

REPORT 5-2015
CITY OF MARTENSVILLE
COMMITTEE OF THE WHOLE MEETING
TUESDAY – MAY 12, 2015
MINUTES

PRESENT: Mayor Kent Muench, Deputy Mayor Tyson Chillog, Councillors Travis Wiebe, Bob Blackwell Terry Kostyna, Darren MacDonald, Director of Recreation & Community Services Dave Bosch, Director of Infrastructure & Planning Joe Doxey, Community Economic Development Manager Dillon Shewchuk, Finance Director Lorraine Postma

REGRETS: Councillor Jamie Martens and City Manager Scott Blevins,

LOCATION: Council Chambers, City Hall

RECORDING SECRETARY: City Clerk Carla Budnick

CALL TO ORDER: Deputy Mayor Tyson Chillog called the meeting to order at 5:02 P.M.

ADDITIONS TO ROUND TABLE DISCUSSION

- 7.2 Street Sweeping
- 7.3 3rd Party Signage

4. DELEGATIONS

4.1 Martensville Community Recreation Project (MCRP) – Jesse Reis

Jesse Reis with MCRP spoke with Council regarding the role of MCRP and their desire to form a partnership with the City of Martensville. The goal of MCRP is to provide a year round multi-purpose facility for the residents of Martensville and surrounding area. The group formed in the spring of 2014 and to date have raised \$30,672.50 through planned events and generous donations. It was indicated that planning for future events are already underway. MCRP is hoping that City Council can provide a member to act as a liaison between the group and the city to work together communicating information and future plans. City Council applauded the previous, current and future efforts of MCRP and agreed they would discuss amongst themselves to agree on having a member attend future meetings.

Deputy Mayor Chillog thanked Jesse Reis for his time.

5. REPORTS

5.1 City Manager

5.2 City Clerk

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5.2.1 RFD – Staff Training Policy #4/89

City Clerk Budnick reviewed with council the proposed changes to the current Staff Training Policy. Changes include: outlining roles and responsibilities, identifying specific criteria, procedures and application form to be used when making decisions. Council had no questions or concerns.

RFD – Zero Tolerance in City Facilities/Parks #88/15

Director of Recreation and Community Service Dave Bosch reviewed with council the proposed new policy. The policy has been created to provide staff, patrons and participants with the opportunity to participate in sports and recreational activities in a safe and positive environment at the City of Martinsville's recreation facilities, including but not limited to arenas, recreational centres, swimming pool and parks. Council had no questions or concerns.

Both policies will be brought forth at a future Council Meeting for formal approval.

5.3 Director of Finance

5.3.1 RFD – New server & back up system

Director of Finance Lorraine Postma reviewed with Council the need to upgrade the current server and backup system. The original amount budgeted was \$15,500 and the actual costs came in at \$21,000 that leaves a shortfall of \$5,500. An additional \$12,000 was budgeted for Pictometry for 2015 and it has been determined that we will not need Pictometry this year. It is being proposed that the shortfall of \$5,500 be covered by the \$12,000 not being used for Pictometry. City Council had no questions or concerns and gave the go ahead to proceed.

5.4 Director of Recreation and Community Services

5.4.1 RFD –NRCCC Rental Rates 2016

Director of Recreation and Community Services reviewed the proposed 2016 rates for NRCCC. The rates are in line with surrounding areas. City Council had no questions or concerns.

A motion will be brought forth to a future Council Meeting for formal approval.

5.5 Director of Infrastructure & Planning

5.5.1 Traffic Calming

Director of Infrastructure & Planning reviewed with Council the report provided by Catterall and Wright regarding reconstructing 4th Street South and the cost of incorporating some traffic calming techniques within the project. The report outlined various options for Intersection Traffic Calming and Mid-Block Traffic Calming. It was determined that the first area to be completed would be the section of 4th Street South between 6th Avenue South and 8th Avenue South. City Council would like to see a map of 4th Street South with the proposed options at the proposed locations. Director Doxey will contact C & W and request this information to be completed for a future meeting.

5.5.2 Smoke Testing for sewer infiltration

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Director of Infrastructure & Planning reviewed with Council the reasoning for getting smoke testing done. It is a technique which is used to find possible points of inflow and infiltration that could lead to high sewer flows during a rain event or during spring thaw. It was noted the process is an efficient and cost effective method to identify where non-sewage water is entering the sewer system. The smoke is harmless and will disappear after a few minutes, and can also identify plumbing leaks within buildings. Currently this is not budgeted for in the 2015 Budget. City Council had some questions regarding how citizens would be notified about the testing, what the benefits are and what it helps, as well if there are any concerns to be aware of when performing such a test. Director Doxey noted it is a colored mist that appears and disappears after a few minutes, at this time he could not identify any other municipalities that have used this test. At this time Council wished to table this to the proposed 2016 budget and requested more information regarding the value of the test based on cost as well what type of information will be collected and whether it will be beneficial or not. Director Doxey will follow up.

5.6 Community/Economic Development Manager (CEDM)

5.6.1 CEDM Report

The Community Economic Development Manager Shewchuk gave an overview of things he has been working on over the past month. Various business inquires continue to come in and information is provided as requested. The Martensville Expo was held May 1 & 2 and although the attendance was done it was still well received. The Taste of Martensville was a welcome event. Work has begun with the Farmer's Market Group and the plan is to hold the markets on Friday's from 12:00 pm – 6:00 pm at City Square. Work with CTV to create advertisement over the summer months have begun.

5.6.2 RFD – Economic Tax Incentive – CTR Industrial Investment

CTR Industrial Investments in looking to develop a 19,000 square foot light industrial-lease building. Currently it is a spec building and no tenants have been secured at this time. The building could be developed into 5 bays of roughly 3800 square feet each. Based on information provided by the developer the project would be eligible for a 5 year incentive period. The project is planned to commence June of this year and be completed by the end of 2015. City Council had no questions or concerns.

A motion will be brought forth to a future Council Meeting for formal approval.

5.6.3 RFD – Economic Tax Incentive – Propane Guys

The Propane Guys are looking at re-locating their business to Martensville at 120 & 110 9th Street North. They will be constructing a 3200 square foot industrial building that will consist of a shop area as well as a staff and office area. Based on information provided, the project would be eligible for a 4 year incentive period. City Council did raise the question of whether information provided in verified by actual documentation after the development is completed. It was noted that this can be done. City Council had no further questions or concerns.

A motion will be brought forth to a future Council Meeting for formal approval.

7. COUNCIL MEMBERS ROUND TABLE DISCUSSION:

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7.1 Flag Poles at City Hall

Councillor Blackwell noted that currently there are no flag poles at City Hall. He noted that City Hall is the central hub for Martensville and feels that flag poles should be installed. All members of Council were in agreement. Administration was tasked with looking further into location and cost of installation of poles and information will be provided at a later date.

7.2 Street Sweeping

Mayor Muench requested an update on current street sweeping and was also wondering who was looking into getting the boulevards cleaned up. Director Doxey explained that currently sweeping is being done throughout the city but has not been posted. The goal is to do a once over first and then have another run and post it for residents to be aware. Director Bosch indicated a plan would be made to make sure boulevards are swept. Council did ask if a log is kept regarding when and which streets are done. Doxey will look into.

7.3 3rd Party Signage

Councillor MacDonald recently was approached regarding upcoming changes to the current zoning bylaw for 3rd Party Signage. Currently 3rd Party Signage is permitted within Martensville but it is being proposed to remove this option. Is this a good thing or not? Council would like a bit more information provided before this is considered.

ADJOURNMENT:

Meeting adjourned at 7:02 pm.

Mayor Kent Muench