

CITY OF MARTENSVILLE
REGULAR COUNCIL MEETING 4-2024
TUESDAY FEBRUARY 20, 2024
MINUTES

PRESENT: Deputy Mayor Jamie Martens, Councillor Tyson Chillog, Mike Cox, Darren MacDonald, Deb McGuire, Spencer Nikkel, City Manager Tanya Garost, Director of Recreation and Community Services Roxane Melnyk, Planning Manager Bonnie Gorelitz

REGRETS: Mayor Kent Muench, Director of Corporate Services Leah Bloomquist, Director of Infrastructure and Planning Matt Gruza, Community Economic Development Manager Dillon Shewchuk,

LOCATION: Council Chambers – City Hall and Zoom

RECORDING SECRETARY: City Clerk Carla Budnick

CALL TO ORDER: Deputy Mayor Jamie Martens called the meeting to order at 5:00 P.M.

RES: #18/02202024 (McGuire/Cox)

AGENDA

“That we adopt the agenda dated February 20, 2024.”

CARRIED

RES: #19/02202024 (MacDonald/McGuire)

MINUTES – JANUARY 16, 2024

“That we accept the minutes of the Regular Council Meeting No. 1-2024 dated January 16, 2024.”

CARRIED

RES: #20/02202024 (Cox/MacDonald)

MINUTES – JANUARY 18, 2024

“That we accept the minutes of the Special Council Meeting No. 2-2024 dated January 18, 2024.”

CARRIED

RES: #21/02202024 (Nikke/MacDonald)

MINUTES – FEBRUARY 6, 2024

“That we accept the minutes of the Special Council Meeting No. 3-2024 dated February 6, 2024.”

CARRIED

RES: #22/02202024 (McGuire/MacDonald)

PUBLIC HEARING

“That we now recess the Regular Council Meeting to hold a Public Hearing regarding Bylaw 1-2024, Zoning Bylaw Amendment at 5:01 P.M.”

CARRIED

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There was no one present or online who wished to speak to the proposed bylaw change.
No written comments were received.

RES: #23/02202024 (MacDonald/Cox)

RESUME REGULAR COUNCIL MEETING

“That we resume the February 20, 2024, Regular Council Meeting at 5:03 P.M.”

CARRIED

RES: #24/02202024 (Chillog/Nikkel)

COMMITTEE OF THE WHOLE MINUTES – FEBRUARY 13, 2024

“That we accept the Committee of the Whole Minutes dated February 13, 2024.”

CARRIED

RES: #25/02202024 (McGuire/Cox)

MANAGER'S REPORT

“That we accept the Manager's Report dated February 20, 2024.”

CARRIED

RES: #26/02202024 (MacDonald/McGuire)

EXPENDITURE APPROPRIATION

“That we authorize Expenditure Appropriation No.4 -2024, in the amount of \$3,873,786.10 as attached hereto and forming part of the minutes.”

CARRIED

RES: #27/02202024 (McGuire/Cox)

2024 BOARD OF REVISION

“That Council appoint Timothy Furlong, Kirby Fesser, Glen Neuert, Sabrina Saccucci as Board Members and Mike Ligtermoet as Board Secretary to our 2024 Board of Revision.”

CARRIED

RES: #28/02202024 (MacDonald/Nikkel)

2024 STRATEGIC ACTIONS

“That we approve the 2024 Strategic Actions as attached to and forming parts of these minutes.”

CARRIED

RES: #29/02202024 (MacDonald/Chillog)

OPERATING CONTRACT

“That we authorize the City Manager to sign the Operating Contract with Nustadia.”

CARRIED

CITY OF MARTENSVILLE
REGULAR COUNCIL MEETING 4-2024
TUESDAY FEBRUARY 20, 2024
MINUTES

RES: #30/02202024 (Cox/MacDonald)

BYLAW 1-2024 – (SECOND READING)

“That Bylaw 1-2024 being a Zoning Bylaw Amendment be read for the second time.”

