

REPORT 4-2017
CITY OF MARTENSVILLE
COMMITTEE OF THE WHOLE MEETING
TUESDAY – APRIL 11, 2017
MINUTES

PRESENT: Deputy Mayor Tyson Chillog, Councillors Michael Cox, Jamie Martens, Darren MacDonald, Bob Blackwell City Manager Scott Blevins, Director of Infrastructure & Planning Joe Doxey, Director of Recreation & Community Services Dave Bosch, Community Economic Development Manager Dillon Shewchuk, Corporate Services Director Leah Sullivan

REGRETS: Mayor Kent Muench, Councillor Debbie McGuire

LOCATION: Council Chambers, City Hall

RECORDING SECRETARY: City Clerk Carla Budnick

CALL TO ORDER: Councillor Darren MacDonald called the meeting to order at 5:00 P.M.

2. DELEGATIONS

2.1 Tyler Fiolleau & Allan Jungman – Clearcut Coffee

Clearcut Coffee owners, Tyler Fiolleau & Allan Jungman, were in attendance to ask council to consider their request to reduce the number of required parking spots for their new business. The plans are to renovate the current mobile home which is currently on the lot into a specialty coffee shop that serves espresso and several slow bar coffee types. Once the renovations are complete the lot will have three different business within the building, Coffeehouse, Realty and Vitamin Supplements. Currently the location is considered under the zoning bylaw as a mall, therefore outlining a required number of parking lots to accommodate the businesses. Fiolleau & Jungman are requesting council consider granting permission for payment in lieu of 3 required parking spots. Council had no questions and directed Administration to review the proposal and bring back a report to Council.

Councillor MacDonald thanked Tyler Fiolleau and Allan Jungman for attending.

2.2 RCMP

Sergeant Chris Cisecki with the Martensville RCMP Detachment was in attendance to review the January 1st – March 31st 2016 stats with the current January 1st – March 31st 2017 stats. Some areas highlighted were an increase in Crimes against Property (theft under \$5000), Cisecki said with the arrival of larger business' shoplifting becomes an issue. National Survey Codes have had a significant increase and it was noted this includes warnings and tickets that are issued. Sergeant Cisecki also noted that their booth at the recent Martensville Expo was a great success and they look forward to upcoming events within the City.

Councillor MacDonald thanked Sergeant Cisecki for attending.

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4. REPORTS

4.1 City Manager

4.2 Corporate Services

4.2.1 Water Rate Increase (Bylaw)

Director of Corporate Services, Leah Sullivan reviewed with City Council that a Bylaw will be coming for formal approval to adopt the water increase rate of 9.5% which SaskWater issued back in January 2017. It was noted that there will also be an increase of 9.25% in 2018. Due to public notice requirements the Bylaw will be brought to Council on May 2, 2017 for formal approval with the changes to take place effective May 1, 2017.

4.2.2 List of Lands

A List of Lands of taxes in arrears for the 2016 year was presented to City Council. Once this list is formally approved by Council the process will begin to collect these unpaid taxes. Home Owners that are on the list have already been notified by registered mail, an advertisement will also be put in the local paper. Updates will be provided as the process continues.

The List of Lands will go to the next Council meeting for formal approval.

4.3 City Clerk

4.3.1 Special Events Permit – Adobe Inn

The Adobe Inn has submitted a Special Events Permit for their 13th Annual Anniversary Party. The event will be held on May 27th with beer gardens in a tent which will be placed on their lot. A live band will be playing music until 1:00 am, providing City Council approves the permit. City Council has been granting this permit for the last 13 years and to date the City of Martensville has never received any complaints or concerns regarding the event.

The Special Event Permit will go to the next Council meeting for formal approval.

4.4 Director of Recreation and Community Services

4.4.1 RFD – Sask Lotteries Grant

Director of Recreation and Community Services Bosch reviewed with City Council the proposed 2017 Sask Lottery allocations. These funds come directly from proceeds of lottery ticket sales and are distributed based on a per capita formula from Martensville and the RM of Corman Park. Each year application forms are sent out to local sport, recreation, cultural and service groups to submit their funding request. Once all requests have been made Bosch reviews all requests and allocates the funds based on the organizations project and what benefits to the organization and community it serves, number of people served and finally whether it meets the criteria as established by the Sask Lotteries Trust Fund. Council was pleased with the 2017 allocation list.

A motion will be brought forward to the next Council meeting for formal approval.

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4.5 Director of Infrastructure & Planning

4.5.1 Pavement Assessment & Pavement Management Plan

Director of Infrastructure and Planning reviewed with Council the Pavement Assessment & Pavement Management Plan which was prepared by Tetra Tech Canada Inc. The report documents the data collection and condition evaluation methodology, and reports the existing network pavement condition as measured in November 2016. The report also provided a multi-year pavement management plan for the City's paved road network. It was noted that there is still work administration needs to do prior to moving forward with the recommendations of the report and wanted to share with Council the initial report and as more work is done another update will be brought forward at a later date.

4.5.2 RFD – Discretionary Use – Commercial Recreation Facility

An application for a Dance Studio to locate at 800 Centennial Drive North has been received. The property they are requesting to use is currently Zoned M – Industrial District and a Commercial Recreation Facility is a discretionary use in that district. Properties within a 75 meter radius of the property in question received letters identifying the discretionary use. There were no concerns or objections received.

A motion will come to the next Council meeting for formal approval.

4.5.3 RFD – Discretionary Use – Street Townhouse Dwellings

On January 17th, 2017 City Council approved a 24-unit townhouse development at Parcel T (Codette Lane). Since that time, a revised site plan was submitted by the developer. The density remains the same but the site access is amended to be primarily from the rear lane. City Council is being asked to grant the Discretionary Use Permit to North Ridge Development Corporation to develop 24 Street Townhouse Dwellings as shown on the proposed drawing prepared by North Ridge. It was noted that properties within a 75 meter radius of the property in question received letters identifying the discretionary use. There were no concerns or objections received.

A motion will come to the next Council meeting for formal approval.

4.6 Community/Economic Development Manager (CEDM)

4.6.1 CEDM Report

CEDM Shewchuk reviewed with City Council things he has been working on over the past month. The Regional Shuttle project with AV Shuttle continues and has been receiving great feedback since it was highlighted in the media. Preparation for the Farmers Market has begun and is scheduled to run on Thursdays from 3:00pm – 7:00pm at the Martensville Sports Centre. Met with SREDA and representatives from Warman and Osler to discuss holding a Regional 5Km or 10km run that would go between all the centres. As more information is gathered Council will be informed. Some background work continues on the website and we continue to receive great feedback about the new site.

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ADJOURNMENT:

Meeting adjourned at 5:36 pm.

Mayor Kent Muench