

CITY OF MARTENSVILLE  
REGULAR COUNCIL MEETING 6-2024  
TUESDAY MARCH 19, 2024  
MINUTES

**PRESENT:** Mayor Kent Muench, Councillor Tyson Chillog, Mike Cox, Darren MacDonald, Deb McGuire, Spencer Nikkel, City Manager Tanya Garost, Director of Infrastructure and Planning Matt Gruza, Community Economic Development Manager Dillon Shewchuk, Director of Recreation and Community Services Roxane Melnyk, Planning Manager Bonnie Gorelitza

**REGRETS:** Deputy Mayor Jamie Martens, Director of Corporate Services Leah Bloomquist,

**LOCATION:** Council Chambers – City Hall and Zoom

**RECORDING SECRETARY:** City Clerk Carla Budnick

**CALL TO ORDER:** Mayor Kent Muench called the meeting to order at 5:00 P.M.

RES: #49/03192024 (McGuire/MacDonald)

**AGENDA**

**“That we adopt the agenda dated March 19, 2024.”**

**CARRIED**

RES: #50/03192024 (Cox/MacDonald)

**MINUTES – MARCH 5, 2024**

**“That we accept the minutes of the Regular Council Meeting No. 5-2024 dated March 5, 2024.”**

**CARRIED**

RES: #51/03192024 (Cox/Chillog)

**CORRESPONDENCE**

**“That we acknowledge and file the Correspondence List, as attached hereto and forming part of these minutes.”**

**CARRIED**

RES: #52/03192024 (McGuire/MacDonald)

**COMMITTEE OF THE WHOLE MINUTES – MARCH 12, 2024**

**“That we accept the Committee of the Whole Minutes dated March 12, 2024.”**

**CARRIED**

RES: #53/03192024 (Cox/McGuire)

**MANAGER'S REPORT**

**“That we accept the Manager's Report dated March 19, 2024.”**

**CARRIED**

CITY OF MARTENSVILLE  
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RES: #54/03192024 (Nikkel/Chillog)

**EXPENDITURE APPROPRIATION**

“That we authorize Expenditure Appropriation No.6 -2024, in the amount of \$1,539,161.67 as attached hereto and forming part of the minutes.”

**CARRIED**

RES: #55/03192024 (Cox/McGuire)

**TAX ENFORCEMENT**

“That Finance Officer be authorized to commence further proceedings under The Tax Enforcement Act to acquire title for the following described lands:

LOT: 73; BLOCK: 38; PLAN: 101875192  
LOT: 58; BLOCK: 70; PLAN: 102030848;  
LOT: 22; BLOCK: 11; PLAN: 79S48016;  
LOT: 18; BLOCK: 11; PLAN: 79S48016;  
LOT: 13; BLOCK: 57; PLAN: 101921600;  
LOT: 8, BLOCK: 8; PLAN: 67S00276;  
LOT: 2; BLOCK: 4; PLAN: 61S08605;  
LOT: E; BLOCK: 7; PLAN: 76S17044;  
LOT: C; BLOCK: 7; PLAN: 64S13956.”

**CARRIED**

RES: #56/03192024 (McGuire/MacDonald)

**BYLAW 8-2024 – (FIRST READING)**

“That Bylaw 8-2024 being a Bylaw to extend the assessment roll period be read for the first time.”

**CARRIED**

RES: #57/03192024 (Cox/Nikkel)

**BYLAW 8-2024 – (SECOND READING)**

“That Bylaw 8-2024 be read for the second time.”

**CARRIED**

RES: #58/03192024 (Nikkel/MacDonald)

**BYLAW 8-2024 – (THREE READINGS)**

“That we give Bylaw 8-2024, three readings at this meeting.”