CARRIED

RES: #31/02202024 (Nikkel/McGuire)

BYLAW 1-2024 – (THIRD & FINAL READING)

“That Bylaw 1-2024 being a Zoning Bylaw Amendment be read for the third & final time.”

CARRIED

RES: #32/02202024 (Cox/MacDonald)

BYLAW 3-2024 – (FIRST READING)

“That Bylaw 3-2024 being a Water & Waste Water Rates Administration Bylaw Amendment be read for the first time.”

CARRIED

RES: #33/02202024 (McGuire/MacDonald)

BYLAW 3-2024 – (SECOND READING)

“That Bylaw 3-2024 be read for the second time.”

CARRIED

RES: #34/02202024 (Chillog/Cox)

BYLAW 3-2024 – (THREE READINGS)

“That we give Bylaw 3-2024, three readings at this meeting.”

CARRIED UNANIMOUSLY

RES: #35/02202024 (Nikkel/Chillog)

BYLAW 3-2024 – (THIRD & FINAL READING)

“That Bylaw 3-2024, being a Water & Waste Water Rates & Administration Bylaw Amendment, be read for the third and final time.”

CARRIED

RES: #36/02202024 (Cox/McGuire)

BYLAW 4-2024 – (FIRST READING)

“That Bylaw 4-2024 being an Economic Tax Incentive Bylaw Amendment be read for the first time.”

CARRIED

CITY OF MARTENSVILLE
REGULAR COUNCIL MEETING 4-2024
TUESDAY FEBRUARY 20, 2024
MINUTES

RES: #37/02202024 (Nikkel/Chillog)
BYLAW 4-2024 – (SECOND READING)
“That Bylaw 4-2024 be read for the second time.”

CARRIED

RES: #38/02202024 (Cox/Nikkel)
BYLAW 4-2024 – (THREE READINGS)
“That we give Bylaw 4-2024, three readings at this meeting.”

CARRIED UNANIMOUSLY

RES: #39/02202024 (Nikkel/Cox)
BYLAW 4-2024 – (THIRD & FINAL READING)
“That Bylaw 4-2024, being an Economic Tax Incentive Bylaw Amendment, be read for the third and final time.”

CARRIED

RES: #40/02202024 (McGuire/Chillog)
BYLAW 5-2024 – (FIRST READING)
“That Bylaw 5-2024 being a District OCP Bylaw Amendment be read for the first time.”

CARRIED

RES: #41/02202024 (Cox/Nikkel)
BYLAW 6-2024 – (FIRST READING)
“That Bylaw 5-2024 being a District OCP Bylaw Amendment be read for the first time.”

CARRIED

RES: #42/02202024 (Cox/Chillog)
ADJOURN
“That we adjourn the meeting at 5:26 P.M.”

