

**CITY OF MARTENSVILLE
COMMITTEE OF THE WHOLE
MAY 10, 2022
AGENDA**

If you would like to remotely attend the meeting, please follow the link <https://us02web.zoom.us/j/85750514222?pwd=VkVNN0x2MFZQbm9aa1JRcG54RjJ0dz09C>
all 1 647 558 0588 Meeting ID 857 5051 4222 Password 275793

1. **CALL TO ORDER**: Meeting called to order at 5:00 PM

2. **PUBLIC HEARINGS**: (5:00 PM)
 - A) Discretionary Use – 420 2nd Ave S

3. **DELEGATIONS**:

4. **REPORTS FROM ADMINISTRATION**
 - 4.1 City Manager
 - 4.1.1 RFD – Negotiate Land Sale

 - 4.2 Director of Corporate Services

 - 4.3 City Clerk

 - 4.4 Director of Recreation and Community Services
 - 4.4.1 RFD – 2022-23 Rental & Admission Rates
 - 4.4.2 RFD – Civic Centre Flooring
 - 4.4.3 RFD – 2022 Capital Projects

 - 4.5 Director of Infrastructure & Planning
 - 4.5.1 RFD – Discretionary Use – 420 2nd Ave S
 - 4.5.2 RFD – Subdivision – Lot 2, Block 100, Plan 102066229

 - 4.6 Community Economic Development Manager
 - 4.6.1 Report

 - 4.7 Human Resources & Safety Manager

5. **COUNCIL MEMBERS ROUND TABLE DISCUSSION**

6. **IN-CAMERA ITEMS**:
 - 6.1 Economic Development

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7. ADJOURN

REPORT 5-2022
CITY OF MARTENSVILLE
COMMITTEE OF THE WHOLE MEETING
TUESDAY – MAY 10, 2022
MINUTES

PRESENT: Mayor Kent Muench, Deputy Mayor Tyson Chillog, Councillors Michael Cox, Darren MacDonald, Jamie Martens, Spencer Nikkel(Zoom), City Manager Scott Blevins, Director of Corporate Services Leah Bloomquist, Community Economic Development Manager Dillon Shewchuk, Director of Infrastructure & Planning Matt Gruza, Director of Recreation & Community Services Ted Schaeffer, Planning Manager Bonnie Gorelitz

REGRETS: Councillor Debbie McGuire

LOCATION: City Hall – Council Chambers and ZOOM

RECORDING SECRETARY: City Clerk Carla Budnick

CALL TO ORDER: Deputy Mayor Tyson Chillog called the meeting to order at 5:00 PM

2. PUBLIC HEARING

2.1 Discretionary Use – 420 2nd Ave South

Hrachya Danielyan the owner of property 420 2nd Ave South was in attendance. There were no other people in the gallery to speak for or against the project.

4. REPORTS

4.1 City Manager

4.1.1 RFD – Negotiate Land Sale

The city currently owns approximately 250 acres of land in the Southeast Sector of Martensville. North Ridge and North Prairie are adjacent landowners who have expressed interest in purchasing the land. At this time the city doesn't have the funds nor the intentions to develop the land. A policy for the Sale of City Owned Lands was recently adopted and the City Manager is looking for a motion of council to enter negotiations with the two adjacent landowners. The city will need to be transparent moving forward with the sale of the land and must follow the requirements as outlined in *The Cities Act*. The process will be to keep Council updated with discussion on acceptable and unacceptable points with all discussions taking place in-camera as negotiations are considered confidential and fall under LA FOIP. Should the city decide to sell the land and Land Sale Agreement will need to be advertised and approved at a public meeting.

City Council had no questions or concerns so a motion will come to the next Regular Council meeting for formal approval.

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4.4 Director of Recreation and Community Services

4.4.1 RFD – 2022-23 Rental & Admission Rates

Director of Recreation and Community Services reviewed with City Council the proposed changes for the 2022-23 rental and admission rates. Administration has added some new rates to the fee structure to accommodate the newly constructed Lions Park Shelter, Outdoor Rink and facility upgrades. These include floor cover install/removal, MAP concession, Mocon Diamond #1, Lions Park Shelter, Outdoor Rink/Pickleball and School Theatre. Rates for the North Ridge Centennial Community Centre also include 2024 to accommodate advanced bookings of the facility.

City Council had no questions or concerns so a motion will come to the next Regular Council meeting for formal approval.

4.4.2 RFD – Civic Centre Flooring

At the March 8, 2022, Committee of the Whole Meeting, Council approved moving forward with flooring replacement at the Civic Centre in partnership with both Great Plains College and the Library Board with a recommendation on the source of funding being provided once pricing had been received. Based on the proposals that came in the City's share of each project is as follows: Great Plains College: \$10,500.00 and Library Project: \$16,800.00 for a total of \$27,300.00. Administration is proposing to move ahead with the project with the funds come out of the Parks Infrastructure Reserve Fund.

City Council had no questions or concerns so a motion will come to the next Regular Council meeting for formal approval.

4.4.3 RFD – 2022 Capital Projects

Director of Recreation and Community Services reviewed with City Council 2022 capital projects that have come back over budget after the tendering process. Based on tenders received, the following capital projects will be over budget: Pool Pump, MAP Front Façade, Camp Kitchen Roof, MAP Floor and Spray Park Surface for a total of \$15,500.00. Where possible, Administration will try to attain better pricing, but is looking for approval from City Council to proceed with the proposed projects with the additional funds coming out of the Parks Infrastructure Reserve Fund.

City Council had no questions or concerns so a motion will come to the next Regular Council meeting for formal approval.

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4.5 Director of Infrastructure and Planning

4.5.1 RFD – Discretionary Use – 420 2nd Ave S

An application was received to allow for the development of a secondary suite at 420 2nd Ave S in the RMH (Manufactured Home) zoning district. Secondary Suites in the RMH zoning district are considered discretionary use as most of the housing in this district is not standard Single-Family Dwellings. It was noted the primary building is a mobile home with a wood block foundation, the secondary suite is proposed to sit on a cement foundation with a crawl space and be attached to the south side of the mobile home. Parking for the secondary suite is located on the rear lane and is to be paved as per the Martensville Zoning Bylaw. To ensure there is no conflict with the adjacent property owner it is being recommended that the motion indicate that the access to the suite cannot be located within the required side yard.

City Council had no questions or concerns so a motion will come to the next Regular Council meeting for formal approval.

4.5.2 RFD – Subdivision – Lot 2, Block 100, Plan 102066229

A request has been received from the province for a subdivision of industrial lots along Centennial Drive North. There are 12 lots to be developed and the current zoning is M Industrial. A servicing agreement will be required and will cover off water, sewer, CGS, road, lanes etc. Questions about access to individual sites in proximity to the intersection at Centennial and 9th Street were raised. Planning Manager Gorelitz will do some further research and bring back information to the next meeting.

4.6 Community Economic Development Manager

4.6.1 CEDM Report

Community Economic Development Manager Shewchuk gave a review of things he has been working on over the past month. A meeting was held with Great Plains College to discuss their fundraising and scholarship program as well as transportation issues and needs. The 2022 Business Expo was held, with 70 exhibitors, a variety of entertainment, involvement from various service groups and over 400 attendees. The Report to the Community was completed and distributed through the website and social media.

IN-CAMERA

6.1 Economic Development

ADJOURNMENT:

Meeting adjourned at 6:28 PM.

Mayor Kent Muench