

REPORT 6-2017
CITY OF MARTENSVILLE
COMMITTEE OF THE WHOLE MEETING
TUESDAY – JUNE 13, 2017
MINUTES

PRESENT: Mayor Kent Muench, Councillors Michael Cox, Jamie Martens, Darren MacDonald, Bob Blackwell, Debbie McGuire, City Manager Scott Blevins, Director of Infrastructure & Planning Joe Doxey, Director of Recreation & Community Services Dave Bosch, Community Economic Development Manager Dillon Shewchuk, Corporate Services Director Leah Sullivan

REGRETS: Deputy Mayor Tyson Chillog

LOCATION: Council Chambers, City Hall

RECORDING SECRETARY: City Clerk Carla Budnick

CALL TO ORDER: Councillor Blackwell called the meeting to order at 5:00 P.M.

2. PUBLIC HEARINGS

Councillor Blackwell began the Public Hearings at 5:01 pm

2.1 Bylaw 7-2017 Zoning Bylaw Amendment

No one was present to speak and no concerns were raised.
The Bylaw will go to a Regular Council meeting for formal approval.

2.2 Discretionary Use – Boarding Kennel (Dog Daycare)

Owner Kristen Brewer was in attendance to provide information about the Doggie Daycare & Pet Supply business. The facility will be able to accommodate up to a maximum of 100 dogs during daycare hours and 50 – 75 during public hours. There will be no overnight boards of any dogs. No concerns were raised.

2.3 Discretionary Use – HBB 4-Me Fitness (formerly Kim’s Fitness)

Owner Kim Hoobonoff was in attendance to provide information about the expansion of her home based business. The request is to approve 2 classes/day 5 days a week. The expansion is to offer a “Mommy & Me” class.
No concerns were raised

2.4 Discretionary Use – HBB – Type II (Hair Salon/Esthetics)

No one was present to speak and no concerns were raised.

Public Hearings were finished at 5:07 pm

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3. DELEGATIONS

3.1 RCMP

Sergeant Chris Cisecki was in attendance to present to City Council the stat comparisons from 2016 – 2017. It was noted that some areas have increased but the increase is positive as Traffic Enforcement has been able to assist in patrols. The Victims Services BBQ & Bike Auction held on June 2, was a great success and raised over \$700 which will go towards Victim Services helping the community. Buster Days was a great weekend with minimal disturbances or complaints. Mayor Muench thanked the RCMP and acknowledged that the residents of Aspen Park have been very happy with the RCMP.

3.2 Transportation Master Plan

Nathan Gray, Project Manager with WSP Canada Group Limited along with Amy Thai, Transportation Planner gave City Council a brief overview of the Transportation Master Plan document. Information was collected by viewing traffic areas throughout the City, discussions with various stakeholders and references to the City's Future Growth Plan. A total of 69 recommendations have been identified, with 17 identifying policies that need to be drafted, 26 which can be immediate changes and the final 26 can happen as development occurs. A final open house will be held on Wednesday June 14th to give residents a chance to view the plan.

Councillor Blackwell thanked Gray & Thai for attending.

4. REPORTS

4.1 City Manager

4.2 Corporate Services

4.3 City Clerk

4.4 Director of Recreation and Community Services

4.5 Director of Infrastructure & Planning

4.5.1 Discretionary Use – Boarding Kennel (Dog Daycare)

Director of Infrastructure and Planning reviewed with Council, the discretionary use application and noted only one letter concern was received; regarding fencing, waste, and security. The owner is installing a fence and a waste service agreement between the tenants is in place. Security concerns are addressed by the fencing and hours of operation. No further questions or concerns were raised.

Discretionary Use will go to the next Regular Council meeting for formal approval.

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4.5.2 Discretionary Use – HBB – 4 Me Fitness (formerly Kim’s Fitness)

Director of Infrastructure and Planning Doxey reviewed with City Council the application. It was noted that the request is to increase from 2 classes 3 times a week to 2 classes 5 times a week, to accommodate different types of classes. 6 comments were received with very positive feedback. Mayor Muench did indicate he was contacted with one concern regarding parking. Council recommended that the application be approved with the motion identifying days of the week as well that the application be reviewed again in 6 months.

Discretionary Use will go to the next Regular Council meeting for formal approval.

