

REPORT 9-2016
CITY OF MARTENSVILLE
COMMITTEE OF THE WHOLE MEETING
TUESDAY – SEPTEMBER 13, 2016
MINUTES

PRESENT: Mayor Kent Muench, Deputy Mayor Tyson Chillog, Councillors: Bob Blackwell, Travis Wiebe, Darren MacDonald, Jamie Martens, City Manager Scott Blevins, Corporate Services Director Leah Sullivan, Director of Infrastructure & Planning Joe Doxey, Community Economic Development Manager Dillon Shewchuk,

REGRETS: Councillor: Terry Kostyna and Director of Recreation & Community Services Dave Bosch

LOCATION: Council Chambers, City Hall

RECORDING SECRETARY: City Clerk Carla Budnick

CALL TO ORDER: Deputy Mayor Tyson Chillog

2. PUBLIC HEARING

- A) **Discretionary Use – 727 Centennial Drive North (Indoor Storage & Rental Facility)**
No one was present to speak on the discretionary use.

4. REPORTS

4.1 City Manager

4.2 Corporate Services

4.5.1 List of Lands

A List of Lands of taxes in arrears for the 2015 year was presented to City Council. Once this list is formally approved by Council the process will begin to collect these unpaid taxes. Home Owners that are on the list have already been notified by registered mail, an advertisement will also be put in the local paper. Updates will be provided as the process continues.

The List of Lands will go to the next Council for formal approval.

4.5.2 Budget Variance Report

Director of Corporate Services Leah Sullivan, reviewed the Budget Variance to July 31, 2016. A report was provided highlighting areas where items may be higher or lower than originally budgeted. No questions were asked.

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4.3 City Clerk

4.3.1 RFD – Proclamation Policy

City Clerk Budnick presented Council with a Proclamation Policy. Throughout the year the city receives multiple proclamation requests, and in the past these requests were filed under correspondence. The intent of the policy is to highlight how the request will benefit or be of interest to the majority of the residents in Martensville. The policy includes a form which would be filled out by the requesting party identifying the date to be proclaimed, description of the event or issue, why the event is of importance to Martensville and provide the wording for the proclamation. City Council had no questions.

The policy will go to the next Council Meeting for formal approval.

4.4 Director of Recreation and Community Services

4.5 Director of Infrastructure and Planning

4.5.1 RFD – Discretionary Use – 727 Centennial Drive North

The proposal is for a commercial operation that would provide large bays to be rented by private individuals for storage or such items as trucks & heavy equipment, RV and automobiles, commercial supplies and personal storage. It was noted that the proposal does comply with the Zoning Bylaw 1-2015. Letters were sent out to properties within a 75m radius and no concerns were received. Administration feels this discretionary use should be approved providing four conditions recommended are met, those include: No storage of hazardous materials, all storage must be indoors, operation of individual businesses out of this location will not be permitted and Interceptors must be sized and installed by a professional as per the Uniform Plumbing Code. City Council had no questions.

The discretionary use will go to the next Council Meeting for formal approval.

4.5.2 RFD – Business Industrial District Parking

A request was brought forward to re-evaluate the parking requirement in the MB Industrial District to accommodate uses such as construct trades, general industrial uses, industrial complexes, etc. The request is to have similar requirements as the City of Saskatoon, which would in turn be more attractive for future tenants. It was that should a landowner decide to move from a use with low parking rates to high parking rates, they would either have to install additional parking or look to another location. Current parking requirements for uses such as restaurants and commercial rec facilities would remain unchanged. Administration doesn't view any problems and recommends a Zoning Bylaw Amendment be drafted.

A Bylaw will be drafted and go to a future Council Meeting for first reading.

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4.5.3 RFD – Transportation Master Plan

Director of Infrastructure and Planning gave an update on the status of the Transportation Master Plan. The study was awarded to MMM/WSP Consulting who had the highest scoring proponent and lowest price at \$73,160. A budget of \$100,000 was projected and the city received a grant of \$75,000 from The Ministry of Highways. It was recommended by the Consulting Firm that two Open Houses be held, one at the beginning of the project to illustrate the background data collected, identify issues raised and identify any new issues, the second one would be held towards the end of the project and would provide finding, final report and allow an opportunity to explain how the data was determined and how to address current issues and deal with future planning.. A budget of \$10,000 is being suggested to hold the two open houses, these costs would cover advertisement, poster boards and information sheets. If Council is in favor of the open houses the total budget for the project would be \$83,160 which would exceed the grant money from The Ministry of Highways. Director of Infrastructure and Planning is requesting the additional dollars come from the projected \$100,000. Council was in agreement, but indicated that the open houses cannot exceed the \$10,000 requested.

Director of Infrastructure and Planning will provide more information once the events are planned.

4.5.4 Waterworks System Assessment

The Waterworks System Assessment completed by our Engineer, Catterall & Wright was presented to Council. It was noted that the assessment was based only on Water, Waste Water was not included. Director of Infrastructure and Planning explained that based on the findings, the general condition of the City's WPS facility is good and no immediate risks or issues were presented.

4.6 Community/Economic Development Manager (CEDM)

4.6.1 CEDM Report

Community Economic Development Manager, Shewchuk gave a review of things he has been working on over the past month. Shewchuk met with the Taxi Bylaw Manager of Saskatoon, and discussed the challenges that Taxi Companies that want to be based out of Martensville face. Further research is going to be completed to determine how other municipalities similar to us face these challenges. The "Come Live with Us" video was rolled out in August through social media, city website as well as shared with regional contacts and partners. With the widespread exposure the general consensus of the video was good. Various calls continue to come in, inquiring about potential businesses in Martensville. Work continues to help assist the current doctors in Martensville and advertise their walk in clinic hours. City Council had no questions.

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6. In-Camera

6.1 RCMP

ADJOURNMENT:

Meeting adjourned at 6:36 pm.

Mayor Kent Muench