CARRIED

MAYOR

CITY CLERK

CITY OF MARTENSVILLE 4-2024
February 20, 2024

Cheque #	Supplier Name	Amount
43574	AHMAD, USMAN -JAN 2024	\$ 40.00
43575	SASKTEL CMR	\$ 24.98
43576	101056449 SASKATCHEWAN LTD	\$ 16,131.22
43577	MORRIS INTERACTIVE	\$ 37.50
43578	R&R BLINDS IN O/A SASKBLINDS	\$ 2,525.25
43579	SHERCOM INDUSTRIES INC	\$ 6,216.00
43580	SGI CANADA	\$ 39,402.40
43581	SGI CANADA	\$ 1,578.50
43582	SUMA (INSURANCE)	\$ 29,284.37
43583	JAY'S GROUP OF COMPANIES	\$ 511.94
43584	LADR - CONSULTING	\$ 2,625.00
43585	HUMBERT, PAUL	\$ 190.00
43586	ROMANOW, BRUCE	\$ 630.00
43587	ABC FIRE & SAFETY EQUIPMENT LTD.	\$ 722.06
43588	ANDRADE, THABITHA	\$ 117.38
43589	ASTRO TOWING	\$ 128.95
43590	BELLA, ELAINE	\$ 90.00
43591	CITY OF WARMAN	\$ 5,750.00
43592	CM ELECTRICAL SERVICES LTD	\$ 4,212.45
43593	DIAMOND TRUCK CENTRES	\$ 465.60
43594	EECOL ELECTRIC CORP	\$ 416.26
43595	FEDERATION OF CANADIAN MUNICIPALITIES	\$ 2,998.81
43596	FEHR, JOAN	\$ 90.00
43597	GREGG WINACOTT	\$ 3,746.25
43598	HERC RENTALS	\$ 1,611.45
43599	JORDAIR COMPRESSORS INC	\$ 896.18
43600	JUNGMAN, ALLAN AND JUNGMAN, TANYA	\$ 68.53
43601	LUKE COLE	\$ 1,221.00
43602	OUTERLIMITS	\$ 180.00
43603	PHARMASAVE 466	\$ 99.99
43604	REIS, JESSE AND STODDART, KELLY	\$ 70.10
43605	SINCLAIR SUPPLY LTD	\$ 162.44
43606	SKIPPER, SARA	\$ 97.13
43607	SPEIDEL, DON	\$ 1,111.89
43608	SUMA	\$ 3,465.00
43609	TACO TIME 101234016 SASK LTD.	\$ 150.74
43610	WOLFECROFT SIGNS	\$ 277.50
43611	MARTENSVILLE BASKETBALL ASSOC	\$ 500.00
43612	MACBEENERS BUSINESS GOODS	\$ 93.00
01718	RCMP - POLICING CONTRACTS SECTION RCM POLICE - OIC FINANCE BRANCH	\$ 336,888.00
04746	TA.NETWORKS INC	\$ 854.70
04746	TA.NETWORKS INC	\$ 1,716.22
04742	AHMAD, USMAN	\$ 920.00
00501	AINSWORTH INC	\$ 21,763.24
01923	ALL-BRITE ELECTRIC CO. LTD.	\$ 506.72
02817	AODBT ARCHITECTURE & INTERIOR DESIGN	\$ 17,364.38
02689	AYOTTE PLUMBING HEATING & AC	\$ 1,481.85
02274	BUILDTECH	\$ 46,187.10
00054	CATTERALL & WRIGHT	\$ 15,253.35
02449	DIGITEX.CA	\$ 202.02
04766	ISL ENGINEERING AND LAND SERVICES LTD	\$ 8,011.51
01851	MARTENSVILLE LIBRARY	\$ 153.56
00203	MERLIN FORD LINCOLN	\$ 61,419.24
00295	SASK WATER CORPORATION	\$ 225,878.55
00164	SASKATOON FIRE PROTECTION (1983) LTD	\$ 1,569.56
03717	SHERCOM INDUSTRIES INC	\$ 6,216.00
02848	TR PETROLEUM MARTENSVILLE INC.	\$ 3,074.95
00118	UNIFIED AUTO PARTS INC	\$ 18.71
04543	HRDOWNLOADS	\$ 4,566.45
00287	MEPP	\$ 27,039.82
04542	WRIGHT CONSTRUCTION WESTERN INC.	\$ 1,605,878.90
02035	QUIRING, KRISTIN	\$ 1,418.59
00501	AINSWORTH INC	\$ 1,018.98
04775	CDN Print Plastic - a division of PMA International (Canada) Inc.	\$ 1,109.33
02301	ENTANDEM	\$ 51.50
00457	FLAMAN FITNESS	\$ 149.84
03032	GREGG DISTRIBUTORS CO	\$ 708.98
04586	HCSAS	\$ 157.50
00195	MARTENSVILLE BUILDING & HOME SUPPLY	\$ 236.18
01059	SASKATCHEWAN RESEARCH COUNCIL	\$ 36.00
00066	SHARE CANADA	\$ 1,291.50
00625	STOKES INTERNATIONAL	\$ 60.43
02259	TWA - HEAD OFFICE 00	\$ 113.18

