

REPORT 4-2020  
CITY OF MARTENSVILLE  
COMMITTEE OF THE WHOLE MEETING  
TUESDAY – APRIL 14, 2020  
MINUTES

**PRESENT:** Mayor Kent Muench, Deputy Mayor Tyson Chillog, Councillors Michael Cox, Darren MacDonald, Debbie McGuire, Jamie Martens, Bob Blackwell, City Manager Scott Blevins, Community Economic Development Manager Dillon Shewchuk, Corporate Services Director Leah Bloomquist, Director of Recreation & Community Services Ted Schaeffer, Director of Infrastructure & Planning Matt Gruza

**REGRETS:**

**LOCATION:** City Hall – Council Chambers and ZOOM

**RECORDING SECRETARY:** City Clerk Carla Budnick

**CALL TO ORDER:** Mayor Kent Muench called the meeting to order at 5:00 P.M.

**2. PUBLIC HEARINGS:**

**2.1 Discretionary Use – 101 Anna Cres – Residential Care Home – Type II**

Oasis Development and Construction Ltd. Owner Jim Goodlad spoke regarding the project and how they have worked with the Planning Department to ensure all guidelines and requirements have been met. Some concerns raised were lack of parking spaces and garbage. It was noted there are five parking spots in the back along with one accessible parking spot. The spots in the back will be utilized by staff and there will be on street parking for guests. The complex is planning to use roll out garbage and recycling bins and when they are not in use they will be kept on the side of the building. It was also noted that certain waste has specific disposal requirements and will not be deposited in the roll out bins.

**The Public Hearing ended at 5:12 pm**

**4. REPORTS**

**4.1 City Manager**

**4.1.1 RFD – Remote Work Policy**

City Manager Blevins gave a review of the Remote Work Policy. The Policy was drafted in response to the COVID-19 Pandemic and to ensure the following are in place:

- A mechanism for application from interested employees
- Structure for consideration and on-going treatment of approved Remote Work arrangements
- Protection for the City through management of risks, liabilities and expectations of Remote Work arrangements
- Operational efficiency through consistency and ease of established process.

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It was noted that each remote work arrangement will be considered on a case-by-case basis between individual employees and their respective department head, subject to approval by the City Manager.

A motion will be brought forward to next week's meeting for formal approval.

#### **4.4 Director of Recreation & Community Services**

##### **4.4.1 RFD – Sask. Lotteries Grant Funding**

Every year the City of Martensville receives funding from Sask Lotteries Trust Fund based on a per capita formula using the population of Martensville and an allocation from the RM of Corman Park. The 2020-21 funding this year is \$74,243.00. Applications from Schools, Service Groups and Targeted Groups are accepted and reviewed prior to funds being allocated. The decisions are based on the project, what benefits it provides to the group and community, the number of peoples served and whether it meets the criteria as established by the Sask Lotteries Trust Fund. All groups that receive funds are required to complete follow up reports, including receipts for eligible expenditures for submission to Sask Lotteries upon completion of the project. A proposed list was presented outlining what groups have been selected and what funds will be allocated.

City Council had no concerns with the allocations, a motion will go to the next Regular Council Meeting for formal approval.

#### **4.5 Director of Infrastructure & Planning**

##### **4.5.1 RFD – Discretionary Use – Residential Care Home**

An application has been received from Oasis Development and Construction ltd. for the development of a Residential Care Home Type II at 101 Anna Crescent. As per the Zoning Bylaw this development is deemed discretionary use in the R1A zoning district. City Council wanted to know what would happen if the building sold and the use was changed. It was noted that because this is a discretionary use it stipulates in the guidelines that should the use change the owner will need to go through the discretionary use process again and formal approval would need to be granted by City Council. City Council spoke to the concerns again addressed by surrounding residents regarding the parking and the garbage. Director of Infrastructure and Planning did note that a condition can be put in the permit indicating roll out bins must be used and although the City can not limit the number of vehicles at a residence the operator of the facility would have the ability to put vehicle restrictions in place.

City Council was satisfied with those answers. A motion will go to the next Regular Council Meeting for formal approval.

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**4.6 Community Economic Development Manager**

**4.6.1 Report**

Community Economic Development Manager reviewed what he has been working on over the past month. Recently with the COVID-19 Pandemic Prairie Sky Chamber of Commerce along with the City of Warman and Martensville have created the Regional COVID-19 Business Task Force. The group meets daily to discuss new programs that have been announced to assist businesses within the community as well provide businesses and opportunity to share how their business is coping through the pandemic. A significant amount of communications efforts has been aimed specifically around the pandemic, informing residents and employees with daily updates. The Community Guide was distributed to all households in Martensville in mid-March.

**6. IN-CAMERA**

**6.1 Recreation Facility**

**ADJOURNMENT:**

Meeting adjourned at 6:30 pm.

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Mayor Kent Muench