**CARRIED UNANIMOUSLY**

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RES: #59/03192024 (Cox/Nikkel)

**BYLAW 8-2024 – (THIRD & FINAL READING)**

**“That Bylaw 8-2024, being a Bylaw to extend the assessment roll period, be read for the third and final time.”**

**CARRIED**

**DISCUSSION ITEMS**

**A) RFD – Furniture Fixtures & Equipment**

Director of Recreation and Community Services Roxane Melnyk presented City Council with a report about Furniture Fixtures & Equipment for the new Recreation Facility. These items will be required to run programming at the new facility. At the time of budget an estimate of \$1,000,000 was made for the FF& E of the facility. The actual cost has come in at \$1,300,000. The total account is expected to be financed through long-term debt as part of the Martensville Recreation Centre. A resolution to amend the 2024 Budget will be requested at the time of long-term borrowing.

RES: #60/03192024 (Cox/MacDonald)

**FURNITURE, FIXTURES & EQUIPMENT FOR MARTENSVILLE REC CENTRE**

**“That we approve the proposed Furniture, Fixtures & Equipment for the new recreation facility as attached hereto and forming parts of these minutes.”**

**CARRIED**

RES: #61/03192024 (Nikkel/Chillog)

**IN-CAMERA**

**“WHEREAS section 94(4) of The Cities Act states that council may meet in meetings closed to the Public for the purpose of long-range or strategic planning; THEREFORE, BE IT RESOLVED that council go in-camera for long-range planning at 5:16P.M.”**

**CARRIED**

**PRESENT:** Mayor Kent Muench, Councillor Tyson Chillog, Mike Cox, Darren MacDonald, Deb McGuire, Spencer Nikkel, City Manager Tanya Garost, Director of Infrastructure and Planning Matt Gruza, Community Economic Development Manager Dillon Shewchuk, Director of Recreation and Community Services Roxane Melnyk, Planning Manager Bonnie Gorelitz, City Clerk Carla Budnick

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**IN-CAMERA ITEMS**

- A) Tax Policy
- B) West Sector Plan

RES: #62/03192024 (McGuire/MacDonald)

**RESUME REGULAR COUNCIL MEETING**

**“That we resume the March 19, 2024, Regular Council Meeting at 6:30 P.M.”**

**CARRIED**

RES: #63/03192024 (Cox/Nikkel)

**ADJOURN**

**“That we adjourn this meeting at 6:31 P.M.”**

**CARRIED**

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

**CITY OF MARTENSVILLE  
REGULAR COUNCIL MEETING 6-2024  
TUESDAY MARCH 19, 2024**

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**INCOMING - CORRESPONDENCE**

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**DATE**

**COMPANY**

**ITEM**

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DATE	COMPANY	ITEM
March 7, 2024	Ministry of Highways	Phase 3: Saskatoon Freeway Functional Planning Study.

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**OUTGOING - CORRESPONDENCE**

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March 7, 2024

Name(s)

Address

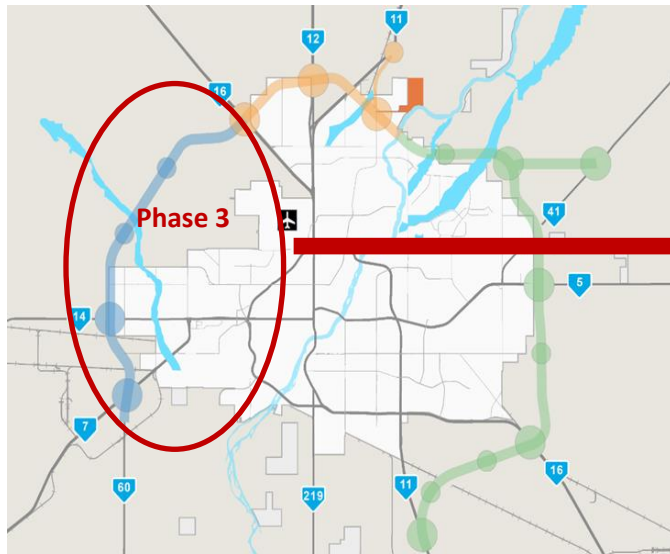
City, Province, Postal Code

Re: Phase 3: Saskatoon Freeway Functional Planning Study

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The Ministry of Highways (ministry) is leading a multi-year functional planning study to determine the future needs for the Saskatoon Freeway. This is long-term planning work and the timeline to construct the Saskatoon Freeway is at least 15 years away.