Cheque #	Supplier Name	Amount
04184	WALLACE INSIGHTS	\$ 7,717.50
00880	NUSTADIA RECREATION INC	\$ 17,500.00
02395	St. Paul's R.C.S.S.D No. 20	\$ 9,517.05
03326	ABEL-SMITH, KAREN	\$ 405.00
04733	BANIULIS, ALEXIS	\$ 90.00
03278	COLLINS, ANGELA	\$ 270.00
04741	CROSS, SAMANTHA	\$ 90.00
01236	DOWNING, BAILEY	\$ 120.00
02512	GOERTZEN, CHARLOTTE	\$ 569.99
00358	IMPACT CLIMBING INC	\$ 86,234.11
04567	JANZEN, JACK	\$ 200.00
03294	MCCULLOCH, JAMIE	\$ 70.00
00287	MEPP	\$ 27,139.46
04047	MISCHUK, TRACY	\$ 459.59
01731	NAGY, BRYCE	\$ 630.00
04223	OTTENBREIT, GLENDA	\$ 722.60
00604	PERRON, PAUL	\$ 655.00
04377	ROBERTS, ELSA	\$ 210.00
04676	SISK, RHEA	\$ 1,212.50
03654	SPORTBALL NORTH SASK	\$ 825.00
00092	THOMAS, PEYTON	\$ 200.00
04449	WIENS, DANIELLE	\$ 70.00
04550	ZAK'S HOME HARDWARE BUILDING CENTER	\$ 59,057.82
00383	MACBEENERS BUSINESS GOODS	\$ 93.00
01798	A RAND WORLDWIDE COMPANY - IMAGINIT TECHNOLOGIES	\$ 2,264.40
04034	ACTION CAR AND TRUCK ACCESSORIES	\$ 505.31
00214	ACTI-ZYME PRODUCTS	\$ 25,607.43
04742	AHMAD, USMAN	\$ 40.00
00299	AIR LIQUIDE CANADA INC	\$ 1,805.62
01923	ALL-BRITE ELECTRIC CO. LTD.	\$ 294.15
04532	AQUA TEMP	\$ 769.23
00365	ATS TRAFFIC LTD.	\$ 709.80
02448	AUTO CLEARING	\$ 103.79
02689	AYOTTE PLUMBING HEATING & AC	\$ 1,697.67
01630	BARLOW, WADE	\$ 10.00
03359	BLOOMQUIST, LEAH	\$ 60.00
02164	BRAD'S TOWING LTD.	\$ 182.24
00242	BROOMAN, DEAN	\$ 40.00
1712	BROOMAN, STACEY	\$ 156.00
01667	BUDNICK, CARLA	\$ 40.00
03947	CANADIAN LINEN & UNIFORM SERVICE	\$ 508.12
04800	CANADIAN TIRE #912 - L.ULLATHORNE HOLDINGS LTD.	\$ 1,589.59
00233	CHECKERED FLAG AUTOMOTIVE	\$ 463.68
00216	CP DISTRIBUTORS LTD	\$ 39.65
02514	CROWE, DONALD	\$ 113.76
00085	CUPE LOCAL #2582	\$ 2,851.69
00812	CUSTOM COURIER CO.	\$ 81.49
03079	DANYLKO, LEANNA	\$ 10.00
02449	DIGITEX.CA	\$ 140.83
00707	DOLLARAMA LP	\$ 137.51
00258	DYCK, KURTIS	\$ 60.00
00134	EARTHWORKS EQUIPMENT CORP.	\$ 480.13
02301	ENTANDEM	\$ 1,497.81
00107	EXPERT LOCKSMITHS LTD	\$ 429.35
02647	FEHR, DOUGLAS CORY	\$ 10.00
00566	FER-MARC EQUIPMENT LTD	\$ 1,124.32
04780	GAROST, TANYA	\$ 75.00
04445	GARTNER, SCOTT	\$ 110.00
03681	GLENNON, LYNN	\$ 10.00
00111	GORELITZA, BONNIE	\$ 40.00
03032	GREGG DISTRIBUTORS CO	\$ 3,811.37
03593	GRUZA, MATTHEW	\$ 60.00
02785	HBI OFFICE PLUS INC.	\$ 1,422.83
04671	INGRAM, JODI	\$ 10.00
01990	JENSON PUBLISHING	\$ 551.25
03480	JOHNSTON, KELLY	\$ 10.00
00532	KEEN, WADE	\$ 10.00
04065	KOLBE, TRENT	\$ 60.00
00676	KUYEK, BRIAN	\$ 210.00
00348	LAKEFIELD LLP	\$ 2,647.35
02844	LEANNE NYIRFA COMMUNICATIONS	\$ 3,622.50
03309	LEVITT-SAFETY DIV. OF LEVITT-SAFETY LTD	\$ 1,665.84
00184	LORAAS DISPOSAL SERVICES	\$ 80,381.51
04450	MARK'S	\$ 781.80
00195	MARTENSVILLE BUILDING & HOME SUPPLY	\$ 630.25
01769	MARTENSVILLE MESSENGER	\$ 1,774.50
00661	MARTENSVILLE PLUMBING	\$ 216.18

