

CITY OF MARTENSVILLE  
REGULAR COUNCIL MEETING 19-2023  
TUESDAY NOVEMBER 21, 2023  
MINUTES

**PRESENT:** Mayor Kent Muench, Deputy Mayor Jamie Martens, Councillors Tyson Chillog (Zoom), Mike Cox, Darren MacDonald, Deb McGuire, Spencer Nikkel, City Manager Tanya Garost, Director of Corporate Services Leah Bloomquist, Director of Recreation & Community Services Roxane Melnyk, Director of Infrastructure and Planning Matt Gruza, Community Economic Development Manager Dillon Shewchuk, Planning Manager Bonnie Gorelitza

**REGRETS:**

**LOCATION:** Council Chambers – City Hall and Zoom

**RECORDING SECRETARY:** City Clerk Carla Budnick

**CALL TO ORDER:** Mayor Kent Muench called the meeting to order at 5:00 P.M.

RES: #251/11212023 (MacDonald/McGuire)

**AGENDA**

**“That we adopt the agenda as amended dated November 21, 2023.”**

**CARRIED**

City Manager Garost requested to add an item to be released from In-Camera to the Agenda. Topic Pre-Operating Contract.

RES: #252/11212023(Martens/Cox)

**MINUTES – NOVEMBER 7, 2023**

**“That we accept the minutes of the Regular Council Meeting No. 17-2023 dated November 7, 2023.”**

**CARRIED**

**DELGATIONS**

**A) CUPE Local 2582**

Members of the CUPE Local 2582 were in attendance with representatives Wade Keen and Auburn Kuyek as well as Jason Poppenheim and Russ Smith speaking on behalf of the union to express their concerns with the city considering contracting out management and operations of the New Martensville Recreation Centre.

Mayor Muench thanked the Union for coming.

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RES: #253/11212023(Nikkel/MacDonald)

**CORRESPONDENCE**

**“That we acknowledge and file the Correspondence List, as attached hereto and forming part of these minutes.”**

**CARRIED**

RES: #254/11212023(Martens/MacDonald)

**COMMITTEE OF THE WHOLE MINUTES – NOVEMBER 14, 2023**

**“That we accept the Committee of the Whole Minutes dated November 14, 2023.”**

**CARRIED**

RES: #255/11212023(McGuire/MacDonald)

**MANAGER'S REPORT**

**“That we accept the Manager's Report dated November 21, 2023.”**

**CARRIED**

RES: #256/11212023(Chillog/Cox)

**EXPENDITURE APPROPRIATION**

**“That we authorize Expenditure Appropriation No. 19-2023, in the amount of \$4,319,811.59 as attached hereto and forming part of the minutes.”**

**CARRIED**

RES: #257/11212023(MacDonald/Nikkel)

**BANK RECONCILIATION**

**“That we accept the Bank Reconciliations for the months of August & September 2023.”**

**CARRIED**

RES: #258/11212023(Martens/MacDonald)

**2024 REGULAR COUNCIL & COMMITTEE OF THE WHOLE MEETING DATES**

**“That we accept the 2024 Regular Council & Committee of the Whole Meeting Dates list as attached to and forming parts of these minutes.”**

**CARRIED**

RES: #259/11212023(Nikkel/Cox)

**TAXI LICENSE APPLICATION – SOUTHLINE TRANSPORT**

**“That the City of Martinsville approves the issuance of ten Taxi License to Southline Transport for the operation of a taxi service for the year 2023-2024.”**

**CARRIED**

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**DISCUSSION ITEMS**

**A) Negotiate Operating Contract**

City Manager Tanya Garost presented a report to Council about an Operating Contract for the new Recreational Facility. It was noted this is not a commitment at this time, it is simply the opportunity for the City Manager to negotiate terms within the contract, which would come back to Council for formal approval if Council was in favour of the terms.

RES: #260/11212023(Nikkel/MacDonald)

**NEGOTIATE OPERATING CONTRACT**

**“That we authorize the City Manager to negotiate an operating contract for the New Recreation Facility opening in the fall of 2024.”**

**CARRIED**

**B) Pre-operating Agreement**

City Manager Tanya Garost explained to Council that the pre-operating agreement would have Nustadia work with the city to get the new recreation facility up and running for the opening.

