

REPORT 7-2018
CITY OF MARTENSVILLE
COMMITTEE OF THE WHOLE MEETING
TUESDAY – AUGUST 14, 2018
MINUTES

PRESENT: Deputy Mayor Tyson Chillog, Councillors Michael Cox, Darren MacDonald, Debbie McGuire, Bob Blackwell, Jamie Martens, Director of Corporate Services Leah Bloomquist, Community Economic Development Manager Dillon Shewchuk, Director of Recreation & Community Services Ted Schaffer, Acting Director of Infrastructure Matt Gruza and Acting Director of Planning Bonnie Gorelitz

REGRETS: Mayor Kent Muench, City Manager Scott Blevins

LOCATION: City Hall – Council Chambers

RECORDING SECRETARY: City Clerk Carla Budnick

CALL TO ORDER: Councillor Martens called the meeting to order at 5:00 P.M.

Councillor Martens welcomed Ted Schaffer, the new Director of Recreation and Community Services.

2. PUBLIC HEARING:

2.1.1 Discretionary Use – Parcel K – North Ridge

A Public Hearing was held for the proposed Discretionary Use. Darryl Altman with North Ridge Developments was in attendance. Altman spoke to Council regarding concerns of garbage and recycle bins being required to be stored inside home owner's garages. It was noted by Acting Director of Planning Bonnie Gorelitz, this was suggested as a recommendation as there is not enough room on the site to have large bins placed. Further discussion was had later in the meeting.

4. REPORTS

4.2 Director of Corporate Services

4.2.1 RFD – Investment Policy

Director of Corporate Services Bloomquist reviewed with Council a proposed Investment Policy Bylaw. Currently the City has funds, set aside in regular banking accounts, for restricted uses, they earn 1.25% interest. Administration has been approached by two financial institutions and an investment firm regarding investing funds outside of regular banking accounts. As per *The Cities Act*, City Council is required to establish a policy and approve it by bylaw. The proposed bylaw outlines specific guidelines regarding the management and governance of the City of Martensville's Investments.

Administration was asked to investigate what criteria other municipalities follow when deciding on what types of investments to use as well as the duration of investments. Director of Corporate Services will do some more research and bring information to a future meeting.

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3. DELEGATIONS

3.1.1 RCMP

Staff Sergeant Eyre were in attendance to go over Year to Year Comparisons from January 1, 2016 to June 30, 2016, January 1, 2017 to June 30, 2017 and January 1, 2018 to June 30, 2018. It was noted that total call for service as well as traffic tickets have been down. Sergeant Chris Cisecki has moved to his new posting and a new Sergeant for Martensville is in the process of being named.

4. REPORTS CON'T

4.3 City Clerk

4.3.1 PSSD Lease Agreement

City Clerk Budnick gave an overview of the proposed Lease Agreement between the City of Martensville and the Prairie Spirit School Division.

Council had no concerns and the agreement will be brought forward to a future Regular Council Meeting for formal approval.

4.6 Acting Director of Planning

4.6.1 RFD – Subdivision of Parcel J

Acting Director of Planning Gorelitza reviewed with Council the concept plan for Lake Vista and Proposed Plan of Subdivision of Parcel J, civically known as 1200 Parr Hill Drive, within Lake Vista.

The subdivision request will go to next week's meeting for formal approval.

4.6.2 RFD – Bareland Condo

Acting Director of Planning Gorelitza reviewed with Council the proposed Bareland Condo – Parcel K. There will be 12 units developed within the Bareland Condominium. Several reviews have been completed in regards to Parks, Engineering and Fire Department requirements. The land is adjacent to Municipal Reserve and no concerns were raised regarding drainage. It was proposed that each unit would have its own individual refuse bin and residents would be required to store their bins out of view when not set out for pick up. It was also noted that break away bollards will be located between Parcel K and J to provide Fire Truck access between the condo development and adjacent future condo development.

City Council requested some additional drawings of similar developments be brought forward for review prior to council making any final decisions.

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4.6.3 RFD – Discretionary Use of Parcel K

Acting Director of Planning Gorelitza reviewed with Council the proposed Discretionary Use to develop a Dwelling Group on proposed Lot K. A Dwelling Group is defined as a group of two or more detached one unit dwellings, two unit dwellings or multiple unit dwellings or combination thereof occupying the same site. The proposal is for a multi-unit dwelling group totaling 12-units within 3 buildings. Letters have been sent out to all property owners within 75m of the subject site to inform them of the proposed development. To date no concerns have been raised.

The discretionary use request will go to next week's meeting for formal approval.

4.6.4 RFD – Paws Republic Update

Acting Director of Planning Gorelitza provided Council with an update regarding a motion which was passed back on July 18, 2017

“That we grant a Discretionary Use Permit as amended to Paw's Republic, located at #6 – 323 Centennial Drive South, to operate an outdoor dog training/play area as shown on the attached site plan dated June 5, 2017 subject to the following conditions:

1. All business related noise, glare, dust & odour shall be contained to within the building & fenced area; AND
2. Hours of operation for the dog training/play area shall be between 9:00 am until 10:00 pm; AND
3. Animals shall not be left unattended in the dog training/play area; AND
4. Fence height shall be a minimum 1.8 metres; AND
5. The discretionary Use Application is revisited in a years-time.”

To date no complaints have been received regarding the outdoor training/play area. Gorelitza recommended that Council consider the last condition within the motion satisfied at this time. Should concerns be raised in the future, the matter can be dealt with through other bylaws such as the Noise Bylaw or Nuisance Bylaw.

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4.7 Community Economic Development Manager

4.7.1 Report

Community Economic Development Manager Shewchuk outlined what he has been working on over the past month.

A total of 7 proposals for a Functional Plan for Seniors Housing and Care were received from across Western Canada and now the evaluation process has begun. A decision is expected to be made in the new few weeks. The SREDA Regional Run is set for September 15, 2018. Some new changes were released on the City Website including Subscription Service and Enhancements to Report and Issue. The August Banner has been distributed.

ADJOURNMENT:

Meeting adjourned at 6:09 pm.

Mayor Kent Muench