Cheque #	Supplier Name	Amount
03294	MCCULLOCH, JAMIE	\$ 144.29
00201	MCGILL'S INDUSTRIAL	\$ 5,320.16
01258	MCPHAIL, ORIN	\$ 10.00
01968	MEIDL HONDA	\$ 11.77
04761	MELNYK, ROXANE	\$ 60.00
01005	MUENCH, KENT	\$ 75.00
00880	NUSTADIA RECREATION INC	\$ 17,500.00
02699	OK TIRE - WARMAN	\$ 203.35
04572	ORKIN CANADA COP	\$ 109.20
02809	PAWS REPUBLIC	\$ 477.75
04183	PIKE, TAMMY	\$ 61.51
02127	PINNACLE DISTRIBUTION INC - A BUNZL COMPANY	\$ 2,722.52
03752	PITNEYWORKS	\$ 4,232.00
03427	POLLOCK, RICK	\$ 10.00
04738	POPPENHEIM, JASON	\$ 188.46
03095	PRECISION ELECTRO MECHANICAL	\$ 5,040.25
03252	PRECISION SOUNDS DJ SERVICES	\$ 600.00
00401	PRINCESS AUTO LTD	\$ 110.99
00804	PUROLATOR INC	\$ 168.71
04473	PYLYPEC, GREGORY	\$ 24.00
00276	REDDEKOPP, ANGELA	\$ 40.00
01912	RICOH CANADA INC	\$ 8,855.63
04760	RILEY, JASON	\$ 10.00
01276	ROBERTS, LANCE	\$ 10.00
00535	SAMA	\$ 100,642.00
00295	SASK WATER CORPORATION	\$ 236,460.69
01059	SASKATCHEWAN RESEARCH COUNCIL	\$ 1,058.31
00296	SASKATOON CO-OP ASSOC LTD	\$ 274.57
03038	SASKATOON CYLINDER EXCHANGE LTD	\$ 519.85
02436	SCHAAN HEALTHCARE PRODUCTS INC	\$ 410.05
03469	SEA HAWK	\$ 3,768.46
02077	SHEWCHUK, DILLON	\$ 60.00
01149	SHEWCHUK, JANET	\$ 30.84
00443	SMITH, RUSSEL	\$ 124.79
04448	STAPLES COMMERCIAL ACCOUNT	\$ 930.90
01791	SUDDEN FUN REC.EQUIP.LTD	\$ 2,297.40
03991	SUTHERLAND AUTOMOTIVE	\$ 1,617.05
04746	TA.NETWORKS INC	\$ 5,997.32
00026	THE BOLT SUPPLY HOUSE LTD	\$ 45.97
00620	TOSHIBA TEC CANADA BUSINESS SOLUTIONS	\$ 143.43
03601	TR PETROLEUM LTD	\$ 5,582.62
02848	TR PETROLEUM MARTENSVILLE INC.	\$ 8,673.16
00789	TRANS-CARE RESCUE LTD.	\$ 1,260.00
00118	UNIFIED AUTO PARTS INC	\$ 1,585.63
03410	WALL, BLAINE	\$ 10.00
00211	XEROX CANADA LTD.	\$ 354.83
254	RECEIVER GENERAL	\$ 54,189.81
289	SASK POWER	\$ 48,202.49
293	SASK TEL	\$ 2,834.23
193	SASK ENERGY	\$ -7,262.95
193	SASK ENERGY	\$ 11,910.15
193	SASK ENERGY	\$ 17,381.96
783	MINISTER OF FINANCE	\$ 154.43
1144	AFFINITY MC	\$ 420.00
3212	AFFINITY MC	\$ 145.62
9529	AFFINITY MC	\$ 4,425.88
4672	XEROX FINANACIAL SERVICES	\$ 639.00
294	PRAIRIE SPIRIT SCHOOL DIV206	\$ 245,059.71
4556	NORTHERN BUSINESS INTELLIGENCE	\$ 1,287.60
PP#2	GENERAL GOVERNMENT	\$ 18,592.23
PP#2	PROTECTIVE SERVICES	\$ 5,891.81
PP#2	PLANNING & REGULATIONS	\$ 5,777.32
PP#2	RECREATION AND COMMUNITY SERVICE	\$ 36,065.93
PP#2	TRANSPORTATION	\$ 18,290.29
PP#2	WATER AND SEWER	\$ 11,206.27
PP#2	COUNCIL	\$ 10,152.42
PP#3	GENERAL GOVERNMENT	\$ 18,592.22
PP#3	PROTECTIVE SERVICES	\$ 5,891.81
PP#3	PLANNING & REGULATIONS	\$ 5,777.33
PP#3	RECREATION AND COMMUNITY SERVICE	\$ 35,059.65
PP#3	TRANSPORTATION	\$ 17,425.13
PP#3	WATER AND SEWER	\$ 10,603.02
PP#3	COUNCIL	\$ 0.00
EXPENDITURE GRAND TOTAL		\$ 3,873,786.10



