

REPORT 2-2019  
CITY OF MARTENSVILLE  
COMMITTEE OF THE WHOLE MEETING  
TUESDAY – FEBRUARY 12, 2019  
MINUTES

**PRESENT:** Mayor Kent Muench, Councillors Michael Cox, Darren MacDonald, Debbie McGuire, City Manager Scott Blevins, Director of Infrastructure & Planning Matt Gruza, Corporate Services Director Leah Bloomquist, Director of Recreation & Community Services Ted Schaeffer, Planning Manager Bonnie Gorelitz

**REGRETS:** Deputy Mayor Tyson Chillog, Councillors Bob Blackwell, Jamie Martens, Community Economic Development Manager Dillon Shewchuk,

**LOCATION:** City Hall – Council Chambers

**RECORDING SECRETARY:** City Clerk Carla Budnick

**CALL TO ORDER:** Mayor Muench called the meeting to order at 5:00 P.M.

## **2. DELEGATIONS**

### **2.1 RCMP**

Staff Sergeant Eyre, Sergeant Little & Sergeant Allcock were in attendance. Staff Sergeant Eyre gave a brief overview of the stats, no noticeable concerns were highlighted. Mayor Muench asked how things have been on 9<sup>th</sup> Street North regarding break-ins and theft, Staff Sergeant Eyre indicated there have not been many calls. Sergeant Little did mention that there has been an increase in calls regarding car break-ins and reminds residents to remove valuables and make sure doors are locked.

Mayor Muench thanked the RCMP for attending.

## **4. REPORTS**

### **4.2 Director of Corporate Services**

#### **4.2.1 RFD – Water & Sewer Deposits on Account**

During the January 15<sup>th</sup> Regular Council Meeting, City Council was presented with a proposal to eliminate Water & Sewer account deposits for residential properties. The current practice is to collect deposits which are returned once an account is closed or cover off any outstanding amounts remaining on an account. In 2014, changes were made to the *Cities Act* which now allow municipalities to transfer any outstanding water & sewer account balances to property taxes. At that meeting, City Council asked that Administration survey landlords to get their opinions on eliminating the renter deposit fee. Administration mailed out surveys to 126 property owners who rent out one or more properties in Martensville. The majority of the replies received indicated that landlords are against eliminating the deposit on account for renters. Based on the survey results, Administration recommends eliminating deposits for new owner utility accounts going forward (effective the day after the adoption of the Water & Waste Water Administration Bylaw), deposits for renters will remain the same and it was also recommended to increase the connection fee from \$25 to \$50.

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The question was raised as what would happen to residents that have already paid deposits on their accounts. Administration noted those deposits would be returned to residents upon closing of their account.

City Council had no further questions or concerns and were in favour of the proposed recommendations.

**4.2.2 RFD – Bylaw 12-2018 Water & Waste Water Administration Bylaw**

Director of Corporate Services Bloomquist reviewed with City Council a proposed new Water & Waste Water Administration Bylaw. Over the past few months Administration has been working on an extensive overhaul of the Water & Waste Water Bylaws. The proposed Water & Waste Water Administration Bylaw was created to keep all rates and fees in one bylaw therefore eliminating the need to change various bylaws every time a rate or fee is changed. It was also noted that some changes were made to Schedule A – Application for Water & Sewer Utility Services Form as well as some changes to Schedule B charges.

City Council had no questions or concerns. The Bylaw will go to the next Regular Council meeting for formal approval.

**4.3 City Clerk**

**4.3.1 RFD – Council Remuneration Policy**

City Clerk Budnick reviewed with City Council the proposed Council Remuneration Policy. The policy was created to establish clear procedures and process to ensure Council Remuneration is fair and reasonable for all the work done by City Councillors. It was noted that comparisons were done with other municipalities similar in size during the creation of the policy.

City Council had no questions or concerns. The Policy will go to the next Regular Council meeting for formal approval.

**4.3.2 RFD – Council Procedure Bylaw**

On January 19, 2016 the Council Procedure Bylaw No. 1-2016 was adopted. This was one of three action items identified by the Provincial Government that municipalities needed to adopt regarding Bill 186 – *The Municipal Conflict of Interest Amendment Act*. Administration reviewed the current bylaw and identified areas that are not applicable to the City of Martensville’s Council Proceedings and therefore drafted a new Council Procedure Bylaw that they think better reflects the proceedings of Council.

City Council had no questions or concerns. The Bylaw will go to the next Regular Council meeting for formal approval.

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**4.3.3 RFD – Bylaw 10-2018 Waste Bylaw**

**4.3.4 RFD – Bylaw 11-2018 Water Use Bylaw**

As the City of Martensville plans for the upcoming Infrastructure Project, Administration has been spending significant time working on updating the Water & Waste Water Bylaw. The current bylaw dates back to 1993 and has had many amendments over the past 26 years. After reviewing the current bylaw and reviewing Saskatoon's bylaws, Administration is proposing to have a Water Use Bylaw No. 11-2018 and Waste Water Bylaw No. 10-2018. Director of Infrastructure and Planning Gruza did indicate that there are some areas listed in the proposed bylaws that may not be currently applicable to Martensville, however; by separating the Water Use and Waste Water it will be inline with the City of Saskatoon with whom we will be working directly with.

City Council had no questions or concerns. The Bylaw will go to the next Regular Council meeting for formal approval.

**6. IN-CAMERA ITEMS**

**6.1 Concept Plan**

**6.2 Vendor Agreement**

**6.3 Municipal Sustainability Plan Updates**

**6.4 2019 Budget**

**ADJOURNMENT:**

Meeting adjourned at 8:19 pm.

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Mayor Kent Muench