

CITY OF MARTENSVILLE  
REGULAR COUNCIL MEETING 20-2023  
TUESDAY DECEMBER 19, 2023  
MINUTES

**PRESENT:** Mayor Kent Muench, Deputy Mayor Jamie Martens, Councillors Tyson Chillog, Mike Cox, Darren MacDonald, Deb McGuire, Spencer Nikkel, City Manager Tanya Garost, Director of Corporate Services Leah Bloomquist, Director of Infrastructure and Planning Matt Gruza, Community Economic Development Manager Dillon Shewchuk, Planning Manager Bonnie Gorelitz, Parks & Facilities Manager Donald Crowe, Fire Chief Kurt Dyck

**REGRETS:** Director of Recreation & Community Services Roxane Melnyk,

**LOCATION:** Council Chambers – City Hall and Zoom

**RECORDING SECRETARY:** City Clerk Carla Budnick

**CALL TO ORDER:** Mayor Kent Muench called the meeting to order at 5:00 P.M.

RES: #265/12192023 (McGuire/Cox)

**AGENDA**

**“That we adopt the agenda dated December 19, 2023.”**

**CARRIED**

RES: #266/12192023 (Martens/MacDonald)

**MINUTES – NOVEMBER 20, 2023**

**“That we accept the minutes of the Special Council Meeting No. 18-2023 dated November 20, 2023.”**

**CARRIED**

RES: #267/12192023 (Chillog/Cox)

**MINUTES – NOVEMBER 21, 2023**

**“That we accept the minutes of the Regular Council Meeting No. 19-2023 dated November 21, 2023.”**

**CARRIED**

**DELGATIONS**

**A) Kinsmen Club**

Steve Smith with the Martensville & District Kinsmen Club spoke to City Council, back in Feb 2023, regarding a proposal to put a lift in the Sports Centre to address accessibility issues. At that time the City agreed to pay half the costs for the engineering work that needed to be done. The engineering work has been completed and the project is ready to move forward. Steve Smith was in attendance once again to ask Council for their financial support in getting the project completed. At this time the Kinsmen have \$20,000 to contribute to the project with an additional \$20,000 to be available over the next two years. That leaves a shortfall of \$100,000 which the Club is asking the City to cover.

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Mayor Muench thanked Steve and explained that Administration is currently working on the 2024 Budget and that will identify projects the City will work on for the 2024 year.

**B) Lions Club**

Leslie Truitt with the Lions Club spoke to City Council about a sign they would like to put up in Lions Park to recognize all those that helped fund the joint disability playground. Currently the sign, which is 8' x 8', does not meet the signage requirements in the Zoning Bylaw and the Lions Club is asking the City to amend the bylaw to allow the sign to be erected.

Mayor Muench thanked Leslie and explained that Administration would meet with them to find a resolution.

RES: #268/12192023 (Cox/McGuire)

**COMMITTEE OF THE WHOLE MINUTES – DECEMBER 12, 2023**

**“That we accept the Committee of the Whole Minutes dated December 12, 2023.”**

**CARRIED**

RES: #269/12192023 (Martens/McGuire)

**MANAGER'S REPORT**

**“That we accept the Manager's Report dated December 19, 2023.”**

**CARRIED**

RES: #270/12192023 (McGuire/Martens)

**EXPENDITURE APPROPRIATION**

**“That we authorize Expenditure Appropriation No. 20-2023, in the amount of \$1,995,511.98 as attached hereto and forming part of the minutes.”**

**CARRIED**

CITY OF MARTENSVILLE  
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RES: #271/12192023 (Cox/Nikkel)

**MUNICIPAL REVENUE SHARING GRANT – DECLARATION OF ELGIBILITY**

**“That the Council of the City of Martensville confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:**

- **Submission of the 2022 Audited Financial Statements to the Ministry of Government Relations;**
- **Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;**
- **In Good Standing with respect to the reporting and remittance of Education Property Taxes;**
- **Adoption of a Council Procedures Bylaw;**
- **Adoption of and Employee Code of Conduct; and**
- **All members of Council have filed and annually updated their Public Disclosure Statements, as required; and**

**That we authorize the City Manager to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.”**

**CARRIED**

RES: #272/12192023 (McGuire/MacDonald)