RES: #261/11212023(Chillog/Nikkel)

**PRE-OPERATING AGREEMENT**

**“That we authorize the City Manager to sign the pre-operating Agreement with Nustadia for the New Martensville Recreation Facility.”**

**CARRIED**

RES: #262/11212023(McGuire/MacDonald)

**IN-CAMERA**

**“WHEREAS section 94(4) of The Cities Act states that council may meet in meetings closed to the Public for the purpose of long-range or strategic planning; THEREFORE BE IT RESOLVED that council go in-camera for long-range planning.”**

**CARRIED**

**PRESENT:** Mayor Kent Muench, Deputy Mayor Jamie Martens, Councillors Tyson Chillog, Mike Cox, Darren MacDonald, Deb McGuire, Spencer Nikkel, City Manager Tanya Garost, Director of Corporate Services Leah Bloomquist, Director of Recreation & Community Services Roxane Melnyk, Director of Infrastructure and Planning Matt Gruza, Community Economic Development Manager Dillon Shewchuk, Planning Manager Bonnie Gorelitza, City Clerk Carla Budnick

Councillor Tyson Chillog joined the meeting at 6:48 PM

Deputy Mayor Jamie Martens left the meeting at 8:05 PM

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RES: #263/11212023(McGuire/Cox)

**RESUME REGULAR COUNCIL MEETING**

**“That we resume the November 21, 2023, Regular Council Meeting at 8:17 P.M.”**

**CARRIED**

RES: #264/11212023 (Chillog/MacDonald)

**ADJOURN**

**“That we adjourn this meeting at 8:18 PM.”**

**CARRIED**

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

**CITY OF MARTENSVILLE 19 - 2023**  
**November 21, 2023**


<b>Cheque #</b>	<b>Supplier Name</b>	<b>Amount</b>
43440	APPLIED INDUSTRIAL TECHNOLOGIES	\$ 129.00
43441	ARCAND, GERALDINE	\$ 722.13
43442	DEKRA-LITE	\$ 4,118.26
43443	DIAMOND TRUCK CENTRES	\$ 168.28
43444	FAMILY TREE SERVICE	\$ 6,993.00
43445	FRONTLINE OUTFITTERS	\$ 7,157.00
43446	ISC	\$ 200.00
43447	LOYEK, KARLON	\$ 20.00
43448	MARTENSVILLE FOOD PANTRY	\$ 3,500.00
43449	MARTENSVILLE HIGH SCHOOL	\$ 500.00
43450	RHINO REPAIR	\$ 1,465.17
43451	SASKTEL CMR	\$ 24.98
43452	SCHAAN HEALTHCARE PRODUCTS INC	\$ 90.74
00570	LISTOWEL TROPHIES LTD	\$ 466.64
04550	ZAK'S HOME HARDWARE BUILDING CENTER	\$ 49,950.00
00225	HAMM CONSTRUCTION LTD	\$ 660,324.09
00184	LORAAS DISPOSAL SERVICES	\$ 78,312.37
00287	MEPP	\$ 27,134.22
02395	St. Paul's R.C.S.S.D No. 20	\$ 11,453.82
04542	WRIGHT CONSTRUCTION WESTERN INC.	\$ 2,450,804.80
01215	ACCU SHARP TOOLING LTD.	\$ 129.87
04326	ACE PROPANE A.C. ENTERPRISES LTD	\$ 95.45
00615	AIM ELECTRIC LTD.	\$ 5,011.65
00501	AINSWORTH INC	\$ 40,028.82
00299	AIR LIQUIDE CANADA INC	\$ 934.23
01923	ALL-BRITE ELECTRIC CO. LTD.	\$ 435.14
00012	ASL PAVING LTD	\$ 6,156.16
02689	AYOTTE PLUMBING HEATING & AC	\$ 116.55
00491	BELL MEDIA INC	\$ 362.80
03359	BLOOMQUIST, LEAH	\$ 51.45
00243	BOSS LUBRICANTS	\$ 3,692.57
01667	BUDNICK, CARLA	\$ 1,087.56
02274	BUILDTECH	\$ 19,099.88
03947	CANADIAN LINEN & UNIFORM SERVICE	\$ 235.35
04800	CANADIAN TIRE #912 - L.ULLATHORNE HOLDINGS LTD.	\$ 678.17
04286	CANOE PROCUREMENT GROUP OF CANADA	\$ 53.74
00603	CARGILL, ALLAN	\$ 625.52
04736	CARISSA LISTROM - LISTROM TRAINING & CONSULTING	\$ 577.50
03793	CASSANO, JOE	\$ 600.00
00054	CATTERALL & WRIGHT	\$ 13,344.73
02998	CENTRALSQUARE CANADA SOFTWARE INC	\$ 25,298.25
00233	CHECKERED FLAG AUTOMOTIVE	\$ 645.23
02039	CHILLOG, TYSON	\$ 200.00
03506	COX, MICHAEL	\$ 200.00
00216	CP DISTRIBUTORS LTD	\$ 40.81
00280	CREATIVE DOOR SERVICE LTD	\$ 311.91
03188	CTV SASKATOON - a division of Bell Media Inc	\$ 1,283.00
00830	CUMMINS CANADA ULC	\$ 10,602.83
03079	DANYLKO, LEANNA	\$ 600.00
04525	DEROCHER, KIHISIS	\$ 600.00
02480	DIVERSIFIED ELECTRIC LTD	\$ 371.85
02055	DODGE CITY AUTO	\$ 127.05
00707	DOLLARAMA LP	\$ 85.95
00134	EARTHWORKS EQUIPMENT CORP.	\$ 482.27
04320	EKLUND, TROY	\$ 200.00
00377	ENNS, DUANE	\$ 600.00
00107	EXPERT LOCKSMITHS LTD	\$ 1,032.69
02647	FEHR, DOUGLAS CORY	\$ 600.00
00639	FLOCOR INC.	\$ 6,638.54
01206	FRONTLINE TRUCK & TRAILER	\$ 294.93
04780	GAROST, TANYA	\$ 268.03
04445	GARTNER, SCOTT	\$ 600.00
03572	GFL ENVIROMENTAL INC	\$ 12,975.36
03681	GLENNON, LYNN	\$ 450.00
03032	GREGG DISTRIBUTORS CO	\$ 1,328.73
02785	HBI OFFICE PLUS INC.	\$ 787.82
03394	HIRSEKORN, TORI	\$ 675.21
02531	HYDAMACKA, NORM	\$ 75.00
00701	JANKOSKI, TERESA	\$ 100.00
01990	JENSON PUBLISHING	\$ 1,758.75
03480	JOHNSTON, KELLY	\$ 633.00
00532	KEEN, WADE	\$ 631.00
04394	KEYS WELDING SERVICE	\$ 360.75