4.5.3 Discretionary Use – HBB – Type II (Hair Salon/Esthetics)

Director of Infrastructure and Planning reviewed with Council, the discretionary use application. As the property already has an established Salon the question was asked why it was coming back as a Type II Discretionary Use. The Salon originally had two occupants of the home work in the Salon, one occupant has since moved and the Owner is wanting to bring in another worker who does not live at the residence. 6 positive comments were received as well as 1 concern regarding parking. City Council felt the location had ample room for parking. No further questions or concerns were raised.

Discretionary Use will go to the next Regular Council meeting for formal approval.

4.5.4 RFD – Zoning Bylaw (signage in Commercial)

Application has been received for a Zoning Bylaw amendment. Currently the zoning Bylaw permits pylon signs for Community Services uses in Commercial Districts to a maximum 3m in height. The request is for signs to be taller than this maximum, currently commercial districts are permitted to have a sign height to a maximum of 10m. Administration is recommending amendments to the bylaw to allow for Community Services to apply for signage in the Commercial District to a maximum height of 6m as well as obtain Council approval. City Council had no questions.

Bylaw to go to a future Regular Council meeting for formal approval.

4.5.5 RFD- Annexation

Director of Infrastructure and Planning gave an overview of the work that has begun on the Annexation process. Administration has done extensive consultation with property owners who may be impacted or may be interested in being part of the annexation. Moving forward, Council needs to pass a formal motion to initiate the process. Public consultation in the form of public advertising, letters to school boards and the adjacent municipality need to take place. A four week waiting period must occur to allow for any concerns or questions to be brought forward, if concerns are brought forward a second round of advertising and letters must be send out indicating a Public Hearing will take place. Once all concerns have been addressed and a formal complimentary resolution from the RM of Corman Park is received, formal application to the Minister can happen. Director of Infrastructure and Planning indicated so far the process has been good and doesn’t see any challenges will come up to slow the process down.

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A motion will come to the next Regular Council meeting for formal approval.

4.6 Community/Economic Development Manager (CEDM)

4.6.1 CEDM Report

CEDM Shewchuk reviewed with City Council things he has been working on over the past month. Work continues on putting together some terms of reference for a call for proposals to initiate a Functional Plan for Seniors Housing. AV Transit has faced some challenges in establishing their services and recently downsized the transit vehicle and number of stop locations to keep the service going. Work continues on fundraising initiatives for the Skatepark, including meetings with potential sponsors, development of promotional items and meetings with contractor.

4.6.2 RFD – Sign Location Project

CEDM Shewchuk has been working on a plan to re-locate the current City of Martensville sign that greets all traveling North on highway 11. With the construction of the new overpass and discussions with the Ministry of Highways, it is being proposed that the sign be placed North of Martensville greeting South Bound Traffic. The estimated cost of the project is approximately \$15,000. City Council is being asked to approve the project. City Council was in favour of moving the sign and the location picked, however they would like Administration to further investigate options for landscaping around the sign.

A motion will come to the next Regular Council meeting for formal approval.

5. ROUND TABLE

5.1 Bylaw 9-2017 Business Bylaw

Bylaw 9-2017 Business Bylaw – at the June 6th Regular Council meeting a delegation was in attendance asking City Council to re-consider some items in the newly adopted Business Bylaw in regards to Food Trucks.

- i. Reduce the \$250 license fee
- ii. Make sure all food trucks have propane certification
- iii. Ensure food trucks are inspected regularly
- iv. Allow food trucks the opportunity to travel thru residential areas.

Administration was tasked with doing some further research. Upon completion it was identified that our current bylaw outlines the Cities requirements as well as making sure to identify that it is the responsibility of the Food Truck to make sure they comply with all Provincial and Federal requirements. Administration also explained that Food Trucks do have a very flexible area they can be in providing they have all the proper approvals, and finally in the past the \$75 license fee was for a per/location and the \$250 new fee permits Food Trucks to rotate locations and not apply for a new permit each time. City Council was happy with the findings and did not want to see any changes made to Bylaw

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5.2 RFD – Rear Alley behind Hiebert, Bendel & Ginther

At the June 6th Regular Council meeting City Council received a letter of concern regarding traffic on the rear lanes behind Hiebert, Bendel & Ginther. Administration was tasked with looking into some options on how to remedy this problem. Upon further review Administration proposed closing a portion of the rear lane, but identified this could cause maintenance and access issues within the affected lanes. City Council was in favour of putting out the car counter to determine how many cars are using the rear lane as well as the Speed Tracker to determine the speed most vehicles are travelling at. Once further data has been collected a decision can be made.

ADJOURNMENT:

Meeting adjourned at 7:13 pm.

Mayor Kent Muench