**BUILDING OFFICIAL APPOINTMENTS**

**“That we appoint the Building Officials for January 2024 – December 2024, as attached hereto and forming part of these minutes.”**

**CARRIED**

Mayor Muench declared conflict of interest and left the meeting at 5:37 PM

Deputy Mayor Jamie Martens took over chairing the meeting at 5:37 PM

RES: #273/12192023 (Cox/Nikkel)

**DPC JOINT MEMBER APPOINTMENT**

**“That we appoint Trent Michelman as a joint member to the P4G District Planning Commission for a three-year term beginning January 1, 2024.”**

**CARRIED**

Mayor Muench returned and took over chairing the meeting at 5:39 PM

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**DISCUSSION ITEMS**

A) **RFD – Council Policies – Council Remuneration, Remuneration for Mayor’s Cell Phone, Code of Conduct**

City Manager Tanya Garost asked City Council if they would like to revisit the Council Remuneration Policy, Remuneration for Mayor’s Cell Phone Policy and Council Code of Conduct prior to the upcoming Election in November 2024. The general consensus was that Council was happy with the current policies but would like to know what other municipalities are doing.

RES: #274/12192023()

**IN-CAMERA**

**“WHEREAS section 94(4) of The Cities Act states that council may meet in meetings closed to the Public for the purpose of long-range or strategic planning; THEREFORE BE IT RESOLVED that council go in-camera for long-range planning.”**

**CARRIED**

**PRESENT:** Mayor Kent Muench, Deputy Mayor Jamie Martens, Councillors Tyson Chillog, Mike Cox, Darren MacDonald, Deb McGuire, Spencer Nikkel, City Manager Tanya Garost, Director of Corporate Services Leah Bloomquist, Director of Recreation & Community Services Roxane Melnyk, Director of Infrastructure and Planning Matt Gruza, Community Economic Development Manager Dillon Shewchuk, Planning Manager Bonnie Gorelitz, City Clerk Carla Budnick, Parks & Facilities Manager Donald Crowe, Fire Chief Kurt Dyck

**IN-CAMERA**

- A) Budget 2024
- B) Code of Conduct

RES: #275/12192023(McGuire/Nikkel)

**RESUME REGULAR COUNCIL MEETING**

**“That we resume the December 19, 2023, Regular Council Meeting at 7:39 P.M.”**

**CARRIED**

RES: #276/12192023 ()