<b>Cheque #</b>	<b>Supplier Name</b>	<b>Amount</b>
02851	KUYEK, AUBURN	\$ 300.00
02844	LEANNE NYIRFA COMMUNICATIONS	\$ 966.00
00184	LORAAS DISPOSAL SERVICES	\$ 10,053.27
02992	MACDONALD, DARREN	\$ 200.00
03787	MARTENS, JAMIE	\$ 200.00
00195	MARTENSVILLE BUILDING & HOME SUPPLY	\$ 84.15
01851	MARTENSVILLE LIBRARY	\$ 299.53
01769	MARTENSVILLE MESSENGER	\$ 1,331.40
00009	MCGUIRE, DEBORAH	\$ 200.00
04761	MELNYK, ROXANE	\$ 60.00
03501	MITCHELL, JAMIE	\$ 600.00
03002	MOSSOP & JONES ELECTRIC	\$ 848.98
01005	MUENCH, KENT	\$ 200.00
04428	MVS CALGARY OFFICE	\$ 321.90
03293	NIKKEL, SPENCER	\$ 200.00
00575	NORTHERN GLASS & MIRROR	\$ 997.89
04572	ORKIN CANADA COP	\$ 109.20
03575	PAULSON, DOUG	\$ 195.36
02809	PAWS REPUBLIC	\$ 7,386.25
02127	PINNACLE DISTRIBUTION INC - A BUNZL COMPANY	\$ 1,130.77
03427	POLLOCK, RICK	\$ 600.00
04738	POPPENHEIM, JASON	\$ 11.66
00325	PRAIRIE MOBILE COMMUNICATIONS	\$ 2,410.92
00401	PRINCESS AUTO LTD	\$ 254.14
00276	REDDEKOPP, ANGELA	\$ 59.36
00091	REDHEAD EQUIPMENT	\$ 6,985.15
01912	RICOH CANADA INC	\$ 2,279.85
04753	ROCKY MOUNTAIN EQUIPMENT	\$ 277.22
00295	SASK WATER CORPORATION	\$ 233,228.92
01059	SASKATCHEWAN RESEARCH COUNCIL	\$ 420.43
00296	SASKATOON CO-OP ASSOC LTD	\$ 38.88
03038	SASKATOON CYLINDER EXCHANGE LTD	\$ 855.81
02103	SASKATOON MEDIA GROUP	\$ 2,997.00
02478	SCOTT, WAYNE	\$ 600.00
03469	SEA HAWK	\$ 5,861.96
00443	SMITH, RUSSEL	\$ 600.00
04448	STAPLES COMMERCIAL ACCOUNT	\$ 92.57
03991	SUTHERLAND AUTOMOTIVE	\$ 855.27
04573	TENCO INC	\$ 1,084.10
03601	TR PETROLEUM LTD	\$ 5,485.13
02848	TR PETROLEUM MARTENSVILLE INC.	\$ 6,441.51
02259	TWA - HEAD OFFICE 00	\$ 312.78
00118	UNIFIED AUTO PARTS INC	\$ 991.43
03410	WALL, BLAINE	\$ 600.00
04184	WALLACE INSIGHTS	\$ 3,100.13
00211	XEROX CANADA LTD.	\$ 240.56
254	RECEIVER GENERAL	\$ 42,752.56
294	PRAIRIE SCHOOL SPIRIT SCHOOL DIV#206	\$ 258,115.56
4556	NORTHERN BUSINESS INTELLIGENCE	\$ 1,287.60
193	SASK ENERGY	\$ 29,200.44
3212	AFFINITY CU MASTERCARD	\$ 223.70
6157	AFFINITY CU MASTERCARD	\$ 290.92
8545	AFFINITY CU MASTERCARD	\$ 36.75
2580	AFFINITY CU MASTERCARD	\$ 443.82
2580	AFFINITY CU MASTERCARD	\$ 735.63
3396	AFFINITY CU MASTERCARD	\$ 272.82
PP#22	GENERAL GOVERNMENT	\$ 19,324.34
PP#22	PROTECTIVE SERVICES	\$ 6,355.51
PP#22	PLANNING & REGULATIONS	\$ 7,862.71
PP#22	RECREATION AND COMMUNITY SERVICE	\$ 36,834.16
PP#22	TRANSPORTATION	\$ 19,958.39
PP#22	WATER AND SEWER	\$ 13,572.54
PP#22	COUNCIL	\$ 0.00
PP#23	GENERAL GOVERNMENT	\$ 20,246.72
PP#23	PROTECTIVE SERVICES	\$ 6,365.74
PP#23	PLANNING & REGULATIONS	\$ 7,862.71
PP#23	RECREATION AND COMMUNITY SERVICE	\$ 38,058.96
PP#23	TRANSPORTATION	\$ 17,652.81
PP#23	WATER AND SEWER	\$ 11,242.92
PP#23	COUNCIL	\$ 11,034.20
<b>EXPENDITURE GRAND TOTAL</b>		<b>\$ 4,319,811.59</b>