GOVERNANCE



PRIORITY: Infrastructure		
ACTION: Secure Water and Wastewater agreements with City of Saskatoon	Resources	Timeline
There is currently a memorandum of understanding (MOU) to advance a long term agreement for provision of water and wastewater services by Saskatoon to Martensville. The next steps of that MOU include final infrastructure planning and design and then rate structure review. Once those pieces are complete, a report will come forward to Council for consideration of rates and participation. Final agreement a decision of each of Martensville and Saskatoon councils.	Staff, engineering consultants on planning and design.	Agreement in place by Q3 2024
ACTION: Advance asset management on City's facilities	Resources	Timeline
Phase one of an asset management plan was completed for the roadway infrastructure. Phase two of the asset management plan is intended to review existing City facilities for lifespan, condition, required operational and capital upgrades. Planning work is being completed to be ready for future grant opportunities presented.	Consultant with staff support.	TBD
ACTION: Complete pedestrian walkway on Highway 12 overpass	Resources	Timeline
A pedestrian pathway from the East side of Highway 12 to the West side was identified as a priority coinciding with the construction of the new Recreational Facility located west of Highway 12. An engineering consultant and staff have been working with the Ministry of Highways to determine an appropriate solution and design.	Staff, engineering consultants. Funding request in the 2024 Capital Plan	Q1 2024 Design completion and tender issued for construction
ACTION: 3rd Street Traffic Calming	Resources	Timeline
A preliminary design was considered by council and determined to need more refining. This project scope is broader than a typical transportation traffic calming project due to how this section of road integrates with Kinsmen Park and its amenities. As such, this project will need to consider elements of transportation engineering with landscape architecture. A proposal included in the 2024 Capital Plan would consist of updating the Kinsmen Park Master Plan to include existing and proposed future amenities, creating three traffic calming options for 3 rd Street, and further refining the selected option and preparing a report and presentation to council.	Staff, engineering consultants. Funding request in the 2024 Capital Plan	2024 Design completion with consideration of Kinsmen Park improvements



