFD – Employee Engagement Policy

Human Resources & Safety Manager reviewed with City Council the Employee Engagement Policy. The purpose of the policy is to ensure all City Employees are provide with the highest quality employment experience possible. The policy outlines expectations for both supervisors and workers for open lines of communication, identification of training, developmental, and career advancing opportunities, and the specific responsibilities of each City Role.

City Council had no questions, and a motion will be brought forward to the next Regular Council meeting for formal approval.

6. IN-CAMERA

6.1 Economic Development

6.2 Utility Rates

ADJOURNMENT:

Meeting adjourned at 6:18 pm.

Mayor Kent Muench