The ministry has assembled a project team which includes experts from AtkinsRealis, AECOM, and Praxis Consulting to assist in this long-term planning work. We are currently beginning Phase 3 of the study, covering the area indicated on the map below. You are receiving this letter because our records show you own land in the vicinity of the proposed freeway corridor.



<First and Last Name>

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March 7, 2024

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When all three phases of the Saskatoon Freeway Functional Study are complete – which we anticipate will occur by the end of 2024 – a better assessment of the land needed for the freeway will have been identified and will be protected. At that time, some temporary restrictions will also be lifted, giving residents and businesses along the freeway corridor a better understanding of where and how they may be impacted.

There are multiple opportunities to learn more and discuss Phase 3 of the project:

- You can visit our website at [saskatoonfreeway.org](http://saskatoonfreeway.org)
- You can sign up for our newsletter at [saskatoonfreeway.org/alerts/](http://saskatoonfreeway.org/alerts/)
- Two public information sessions are being planned: one for late spring and another in late summer/ early fall. The first information session will include an in-person opportunity for discussion and questions with the project team.
- You can book a meeting with a member of our project team by reaching out to Kauron Cooper ([kcooper@praxis-consulting.ca](mailto:kcooper@praxis-consulting.ca) or at 306-545-3755).

We will provide a follow-up letter with the dates and details on the public information sessions once they are confirmed. If you have any questions in the meantime, please contact me at 306-953-3470 or [sylvia.marshall@gov.sk.ca](mailto:sylvia.marshall@gov.sk.ca).

We look forward to meeting you and hearing from you.

Sincerely,



Sylvia Dziak Marshall, P. Eng  
Functional Senior Project Manager  
Design Delivery, Ministry of Highways

cc: Kauron Cooper, Praxis Consulting  
Brent Miller, Director, Design Delivery, Highways