GOVERNANCE



PRIORITY: Partnerships		
ACTION: Continued participation in P4G regional partnership	Resources	Timeline
P4G is completing its strategic plan for 2024. Regional priorities have been identified and Martinsville will continue to participate in priorities as identified.	Administration, Council committee members	Ongoing
ACTION: Continued work on reconciliation with First Nation partners	Resources	Timeline
A cultural space has been identified in the new Recreational Facility. Staff will identify opportunities within this space to support partnerships and showcase indigenous history or art.	Regular staff time	Q2/Q3 2024
PRIORITY: Controlled Growth		
ACTION: Finalize development offsite levies updates	Resources	Timeline
The levy update was completed two years ago and shelved pending the completion of other work. Minor updates are required again to reflect increased project costs over the last two years and to consider the work that has been completed in the last two years that impacts the plan. Finalized levies can then be presented to Council.	Consultant to update with staff support.	Q2 presentation to Council
ACTION: Finalize concept plan for Trilogy Ranch	Resources	Timeline
Trilogy Ranch concept plan has been submitted for review. Initial review completed with feedback. Additional feedback to be provided prior to resubmission. Final completed package including outstanding items to be presented to Council.	Planning staff time.	Q1 2024 presentation to Council
ACTION: Finalize South East Sector Plan	Resources	Timeline
South East Sector Plan had been started. Discussions about storm water drainage have restarted and will require resolving before completion of the plan. Negotiations regarding storm water drainage will need to occur between the City and impacted land owners in the area.	Administrative staff time.	Q1 2024 check in for Council Negotiations ongoing.



ECONOMY



PRIORITY: Non Residential Tax Base		
ACTION: Complete Martensville Industrial Growth Area Concept Plan	Resources	Timeline
A concept plan to look at enhancing economic development opportunities in Martensville by promoting an Industrial Growth Area. A draft of the plan has been completed. There are a number of related projects being undertaken including the offsite levy review, water and wastewater enhancements and a review of the zoning bylaw. Once finalized, draft to Council for review.	Staff time, consultant to finalize.	End of Q1 to Council.
PRIORITY: First Nation Relationships		
ACTION: Provide support to First Nations communities around economic development opportunities in Martensville	Resources	Timeline
Enable First Nations enterprises to offer additional services within Martensville, concurrently supporting First Nations' economic growth and community development.	Staff	Ongoing



ENVIRONMENT

PRIORITY: Focus on Parks		
ACTION: Complete new Recreational Facility construction	Resources	Timeline
Construction of the new facility is well underway and on target for projected opening dates. Design underway for parking lot, landscape, Main Street paving on the West side of Highway 12. NOTE: This project is a focus for staff and will limit the ability to advance other projects prior to opening.	Significant staff time, capital budget request for 2024.	Opening Q3/Q4 2024
ACTION: Finalize operational model for new Recreational Facility	Resources	Timeline
Negotiations with Nustadia are underway as per Council direction on November 21, 2023. A draft contract will be presented to Council in camera following review by Administrative staff and legal.	Staff input and legal review required	Q1 2024
ACTION: Advance Kinsmen Park Enhancements	Resources	Timeline
Kinsmen Park has a master plan. Improvements have been made over time in the park however the master plan identifies many more improvements. May require renewing the Kinsmen Park committee to identify priorities for enhancements.	Regular staff time. Capital funding carry forward funds available for design in 2024 available.	Q3 2024
ACTION: Improve North Hills Park	Resources	Timeline
Review the needs of the park through community engagement (pathways, pedestrian bridge(s) and the play) in the park. Work with a consultant and create a concept plan then create a staged implementation plan of the concept.	Regular staff time. Capital funding for consultants available in 2024.	Q2/Q3 2024 Implementation: 2025/2026