**ADJOURN**

**“That we adjourn this meeting at 7:40 PM.”**

**CARRIED**

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

## CITY OF MARTENSVILLE 20 - 2023

December 19, 2023

Cheque #	Supplier Name	Amount
43453	CANADIAN TIRE #912 - L.ULLATHORNE HOLDINGS LTD.	\$ 850.00
43454	SASKATOON CO-OP ASSOC LTD	\$ 1,450.00
43455	SMOKEHAUS MEATS & DELI	\$ 2,550.00
43456	HANSON, JADE	\$ 200.00
43457	JANKOSKI, KATHRYN	\$ 200.00
43458	PICKNIC'S CATERING AND FINE FOODS LTD	\$ 4,152.28
43459	ATLAS BOOK BINDERY (1961) LTD.	\$ 787.50
43460	CLOVERDALE PAINT INC.	\$ 2,557.80
43461	ELDON WIEBE	\$ 3,543.75
43462	GO-PACK PACKAGING SOLUTIONS	\$ 899.10
43463	INDUSTRIAL FLUID CONSULTANTS	\$ 516.68
43464	SUMA	\$ 157.50
43465	SUMA (INSURANCE)	\$ 30,618.24
43466	TIRE STEWARDSHIP OF SASKATCHEWAN	\$ 318.15
43467	HUMBERT, PAUL	\$ 640.00
43468	PEDERSON, MARGIE	\$ 150.00
43469	MARTENSVILLE HIGH SCHOOL	\$ 500.00
43470	MARTENSVILLE HIGH SCHOOL	\$ 500.00
43471	MARTENSVILLE HIGH SCHOOL	\$ 750.00
43472	MARTENSVILLE HIGH SCHOOL	\$ 500.00
43473	MARTENSVILLE HIGH SCHOOL	\$ 400.00
43474	MARTENSVILLE HIGH SCHOOL	\$ 500.00
43475	101056449 SASKATCHEWAN LTD	\$ 2,962.00
43476	574 DAKOTA RCACS	\$ 5,000.00
43477	APPLIED INDUSTRIAL TECHNOLOGIES	\$ 17.27
43478	BLUEWAVE ENERGY A DIV OF PARKLAND FUEL CORP	\$ 222.00
43479	CENTRAL VALLEY VOLLEYBALL CLUB	\$ 2,000.00
43480	CHASER PLUMBING & HEATING	\$ 1,487.76
43481	CITY OF MEADOW LAKE	\$ 142.08
43482	DIETRICH, TIARA	\$ 36.48
43483	EECOL ELECTRIC CORP	\$ 1,203.81
43484	EVERGUARD FIRE AND SAFETY	\$ 229.55
43485	FIVE STAR PLUMBING & AIR CONDITIONING LTD	\$ 1,269.29
43486	JAGUAR MEDIA INC	\$ 945.00
43487	JORDAIR COMPRESSORS INC	\$ 657.74
43488	KALYNKA, TIM AND KALYNKA, JULIE	\$ 311.60
43489	LEMIEUX, MARC AND LEMIEUX, ERIN	\$ 61.14
43490	LONG & MCQUADE	\$ 499.70
43491	MARTENSVILLE CURLING CLUB	\$ 2,500.00
43492	MARTENSVILLE FOOD PANTRY	\$ 818.40
43493	MARTENSVILLE GUIDING ASSOCIATION	\$ 2,000.00
43494	MARTENSVILLE INFORMATION & VISITOR CENTER	\$ 3,000.00
43495	MARTENSVILLE MAD DOGS FOOTBALL	\$ 5,000.00
43496	MARTENSVILLE MINOR HOCKEY ASSOCIATION	\$ 5,000.00
43497	MARTENSVILLE RENTAL CENTER	\$ 111.00
43498	MARTENSVILLE SENIORS PICKLEBALL CLUB	\$ 1,000.00
43499	MARTENSVILLE SLO-PITCH ASSOCIATION	\$ 3,000.00
43500	MARTENSVILLE SOCCER ASSOCIATION	\$ 5,000.00
43501	MARTENSVILLE YOUTH CONNECTION	\$ 3,000.00
43502	MCLEOD, DONALD AND MCLEOD, SHARON	\$ 26.52
43503	MCRP	\$ 800.00
43504	NEUFELD, DAYTON AND SAWATSKY, COURTNEY	\$ 202.49
43505	NEW HORIZONS CENTRE	\$ 7,000.00
43506	OLMSTEAD, CHAD AND OLMSTEAD, CHARISSA	\$ 108.00
43507	PALCHINSKI, MARGARET	\$ 490.00
43508	PMA INTERNATIONAL (CANADA) INC.	\$ 1,109.33
43509	RIPPLEROCK CONSULTING	\$ 5,114.68
43510	ROCKY RIDGE MODEL RAIL ROAD CLUB INC	\$ 750.00
43511	ROSE MARKING DEVICES LTD	\$ 16.65
43512	SASK 5 BASEBALL ASSOCIATION	\$ 4,000.00
43513	SASK VALLEY RIDING CLUB	\$ 1,000.00
43514	SHR COMMUNITY OLDER ADULT	\$ 80.00
43515	SINCLAIR SUPPLY LTD	\$ 181.82
43516	SKATE MARTENSVILLE	\$ 4,000.00
43517	STAT EMERGENCY MEDICAL SUPPLIES	\$ 39.94
43518	SUMA	\$ 301.37
43519	SUNBELT RENTALS INC	\$ 245.14
43520	THOMSON, BRANDI	\$ 50.00
43521	TIM EDWARDS	\$ 1,155.00
43522	TWIN CITY ANGELS	\$ 2,000.00
43523	VALLEY MANOR ELEMENTARY SCHOOL	\$ 1,750.00
43524	VALLEY UNITED SOCCER CLUB	\$ 2,000.00
43525	VENTURE HEIGHTS ELEMENTARY SCHOOL	\$ 1,750.00
43526	WARMAN HOME CENTER	\$ 64.37
43527	WARNER INDUSTRIES SASKATOON	\$ 154.90
43528	CHRISTIANSON, GEORJEANA	\$ 1,211.52
43529	SASKTEL	\$ 24.98