bcc: Terri Arndt, Executive Director, Design Branch, Highways

**CITY OF MARTENSVILLE**  
**March 19, 2024**

<b>Cheque #</b>	<b>Supplier Name</b>	<b>Amount</b>
43622	DIAMOND TRUCK CENTRES	\$ 135.92
43623	GREGG WINACOTT	\$ 27,003.37
43624	GYMNASTICS SASKATCHEWAN	\$ 98.50
43625	HARV'S AUTOBODY LTD	\$ 366.45
43626	KABO HOMES LTD	\$ 75.87
43627	PRAIRIE SKY CHAMBER OF COMMERCE	\$ 257.25
43628	PRINT & CHEQUES NOW INC	\$ 344.10
43629	PROVINCIAL MEDIATION	\$ 180.00
43630	SASKTEL CMR	\$ 49.96
43631	SE PANEL PRODUCTS	\$ 582.75
43632	STEPHEN IOANNOU - IOANNOU INFLATABLES	\$ 75.00
43633	THE PEPSI BOTTLING GROUP (CANADA) ULC	\$ 487.16
43634	THE ROBCAN GROUP	\$ 1,998.12
43635	WOLFF, ANDREW AND WOLFF, LUDMILLA	\$ 15.55
00358	IMPACT CLIMBING INC	\$ 86,234.10
02817	AODBT ARCHITECTURE & INTERIOR DESIGN	\$ 13,479.38
02395	St. Paul's R.C.S.S.D No. 20	\$ 11,540.41
00287	MEPP	\$ 29,843.74
00880	NUSTADIA RECREATION INC	\$ 17,500.00
03877	102051721 SASK LTD	\$ 26,244.75
01215	ACCU SHARP TOOLING LTD.	\$ 482.85
04742	AHMAD, USMAN	\$ 525.00
00501	AINSWORTH INC	\$ 339.66
00299	AIR LIQUIDE CANADA INC	\$ 495.86
03189	AIRCHEKLAB INC	\$ 310.80
00412	AMANUEL, ROBEL	\$ 10.00
00365	ATS TRAFFIC LTD.	\$ 559.28
00020	BAZAAR & NOVELTY	\$ 160.95
02164	BRAD'S TOWING LTD.	\$ 132.69
00242	BROOMAN, DEAN	\$ 427.50
00494	BUSINESS FURNISHINGS	\$ 3,712.08
03947	CANADIAN LINEN & UNIFORM SERVICE	\$ 427.60
04800	CANADIAN TIRE #912 - L.ULLATHORNE HOLDINGS LTD.	\$ 106.51
04286	CANOE PROCUREMENT GROUP OF CANADA	\$ 36.49
03341	CARLTON TRAIL COLLEGE	\$ 1,414.35
00216	CP DISTRIBUTORS LTD	\$ 41.82
00583	CRYSTAL CAR WASH	\$ 130.00
03106	DALE'S TRUCKING	\$ 11,466.00
00707	DOLLARAMA LP	\$ 10.27
00134	EARTHWORKS EQUIPMENT CORP.	\$ 70.67
00639	FLOCOR INC.	\$ 973.69
01153	GEANEL RESTURANT SUPPLIES	\$ 250.17
03032	GREGG DISTRIBUTORS CO	\$ 59.77
00420	HAMSTERS BRAND OF NOVEXCO	\$ 280.32
01990	JENSON PUBLISHING	\$ 3,417.75
01994	JOHN BROOKS COMPANY LTD	\$ 4,100.23
04065	KOLBE, TRENT	\$ 123.17
00348	LAKEFIELD LLP	\$ 5,320.87
02844	LEANNE NYIRFA COMMUNICATIONS	\$ 966.00
00184	LORAAS DISPOSAL SERVICES	\$ 79,860.16
00383	MACBEENERS BUSINESS GOODS	\$ 433.70
00195	MARTENSVILLE BUILDING & HOME SUPPLY	\$ 7.89
01769	MARTENSVILLE MESSENGER	\$ 1,428.00
03501	MITCHELL, JAMIE	\$ 275.00
00415	MORRITT, KALLA	\$ 10.00
02530	MUNICIPAL FINANCE CORPORATION	\$ 367,908.75
02699	OK TIRE - WARMAN	\$ 268.46
02996	ONE-MOUSE GRAPHIC DESIGN	\$ 1,759.35
02809	PAWS REPUBLIC	\$ 2,609.25
04738	POPPENHEIM, JASON	\$ 14.20
00804	PURULATOR INC	\$ 1,382.73
00091	REDHEAD EQUIPMENT	\$ 484.89
01912	RICOH CANADA INC	\$ 632.34
00810	RURAL MUNICIPALITY OF CORMAN PARK #344	\$ 87,912.09
00295	SASK WATER CORPORATION	\$ 240,337.31
01059	SASKATCHEWAN RESEARCH COUNCIL	\$ 71.13
03038	SASKATOON CYLINDER EXCHANGE LTD	\$ 80.01
03469	SEA HAWK	\$ 4,060.12
03991	SUTHERLAND AUTOMOTIVE	\$ 344.91
04746	TA.NETWORKS INC	\$ 872.16
00806	THE RENT-IT STORE & TOOL SUPPLY	\$ 114.01
03601	TR PETROLEUM LTD	\$ 13,422.24
02848	TR PETROLEUM MARTENSVILLE INC.	\$ 4,528.69



