

REPORT 7-2016  
CITY OF MARTENSVILLE  
COMMITTEE OF THE WHOLE MEETING  
TUESDAY – JULY 12, 2016  
MINUTES

**PRESENT:** Mayor Kent Muench, Deputy Mayor Tyson Chillog Councillors: Terry Kostyna, Bob Blackwell, Travis Wiebe, Darren MacDonald, City Manager Scott Blevins, Director of Infrastructure & Planning Joe Doxey, Director of Recreation & Community Services Dave Bosch, Community Economic Development Manager Dillon Shewchuk, Corporate Services Director Leah Sullivan

**REGRETS:** Councillor Jamie Martens

**LOCATION:** Council Chambers, City Hall

**RECORDING SECRETARY:** City Clerk Carla Budnick

**CALL TO ORDER:** Councillor MacDonald called the meeting to order at 5:00 P.M.

#### **4. REPORTS**

##### **5.1 City Manager**

##### **5.2 Corporate Services**

###### **5.2.1 Financial Statements**

Director of Corporate Services Leah Sullivan, reviewed with City Council the 2015 Financial Statements. A brief summary was given to review changes from 2014 – 2015. It was noted that due to the land purchase for the school site, there were some higher costs with the lawyers. A question was asked regarding the variance for Recreation & Culture. Sullivan will look into this and respond back to Council.

A motion will be brought forth at the next council meeting to approve the 2015 Financial Statements.

##### **5.3 City Clerk**

###### **5.3.1 Special Events Permit – Neighbourhood Church**

City Clerk Carla Budnick discussed with City Council a request to hold a special event on City Hall's lot. The requesting party, Neighbourhood Church is proposing to have a church service, bbq, games and bouncy castle. They have provided the necessary proof of insurance and have been informed they will not be able to stake the bouncy castle into the ground do to underground water lines. Council was in favor of the event.

A motion will be brought forward to the next council meeting for formal approval.

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#### **5.4 Director of Recreation and Community Services**

##### **5.4.1 RFD – Rental Rates**

Director of Recreation and Community Services Dave Bosch went over the proposed rate increases for 2017 & 2018 for various venues in Martensville. A 5% increase was used across the board and is in line with surrounding municipalities. An hourly rate has been proposed for the Multi-Purpose room at the MAP as well as the Curling Rink. Bosch did propose a slight decrease in a high school membership. Council was in favor of the proposed rates.

A motion will be brought forward to the next council meeting for formal approval.

#### **5.5 Director of Infrastructure & Planning**

##### **5.5.1 Provincial Household Hazardous Waste Program**

Director of Infrastructure and Planning Joe Doxey reviewed with City Council a request from Saskatchewan Waste Reduction Council (SWRC) asking municipalities to send letters to the Ministry of Environment asking for a province-wide program for Household Hazardous Wastes be created and funded by the industry. City Council was in support of this. A letter will be drafted and mailed out under the Mayor's signature.

##### **5.5.2 RFD – Boundary Alteration**

Director of Infrastructure and Planning Joe Doxey reviewed with City Council the boundary alteration proposal. Currently the City has had numerous applications for annexation, a targeted map has not yet been drafted. Administration is looking for direction on whether they should begin the annexation process or wait for the P4G Regional Plan Adoption. It was noted that the annexation process is lengthy, the first step would be to discuss details of the proposal with the RM and those requesting annexation. The actual annexation would require public consultation, requirements in the Act such as advertising in the local paper as well as additional advertising such as on the City website. City Council has directed Administration to begin the process.

#### **5.6 Community/Economic Development Manager (CEDM)**

##### **5.6.1 CEDM Report**

Community Economic Development Manager Dillon Shewchuk gave an overview of what he has been busy with over the past month. General inquiries continue to come in on a regular basis. It has been confirmed by Canadian Tire that a Dollarama will be constructed on their site and the proposed opening date is October. The local Farmer's Market has begun and has returned to its original location at the Curling Rink, the market runs on Tuesdays from 10am – 2pm. Work is being finalized on the promotional video of the City of Martensville and a plan for circulation is being made. The July production of "The Banner" will be sent out in the August Utility Bills.

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**5.6.2 RFD – Taxi Renewal**

Omni/Quick City Cabs (OQC) is requesting to renew their current taxi licenses. OQC has been operating for a full year now and throughout the year they have encountered several challenges and have also relocated where they operate from, they wish to continue to operate and serve the customer base they have established. It was noted that Saskatoon Cabs have provided some challenges. Currently Shewchuk is in discussions with the City of Saskatoon and hoping to iron out some of the obstacles that have come up. Council was in favour of issuing two taxi licenses.

A motion will be brought forward to the next council meeting for formal approval.

**5.6.3 Martensville Community Entry Signage**

With the construction of the Highway 12 overpass, the relocation of the current signage needs to be discussed along with the potential to establish additional signage at various locations. CEDM presented City Council with some suggestions for the relocation of the current entry sign as well as proposing a new design and location for the feature entry sign. After some discussion regarding proposed locations, City Council directed CEDM to begin investigating options for a feature sign. Information will be provided at a future meeting.

**ROUND TABLE**

**5.1 Food Trucks**

Mayor Muench brought forward some comments received in regards to the current protocol for issuing a business license to Food Trucks. Currently a food truck is required to purchase a \$75 business license for every location they wish to set up. Administration has begun to do some research on how Food Trucks are handled in other municipalities. City Council would like to see some guidelines and stipulations put in place. Administration has been directed to continue working on a future policy or bylaw and bring forward when ready.

**5.2 Fourth Street South**

Mayor Muench has received some feedback on the Phase 2 work done on 4<sup>th</sup> Street South. Some residents are upset with where the traffic calming features were placed, they wish they would have been notified prior to the installation. It was noted that an information letter was sent out, however it didn't indicate the locations of the traffic calming. It was agreed that in the future this information will be included in the notice. Mayor Muench would also like to see that the report completed by Dillon Consulting in regards to traffic calming be referenced in future notices so residents have an understanding of why things are being done the way they are.

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**In-Camera**

**6.1 RCMP**

**6.2 Parks**

**6.3 Development Proposal**

**ADJOURNMENT:**

Meeting adjourned at 7:36 pm.

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Mayor Kent Muench