

REPORT 9-2014
CITY OF MARTENSVILLE
COMMITTEE OF THE WHOLE MEETING
TUESDAY – SEPTEMBER 9, 2014
MINUTES

PRESENT: Mayor Kent Muench and Deputy Mayor Tyson Chillog, Councillors Terry Kostyna, Bob Blackwell, Darren MacDonald, Travis Wiebe, Jamie Martens, City Manager Scott Blevins, Director of Infrastructure & Planning Joe Doxey, Director of Recreation & Community Services Dave Bosch, Community Economic Development Manager Dillon Shewchuk, Finance Director Lorraine Postma

REGRETS:

LOCATION: Council Chambers, City Hall

RECORDING SECRETARY: City Clerk Carla Budnick

CALL TO ORDER: Councillor Travis Wiebe called the meeting to order at 5:00 P.M.

Mayor Muench requested that Library Parking and Kinsmen Park Football Parking be added to Round Table discussion. Deputy Mayor Chillog requested that Multi-Family Zoning be added to Round Table discussion.

All Members of Council were in favor of the additions.

4. DELEGATIONS

5. REPORTS

5.1 City Manager

5.2 City Clerk

5.3 Director of Finance

5.3.1 Budget Variance

Finance Director, Lorraine Postma gave a brief overview of the Budget Variance report. She had no areas of concern to point out at this time. Mayor Muench had a few questions: Fire Department Sale/Supplies Revenue, wanting to know what the funds were from? Postma will look into and get back to Council. A question was asked of Community Economic Development Manager, Shewchuk about the high number under Economic Development Costs. It was noted that this was for the medical incentive costs and a journal entry may have to be done to move to a different account. The final questions were in regards to high numbers for the Sports Centre in Capital Land improvements and Capital Building. Director of Recreation and Community Services will look into and get back to Council.

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5.3.2 Utilities

An update was given to council regarding outstanding utility bills that are left when a tenant leaves a property as well as the \$250 meter deposit for tenants. In the past under the Municipalities Act the outstanding balances of a tenants account were transferred to the property owner's taxes. In 2009 when Martensville became a city we were legislated under the Cities Act and were unable to transfer outstanding tenant utility balances to the property owner's taxes. Effective January 1, 2014 under Section 333 of the Cities Act we are again able to transfer the tenants outstanding balances to the property owners taxes. One suggestion to alleviate this problem is to have Utility Bills in property owners name only. Council did not like that option and wondered if it was possible to have the utility bill sent to both the tenant and property owner. It was noted that this can happen but some changes will need to be done to the current bylaw. There was talk of creating a Landlord/Tenant Policy as well. At this time the City of Saskatoon is currently working on this policy. It was recommended we follow up with Saskatoon once their policy is in place to see how it works. Council was in favor of adding outstanding utility balances to the property owner's taxes as well as amending the current Bylaw.

A Bylaw will come to the next Regular Council Meeting for formal approval.

5.4 Director of Recreation and Community Services

5.4.1 RFD – Park Signage

Director of Recreation and Community Services, Dave Bosch gave an overview of the proposed park signage. As there are many different signs to choose from it was suggested that a Committee be established to work on the park signage. Council was in favor, Mayor Muench will set up the committee.

5.4.2 Proposed Smoking Bylaw

Dave Bosch, Director of Recreation and Community Services reviewed with council the final draft of the proposed Smoking Bylaw and also explained that he met with the City of Warman and both bylaws are very similar. Community Economic Development Manager Shewchuk had a chance to share the proposed bylaw with the establishments discussed previously and all seemed okay with the bylaw. One area highlighted was wording regarding the ball diamonds and it was noted signage would be put up regarding no smoking/no drinking areas.

Council had no concerns.

A motion will be brought forth to the next Council meeting for formal approval.

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5.5 Director of Infrastructure & Planning

5.5.1 RM of Corman Park Discretionary Use

The RM of Corman Park sent the City of Martensville a letter notifying them that a resident has applied to run a Home Based Business consisting of a paving contractor business. Director of Infrastructure & Planning does not view any obvious concerns to this business being established. A few questions raised by council was how this may fit with the future growth plan as well as the state of the road which will be used. It was agreed that the city would not respond to the discretionary use but would have Director of Infrastructure and Planning draft a letter inquiring about future plans for the road.