<b>Cheque #</b>	<b>Supplier Name</b>	<b>Amount</b>
03082	ULINE	\$ 1,632.93
00118	UNIFIED AUTO PARTS INC	\$ 57.98
00211	XEROX CANADA LTD.	\$ 354.89
00501	AINSWORTH INC	\$ 315.72
210	XEROX CANADA LTD - LEASE	\$ 1,057.54
4672	XEROX FINANACIAL SERVICES	\$ 1,319.86
4672	XEROX FINANACIAL SERVICES	\$ 114.89
254	RECEIVER GENERAL	\$ 53,847.37
294	PRAIRIE SPIRIT SCHOOL DIV#206	\$ 224,095.19
193	SASK ENERGY	\$ 26,014.75
293	SASK TEL	\$ 2,152.88
293	SASK TEL	\$ 731.95
289	SASK POWER	\$ 59,609.40
4556	NORTHERN BUSINESS INTELLIGENCE	\$ 1,176.60
PP#5	GENERAL GOVERNMENT	\$ 19,497.14
PP#5	PROTECTIVE SERVICES	\$ 7,093.12
PP#5	PLANNING & REGULATIONS	\$ 6,139.79
PP#5	RECREATION AND COMMUNITY SERVICE	\$ 41,059.18
PP#5	TRANSPORTATION	\$ 18,964.55
PP#5	WATER AND SEWER	\$ 12,243.82
PP#5	COUNCIL	\$ 0.00
<b>EXPENDITURE GRAND TOTAL</b>		<b>\$ 1,539,161.67</b>

Appendix 1 - List of Furniture, Fixtures and Equipment for the MRC

Category	Items	Budget	PST 6%	Vendor
<b>Cleaning supplies &amp; Equipment</b>				
	scrubber, cleaning toots, snowblower, cleaning carts, vacuums, wet/dry vacuum, garbage/recycling containers etc.			All items to be sourced out
	<b>Subtotal</b>	<b>\$ 50,000.00</b>	<b>\$ 3,000.00</b>	<b>\$ 53,000.00</b>
<b>Field house Equipment</b>				
	Netting, gator, batting cages, nets, washer/dryer			All items to be sourced out
	<b>Subtotal</b>	<b>\$ 200,000.00</b>	<b>\$ 12,000.00</b>	<b>\$ 212,000.00</b>
<b>Heath &amp; Safety</b>				
	Emergency plan, defibrillator, 1st aid equipment/supplies			All items to be sourced out
	<b>Subtotal</b>	<b>\$ 20,000.00</b>	<b>\$ 1,200.00</b>	<b>\$ 21,200.00</b>
<b>IT/Audio/Visual/Security</b>				
	Servers,computers,security,AV add ons, telephones, website, AV for MP rooms, TV's, portable projectors, 2-way radios etc.			All items to be sourced out/SaskTel Based on agreement
	<b>Subtotal</b>	<b>\$ 255,000.00</b>	<b>\$ 15,300.00</b>	<b>\$ 270,300.00</b>
<b>Miscellaneous</b>				
	Indoor playground, climbing wall add ons, warm up area ect			All items to be sourced out
	<b>Subtotal</b>	<b>\$ 250,000.00</b>	<b>\$ 15,000.00</b>	<b>\$ 265,000.00</b>
<b>Office supplies &amp; Furnishings</b>				
	Main & 2nd floor lobby furniture, MP rooms, blinds, office equipment, furniture, lockers, staff room furnishings, folding tables, chairs etc.			All items to be sourced out
	<b>Subtotal</b>	<b>\$ 120,000.00</b>	<b>\$ 7,200.00</b>	<b>\$ 127,200.00</b>
<b>Arena equiment</b>				
	ice resurfacers, ice painting supplies, edger, goal frames, net and pegs, hose reel, netting, hose			All items to be sourced out
	<b>Subtotal</b>	<b>\$ 192,000.00</b>	<b>\$ 11,520.00</b>	<b>\$ 203,520.00</b>
	<b>Subtotal</b>	<b>\$ 1,087,000.00</b>	<b>\$ 65,220.00</b>	
	<b>Contingency 10%</b>	<b>\$ 108,700.00</b>	<b>\$ 6,522.00</b>	
<b>Total Furniture Fixtures and Equipment Cost</b>		<b>\$ 1,195,700.00</b>	<b>\$ 71,742.00</b>	<b>\$ 1,267,442.00</b>