

REPORT 8-2017
CITY OF MARTENSVILLE
COMMITTEE OF THE WHOLE MEETING
TUESDAY – AUGUST 8, 2017
MINUTES

PRESENT: Mayor Kent Muench, Deputy Mayor Tyson Chillog, Councillors Michael Cox, Jamie Martens, Darren MacDonald, Bob Blackwell, Debbie McGuire, Director of Infrastructure & Planning Joe Doxey, Director of Recreation & Community Services Dave Bosch, Corporate Services Director Leah Sullivan

REGRETS: City Manager Scott Blevins, Community Economic Development Manager Dillon Shewchuk

LOCATION: Council Chambers, City Hall

RECORDING SECRETARY: City Clerk Carla Budnick

CALL TO ORDER: Councillor Martens called the meeting to order at 5:00 P.M.

2. PUBLIC HEARINGS

Councillor Martens began the Public Hearings at 5:01 pm

2.1 Discretionary Use – Residential Care Home – Type I

No one was present to speak and no concerns were raised.

Public Hearings were finished at 5:02 pm

3. DELEGATIONS

3.1 RCMP

Sergeant Chris Cisecki was in attendance to review with City Council a Three Year comparison from January – July. It was noted that some of the 2015 stats may vary due to record retention requirements. There have been noticeable increases in Provincial Traffic Offences with 281 reported and 213 resulting in charges as well as Property Theft under \$5000 which contributes to bigger box stores opening up in Martensville. Sergeant Cisecki indicated that the presence of the Traffic Services has helped in patrolling and issuing of tickets. City Council had no questions. Sergeant Chris Cisecki also introduced Corporal Chuck (Charles) Cooke who recently joined the Martensville Detachment.

4. REPORTS

4.1 City Manager

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4.2 Corporate Services

4.2.1 Budget Variance Report

Director of Corporate Services Sullivan presented City Council with a Budget Variance Report up to June 30, 2017. Items to note in the present year that vary from the budget include: General Government Grant Revenue increase and Tax Abatement requests. Transportation Services – 4th Street South rehabilitation project came in under budget and 2 additional road way projects have been approved for 4th Street S & 9th Ave S and 3rd Street N & Centennial. Also, Main Street – 10th Ave – 16th Ave was originally only budgeted for Phase 1, however based on bids received for the project it was in the best interest of the City to complete the full project and intersection redesign, the complete project was approved in May 2017. Water & Sewer – Due to the fire at the Aeration building in March, we will be over budget for 2017 as we wait for insurance claims to be completed.

4.3 City Clerk

4.3.1 RFD – Policy & Procedures

City Clerk Budnick reviewed proposed changes for three current Policy & Procedures with City Council. Policy #89/15 Internet Access, Phone Usage & Email Policy is having a section on Cell Phones added to the policy, Policy #16/90 Annual Holiday\Flexible EDO's Policy is defining how requests will be approved and Policy #18/89 Plumbing Permit is changing fee changes as directed by the Saskatoon Health Region.

City Council had no questions or concerns and the policies will go to the next Council Meeting for formal approval.

4.4 Director of Recreation and Community Services

4.4.1 RFD – 2018 Facility Rates & 2019 NRCCC Rental Rates

Director of Recreation and Community Services Bosch reviewed with City Council the proposed 2018 Facility Rates and noted that this year they went with a 2.5% increase rather than a 5% increase which has been used in previous years. Information gathered in the Parks & Rec Master Plan indicated residents felt fees were too high. Using the 2.5% increase brought our rates in line with surrounding municipalities. The 2019 NRCCC Rental Rates were also reviewed and noted they were in line with surrounding municipalities as well.

4.5 Director of Infrastructure & Planning

4.5.1 Discretionary Use – Discretionary Use – Residential Care Home- Type I

Director of Infrastructure and Planning Doxey reviewed with Council, the discretionary use application received to run a Residential Care Home at 526 Klassen Crescent. The applicant is proposing to provide 24/7 respite care for three persons; the maximum number of residents (excluding staff) for a Type I Residential Care Home is four. No concerns or complaints were received and City Council had no further questions.

Discretionary Use will go to the next Regular Council meeting for formal approval.

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4.5.2 RFD – Sump Pump Bylaw

Director of Infrastructure and Planning Doxey reviewed with City Council some information collected from other municipalities to consider in regards to what the City of Martensville’s current Sump Pump Bylaw outlines and what is being proposed to amend the bylaw. Some questions were raised regarding enforcement and how this will be checked. Director Doxey indicated some additional work still needs to be done before a Bylaw is brought forward for consideration. Council directed administration to continue working on the bylaw and ensure solutions are identified for residents.

4.5.3 Concept Plan Development

Director of Infrastructure and Planning Doxey provided information to City Council to review in regards to the process and development of concept plans and sector plans. With development forecasted to happen west of Martensville, North of Lake Vista and South of Main Street, Council will play a vital role in providing their visions and how they would like to see these incorporated into future development. It was noted that the planning for the land South of Main Street will be a bit easier as a portion of it is owned by the City of Martensville. The other two developments will be in consultation with developers and owners of the proposed areas. Mayor Muench provided Council with some background & importance of being a part of these concept plans and sector plans development. This is Council’s opportunity to provide some strategic direction to achieve their goals for Martensville’s future neighbourhoods.

5. ROUND TABLE

5.1 Proposed Joint RCMP Building

The City of Martensville received a letter from the City of Warman in regards to a MOU which was signed back in 2015 regarding each city contributing \$25,000 for a feasibility study to be done on a joint building. Martensville City Council has requested City Clerk Budnick to respond to Warman’s City Clerk and request this topic be placed on the next RCMP Advisory Board Meeting Agenda to discuss further prior to a decision being made.

6. IN-CAMERA ITEMS:

6.1 Rec Facilities

ADJOURNMENT:

Meeting adjourned at 7:02 pm.

Mayor Kent Muench