SOCIAL

PRIORITY: Identify Opportunities to better engage with Citizens		
ACTION: Dedicate additional resources to communication efforts	Resources	Timeline
A part time Communications Coordinator has been requested for the 2024 budget. Communications is currently provided through a 20 hour a month contract and as time permits within existing staff. This position would improve the communication service by providing a dedicated position for communications.	Request in 2024 budget	If approved – hiring Q2 2024
PRIORITY: Assisting with Health Needs		
ACTION: Support health care facilities and practitioners relocating to Martinsville	Resources	Timeline
Work is ongoing in this area. Staff assist in finding locations, answering questions and navigating City processes.	Regular staff time	Ongoing
PRIORITY: Support Food Security		
ACTION: Assist the Martinsville Food Pantry	Resources	Timeline
Space has been provided to the Martinsville Food Pantry. Work is ongoing to secure charitable status and support governance.	Regular staff time and grant in kind of space	Ongoing
PRIORITY: Encourage development of seniors’ housing options		
ACTION: Review Policies and Bylaws related to housing types and densities	Resources	Timeline
Planning is undertaking a review of the zoning bylaw. Council is also reviewing levies. Both may present opportunities to incentivize housing appropriate for seniors, including rental housing.	Regular staff time	Q2 2024






SOCIAL



PRIORITY: Determine appropriate levels of Policing		
ACTION: Review policing structure, housing and staffing levels	Resources	Timeline
<p>With the City approaching 15,000 population, reviewing policing is important. Under the current policing agreement with the Province of Saskatchewan, after Martensville reaches 15,000 population, the City's share of policing costs will increase from 70% to 90%, with the remaining portion paid by the Federal government. The City will also be responsible to provide all services including investigation, currently supplemented by Provincial forces. The City is part of a regional policing agreement currently that includes Warman and Provincial Rural Policing for surrounding areas. The regional police force is housed in several facilities across four communities. A new facility has been requested by the RCMP. A more detailed report and analysis of all the issues related to policing will be coming to Council for review with the 2024 budget review.</p>	<p>Regular staff time to write the report</p>	<p>Q1 2024</p>
PRIORITY: Determine appropriate levels of fire protection		
ACTION: Review fire protection services structure	Resources	Timeline
<p>With a rapidly growing community, service levels will be impacted. Fire protection services with includes fire suppression, training, prevention and inspection, is important to the safety of the community and should have to accommodate community growth. Increasing population density through housing and heights of buildings creates complexity in fire protection services. A review of staffing models with preliminary planning for future will be presented to Council for information and consideration.</p>	<p>Regular staff time</p>	<p>Q2 2024</p>



CULTURE 	PRIORITY: Cultural Identity		
	ACTION: Host a cultural event	Resources	Timeline
	City of Martinsville will be partnering with Prairie Sculptures Association to bring a 2 week Art Symposium to the community. The Symposium will be involving 10 artists/sculptors to create large scale sculptures in Martinsville. The City will have the right to display the pieces for period of time and can investigate purchasing any of the pieces for permanent display his event will bring artists into the community.	Regular staff time	Q2 2024
	PRIORITY: Support community events and groups		
ACTION: Prepare a grant policy	Resources	Timeline	
Council receives many requests from the community to support community events and groups. To promote equity and fairness in supporting the requests, a policy outlining criteria, considerations, parameters and requirements should be considered. Draft policy to be reviewed by Council once completed.	Regular staff time	Q4 2024	