Cheque #	Supplier Name	Amount
43530	K & M CLASSIC AUTOBODY	\$ 3,275.21
04800	CANADIAN TIRE #912 - L.ULLATHORNE HOLDINGS LTD.	\$ 850.00
00287	MEPP	\$ 27,342.02
00296	SASKATOON CO-OP ASSOC LTD	\$ 1,450.00
01708	SMOKEHAUS MEATS & DELI	\$ 2,550.00
02035	QUIRING, KRISTIN	\$ 1,418.59
00299	AIR LIQUIDE CANADA INC	\$ 136.69
00365	ATS TRAFFIC LTD.	\$ 260.52
03947	CANADIAN LINEN & UNIFORM SERVICE	\$ 235.35
04800	CANADIAN TIRE #912 - L.ULLATHORNE HOLDINGS LTD.	\$ 222.22
00054	CATTERALL & WRIGHT	\$ 88,592.58
02998	CENTRALSQUARE CANADA SOFTWARE INC	\$ 236.25
01259	CORE ROCK CONSULTING & CONSTRUCTION	\$ 11,179.37
02449	DIGITEX.CA	\$ 122.93
00107	EXPERT LOCKSMITHS LTD	\$ 252.91
04722	FBM PLANNING LTD	\$ 22,831.99
00221	FORT GARRY INDUSTRIES LTD	\$ 384.01
03032	GREGG DISTRIBUTORS CO	\$ 121.30
03152	HUMBOLDT ELECTRIC LTD	\$ 4,105.89
04766	ISL ENGINEERING AND LAND SERVICES LTD	\$ 7,887.08
01990	JENSON PUBLISHING	\$ 510.30
00348	LAKEFIELD LLP	\$ 1,415.46
00184	LORAAS DISPOSAL SERVICES	\$ 79,340.97
00195	MARTENSVILLE BUILDING & HOME SUPPLY	\$ 47.35
00287	MEPP	\$ 27,475.74
00401	PRINCESS AUTO LTD	\$ 72.11
01912	RICOH CANADA INC	\$ 464.27
00651	SASKATOON AGRI-AUTO PARTS INC.	\$ 264.07
00164	SASKATOON FIRE PROTECTION (1983) LTD	\$ 656.55
04448	STAPLES COMMERCIAL ACCOUNT	\$ 419.88
03991	SUTHERLAND AUTOMOTIVE	\$ 29.39
01087	THE FLAG SHOP	\$ 318.46
04773	TIRE STEWARDSHIP OF SASKATCHEWAN	\$ 318.15
00445	TRIOD SUPPLY (NB) LTD	\$ 4,522.74
02395	St. Paul's R.C.S.S.D No. 20	\$ 10,742.56
03326	ABEL-SMITH, KAREN	\$ 720.00
04733	BANIULIS, ALEXIS	\$ 300.00
03278	COLLINS, ANGELA	\$ 450.00
04741	CROSS, SAMANTHA	\$ 210.00
01236	DOWNING, BAILEY	\$ 280.00
02512	GOERTZEN, CHARLOTTE	\$ 450.00
04489	GUDJONSON, LISA	\$ 550.00
04567	JANZEN, JACK	\$ 200.00
04749	KURMEY, KHALI	\$ 176.25
04069	LASKOWSKI, ANITA	\$ 225.00
03294	MCCULLOCH, JAMIE	\$ 210.00
04047	MISCHUK, TRACY	\$ 500.00
01731	NAGY, BRYCE	\$ 900.00
04223	OTTENBREIT, GLENDA	\$ 90.00
00604	PERRON, PAUL	\$ 320.00
04377	ROBERTS, ELSA	\$ 420.00
04676	SISK, RHEA	\$ 2,317.50
03654	SPORTBALL NORTH SASK	\$ 2,090.00
04034	ACTION CAR AND TRUCK ACCESSORIES	\$ 1,084.89
02825	AED ADVANTAGE SALES LTD	\$ 199.62
04742	AHMAD, USMAN	\$ 40.00
00615	AIM ELECTRIC LTD.	\$ 771.39
00501	AINSWORTH INC	\$ 6,149.56
00299	AIR LIQUIDE CANADA INC	\$ 1,355.85
00151	AL ANDERSON'S SOURCE FOR SPORTS	\$ 95.17
01746	ALBERTA FIRE CHIEFS ASSOCIATION	\$ 185.35
04774	AUTOMO EMERGENCY LIGHTING INC	\$ 682.50
01630	BARLOW, WADE	\$ 10.00
03359	BLOOMQUIST, LEAH	\$ 138.10
01653	BOLT MOBILE	\$ 472.91
00243	BOSS LUBRICANTS	\$ 710.43
02164	BRAD'S TOWING LTD.	\$ 186.43
01991	BRAUN, HEATHER	\$ 600.00
00242	BROOMAN, DEAN	\$ 940.00
1712	BROOMAN, STACEY	\$ 206.00
01667	BUDNICK, CARLA	\$ 40.00
03947	CANADIAN LINEN & UNIFORM SERVICE	\$ 322.08
04800	CANADIAN TIRE #912 - L.ULLATHORNE HOLDINGS LTD.	\$ 1,091.91
04286	CANOE PROCUREMENT GROUP OF CANADA	\$ 3,682.05
04438	CASE, RHONDA	\$ 84.39
00054	CATTERALL & WRIGHT	\$ 29,212.80
00842	CERTIFIED LABORATORIES	\$ 1,161.78
01310	CEY, JENNIFER	\$ 308.02
00280	CREATIVE DOOR SERVICE LTD	\$ 2,801.64
02514	CROWE, DONALD	\$ 40.00
00085	CUPE LOCAL #2582	\$ 3,100.62