5.5.2 RFD – Drip Line Management

Director of Infrastructure and Planning gave an update regarding the number of drip lines that were or are still running since early spring due to freeze ups. It has been very difficult for staff to get in to these houses and ensure the drip lines have been turned off as they no longer need to run. While these drip lines continue to run unnecessarily, water runs into the sanitary system and fills our lagoon with extra unneeded water as well as increases the water consumption. Director Doxey is suggesting to amend the current Consumer Rate Bylaw and Water & Sewer connection which will give the City the authority to go in to houses to turn on and off the drip lines when required and also allow fees to be charged to home owners when they do not comply with these time lines.

Council is in favor of amending the bylaw.

Director of Infrastructure and Planning will work on and bring back for Council to review.

5.5.3 RFD – Sump Pump Infiltration

Council was made aware that the Water Security Agency is currently not allowing any future development within the City of Martensville until action is taken to remedy extraneous flows into the Sanitary Sewer System from outside sources including sump pumps. It was noted that the City is working with WSA to remedy this situation and at this time it was recommended that Sump Pump Infiltration be tabled to a later date.

Council was in favor.

5.5.4 RFD – Zoning Bylaw Amendment

Over the past few years concern has been made regarding the safety of children in school zones. It was noted that currently the City does not have any active drop-off zones identified in these areas. It is being recommended that the Zoning Bylaw be amended to include development standards that provide adequate parking, drop-off, lay-by zones and solid waste services for all future school site and commercial development.

Council was in favor.

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5.5.5 RFD – Centennial Drive & Main Street

After many requests to evaluate the option of installing a protected left turning movement for north-bound Centennial Drive Traffic heading in a westerly direction on Main Street, it has come back as being strongly discouraged. There are many concerns a bottleneck effect will occur in the center of the intersection as well as causing more frustration for drivers. Director Doxey is hopeful that once 3053 is open and ready for traffic this will eliminate much of the congestion at Centennial and Main. It was advised that the left turning movement be put on hold until after some evaluation of 3053 can be done.

Council was in favor.

7. Council Members Round Table Discussion

A) Martensville Athletic Pavilion – Traffic & Speeding Concerns

Council was wondering what has or will be done to limit traffic and speeding concerns on 3rd Street North as well as the Martensville Athletic Pavilion parking lot. Administration advised that signage is currently on order and will be installed once it arrives.

B) RCMP

Mayor Muench advised Council that he and Councillor Blackwell and City Manager Blevins will be meeting with the RCMP and Warman next week to discuss any concerns or issues. The subject of the City of Martensville requesting an additional RCMP member was brought up. Council was in favor for this.

C) Multi Family – Infill Zoning

Deputy Mayor Chillog was wondering what the current status of the Official Community Plan was. He has had a few questions regarding what can and cannot be built on various lots in the city. Director Doxey explained that the OCP has currently been sent over for review. Once he and Planning Manager Gorelitz have a chance to review it will be brought to council for review. At this time spot zoning is still on hold but property owners are welcome to come in and speak to the Planning Department if they have questions.

D) Library Parking

Mayor Muench inquired about the parking for the library. The question asked was how many parking stalls were available prior to construction and how many are now available. Director Bosch explained that prior to the construction there were 8 stalls in the front and 8 stalls plus the gravel parking lot on the west side which would hold approximately 20 vehicles depending on how the vehicles parked. Now the parking at the front has not changed it has just been shifted further west and the paved parking lot by city hall can accommodate 25 vehicles.

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E) Kinsmen Park Football Field Parking

The question was asked regarding the status of the parking lot by Kinsmen Park Football Field. Director Bosch and Director Doxey are currently working on it and hope the work will be completed in the next few weeks.

ADJOURNMENT:

Meeting adjourned at 8:25 PM.

Mayor Kent Muench