Cheque #	Supplier Name	Amount
03079	DANYLKO, LEANNA	\$ 10.00
04777	DIONCO SALES AND SERVICE LTD.	\$ 132.18
02055	DODGE CITY AUTO	\$ 67.99
00707	DOLLARAMA LP	\$ 82.24
00258	DYCK, KURTIS	\$ 66.46
00134	EARTHWORKS EQUIPMENT CORP.	\$ 58,280.27
02647	FEHR, DOUGLAS CORY	\$ 400.55
03999	FEHR, SHERRY	\$ 232.95
00566	FER-MARC EQUIPMENT LTD	\$ 2,170.83
00457	FLAMAN FITNESS	\$ 474.44
00221	FORT GARRY INDUSTRIES LTD	\$ 363.31
04780	GAROST, TANYA	\$ 75.00
04445	GARTNER, SCOTT	\$ 10.00
03681	GLENNON, LYNN	\$ 10.00
00111	GORELITZA, BONNIE	\$ 40.00
03032	GREGG DISTRIBUTORS CO	\$ 2,400.93
03593	GRUZA, MATTHEW	\$ 60.00
00225	HAMM CONSTRUCTION LTD	\$ 95,993.23
02785	HBI OFFICE PLUS INC.	\$ 2,116.69
04602	HOLLINGER, TREVOR	\$ 150.00
04671	INGRAM, JODI	\$ 10.00
03887	INGRAM, KEVIN	\$ 550.00
03424	INTERSTATE ALL BATTERY CENTER	\$ 275.28
01990	JENSON PUBLISHING	\$ 2,205.00
01994	JOHN BROOKS COMPANY LTD	\$ 3,127.35
03480	JOHNSTON, KELLY	\$ 10.00
00532	KEEN, WADE	\$ 336.33
04065	KOLBE, TRENT	\$ 60.00
00348	LAKEFIELD LLP	\$ 4,007.60
02844	LEANNE NYIRFA COMMUNICATIONS	\$ 1,449.00
03358	LOBLAWS INC - ACCT# 47971	\$ 609.28
00195	MARTENSVILLE BUILDING & HOME SUPPLY	\$ 879.78
01851	MARTENSVILLE LIBRARY	\$ 424.50
01769	MARTENSVILLE MESSENGER	\$ 1,331.40
00661	MARTENSVILLE PLUMBING	\$ 361.65
01258	MCPHAIL, ORIN	\$ 277.00
01968	MEIDL HONDA	\$ 704.86
04761	MELNYK, ROXANE	\$ 60.00
00564	MINI TUNE LAWN & LANDSCAPE DEPOT	\$ 280.93
01005	MUENCH, KENT	\$ 448.09
02530	MUNICIPAL FINANCE CORPORATION	\$ 332,404.10
00678	NORTHERN FACTORY WORKWEAR	\$ 614.36
00575	NORTHERN GLASS & MIRROR	\$ 18,643.56
02105	OAKCREEK GOLF & TURF INC.	\$ 624.39
02996	ONE-MOUSE GRAPHIC DESIGN	\$ 692.31
04572	ORKIN CANADA COP	\$ 109.20
02561	OSAM, PATRICK	\$ 366.29
04522	PAL TIRE	\$ 115.36
02127	PINNACLE DISTRIBUTION INC - A BUNZL COMPANY	\$ 3,316.71
00232	PITNEY BOWES	\$ 640.09
04738	POPPENHEIM, JASON	\$ 8.88
01034	PRE-CON LIMITED	\$ 3,163.50
03252	PRECISION SOUNDS DJ SERVICES	\$ 600.00
00401	PRINCESS AUTO LTD	\$ 1,278.55
00804	PUROLATOR INC	\$ 227.11
04473	PYLYPEC, GREGORY	\$ 772.49
00276	REDDEKOPP, ANGELA	\$ 93.52
01912	RICOH CANADA INC	\$ 12,247.79
04760	RILEY, JASON	\$ 20.00
01276	ROBERTS, LANCE	\$ 119.89
02495	SASK KARATE ASSOC - SKA	\$ 1,363.64
00295	SASK WATER CORPORATION	\$ 225,200.63
01059	SASKATCHEWAN RESEARCH COUNCIL	\$ 908.90
00296	SASKATOON CO-OP ASSOC LTD	\$ 85.06
03038	SASKATOON CYLINDER EXCHANGE LTD	\$ 3,612.87
02103	SASKATOON MEDIA GROUP	\$ 1,498.50
03469	SEA HAWK	\$ 245.89
00066	SHARE CANADA	\$ 10,353.86
00312	SHERWIN WILLIAMS CO.	\$ 677.88
02077	SHEWCHUK, DILLON	\$ 660.00
01974	SKOMAR, MARLA	\$ 513.89
00443	SMITH, RUSSEL	\$ 10.00
03991	SUTHERLAND AUTOMOTIVE	\$ 1,239.75
00547	TAYLOR, STACEY	\$ 56.65
00026	THE BOLT SUPPLY HOUSE LTD	\$ 410.53
00620	TOSHIBA TEC CANADA BUSINESS SOLUTIONS	\$ 177.76
03601	TR PETROLEUM LTD	\$ 2,699.31
02848	TR PETROLEUM MARTENSVILLE INC.	\$ 4,693.54
00445	TRIOD SUPPLY (NB) LTD	\$ 244.53
03082	ULINE	\$ 2,885.77
00118	UNIFIED AUTO PARTS INC	\$ 788.90
03225	VAN DEN BUSSCHE, CHARLES	\$ 600.00

<b>Cheque #</b>	<b>Supplier Name</b>	<b>Amount</b>
03410	WALL. BLAINE	\$ 10.00
04184	WALLACE INSIGHTS	\$ 3,087.00
00047	WOLSELEY CANADA	\$ 27,013.85
00211	XEROX CANADA LTD.	\$ 232.12
04761	MELNYK. ROXANE	\$ 88.76
210	XEROX CANADA LTD	\$ 1,057.54
4672	XEROX FINANCIAL	\$ 1,319.86
4556	NORTHERN BUSINESS INTELLIGENCE	\$ 1,287.60
8804	AFFINITY CU MASTERCARD	\$ 420.00
294	PRAIRIE SPIRIT SCHOOL DIV#206	\$ 278,473.71
4746	TA.NETWORKS INC	\$ 859.40
254	RECEIVER GENERAL	\$ 48,547.37
254	RECEIVER GENERAL	\$ 41,281.20
2580	AFFINITY CU MASTERCARD	\$ 443.82
2580	AFFINITY CU MASTERCARD	\$ 23.85
2580	AFFINITY CU MASTERCARD	\$ 607.59
2580	AFFINITY CU MASTERCARD	\$ 1,569.70
2580	AFFINITY CU MASTERCARD	\$ 836.24
3212	AFFINITY CU MASTERCARD	\$ 2,317.48
8545	AFFINITY CU MASTERCARD	\$ 537.48
2467	AFFINITY CU MASTERCARD	\$ 188.65
9529	AFFINITY CU MASTERCARD	\$ 177.60
3396	AFFINITY CU MASTERCARD	\$ 272.82
6157	AFFINITY CU MASTERCARD	\$ 35.00
193	SASK ENERGY	\$ 4,647.20
293	SASK TEL	\$ 2,262.51
293	SASK TEL	\$ 628.06
293	SASKTEL	\$ 2,152.66
293	SASKTEL	\$ 668.25
89	SASK POWER	\$ 58,054.94
PP#24	GENERAL GOVERNMENT	\$ 19,330.08
PP#24	PROTECTIVE SERVICES	\$ 6,351.74
PP#24	PLANNING & REGULATIONS	\$ 7,862.77
PP#24	RECREATION AND COMMUNITY SERVICE	\$ 36,843.35
PP#24	TRANSPORTATION	\$ 17,799.39
PP#24	WATER AND SEWER	\$ 11,392.48
PP#24	COUNCIL	\$ 0.00
PP#25	GENERAL GOVERNMENT	\$ 19,371.69
PP#25	PROTECTIVE SERVICES	\$ 6,351.74
PP#25	PLANNING & REGULATIONS	\$ 7,882.46
PP#25	RECREATION AND COMMUNITY SERVICE	\$ 36,315.25
PP#25	TRANSPORTATION	\$ 17,995.09
PP#25	WATER AND SEWER	\$ 11,404.92
PP#25	COUNCIL	\$ 0.00
<b>EXPENDITURE GRAND TOTAL</b>		<b>\$ 1,995,511.98</b>





## Request for Direction

**Date:** December 5, 2023

<b>Topic:</b>	Building Official Appointments		
<b>Background:</b>	<p>The <i>Construction Codes Act, 2021</i>, requires municipalities to appoint Building Officials annually. The Act states that each municipality is responsible to supply the names and license numbers of all building officials appointed to the Chief Codes Administrator at the province on an annual basis or if any changes are made to the list. See attached for the appointment listing as provided by BuildTECH. These appointments are required to be submitted to the province for both Building Officials working for municipalities or contracted by municipalities.</p> <p>Building Officials are appointed by the Province of Saskatchewan and must remain in good standing in order to keep their licensing. Building Officials perform all matters pertaining to issuing Building Permits, conducting inspections, issuing Building Orders and, if necessary, representing the municipality in court on matters stemming from Building Orders.</p>		
<b>Public Hearing Summary:</b>			
<b>Proposed By:</b>	I&P		
<b>Correlation to Business: (Strategic Plan)</b>			
<b>Benefits:</b>			
<b>Disadvantages:</b>			
<b>Alternatives:</b>			
<b>Finance/Budget Implications:</b>			
<b>Operating Costs:</b>		<b>Capital Costs:</b>	
<b>Budget Available:</b>		<b>Source of Funds:</b>	
<b>Budget Cost:</b>		<b>Under budgeted Cost:</b>	
<b>Communication Strategy:</b>	Provide Council Resolution to provincial ministry after consideration by City Council.		
<b>Recommendations:</b>	"That we appoint the Building Officials for January 2024-December 2024, as attached to and forming part of these minutes."		
<b>Report Writer:</b>	Bonnie Gorelitz	<b>City Manager:</b>	
<b>Position:</b>	Planning Manager		

**APPOINTED BUILDING OFFICIALS**

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Building Officials appointed by council resolution to enforce the Construction Codes Act for 2024:

<b><u>Building Official</u></b>	<b><u>License Class</u></b>	<b><u>License No.</u></b>
Chris Gates	BOL-3	#BOL015
Karly Heatcoat	BOL-3	#BOL0421
Ben McLeod	BOL-1	#BOL758
Ryan Shepherd	BOL-3	#BOL360
Jerry Wintonyk	BOL-1	#BOL142
Raymond Humeney	BOL-2R	#BOL635
Dale Wagner	BOL-3R	#BOL379
Dwayne Williams	BOL-2	#BOL122
Dan Knutson	BOL-3	#BOL112