## Request for Decision

<b>Date:</b>	<b>November 15, 2023</b>
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<b>Topic:</b>	<b>2024 Regular Council &amp; Committee of the Whole Meeting Schedule</b>		
<b>Background:</b>	<p><b>Council is mandated by the Council Procedure Bylaw No. 1/2019 to approve the upcoming year's Council Meeting calendar by the end of December, annually. Meetings on the schedule include Regular Council Meetings and Committee of the Whole Meetings.</b></p> <p><b>In January and February there are only two meetings per month, with Budget Deliberations usually being held on the remaining Tuesdays of each month.</b></p> <p><b>In April there are only two meetings with SUMA being held April 14 – April 17, 2024.</b></p> <p><b>2024 is a Municipal Election year with Nomination Day to be held on October 9, 2024, and the election set to be held on November 13, 2024. Council has the option to hold meetings up to Election Day or they can choose not to hold meetings after Nomination Day. Some municipalities (ex. Saskatoon, Estevan) do not hold meetings after Nomination Day. Should Council wish to not hold meetings between October 9<sup>th</sup> and November 13<sup>th</sup> there would be a total of three meetings that would not occur.</b></p> <p><b>The first meeting of the newly elected City Council will be held on Tuesday November 19, 2024.</b></p> <p><b>As per <i>The Cities Act</i> Section 96(3) If a council or a council committee changes the date, time or place of a regularly scheduled meeting, the city shall give at least 24 hours' notice of the change.</b></p>		
<b>Proposed by:</b>	Carla Budnick		
<b>Communication Strategy:</b>	The schedule will be put on the City's Website and Social Media Outlets.		
<b>Recommendations</b>	City Council approve the proposed schedule.		
<b>Report Writer:</b>	Carla Budnick	<b>City Manager</b>	
<b>Position:</b>	City Clerk		

**CITY OF MARTENSVILLE  
2024 COUNCIL MEETING SCHEDULE**

**JANUARY**

<b>COMMITTEE OF THE WHOLE</b>	<b>TUESDAY</b>	<b>9</b>	<b>5:00 P.M.</b>
<b>REGULAR COUNCIL</b>	<b>TUESDAY</b>	<b>16</b>	<b>5:00 P.M.</b>

**FEBRUARY**

<b>COMMITTEE OF THE WHOLE</b>	<b>TUESDAY</b>	<b>13</b>	<b>5:00 P.M.</b>
<b>REGULAR COUNCIL</b>	<b>TUESDAY</b>	<b>20</b>	<b>5:00 P.M.</b>

**MARCH**

<b>REGULAR COUNCIL</b>	<b>TUESDAY</b>	<b>5</b>	<b>5:00 P.M.</b>
<b>COMMITTEE OF THE WHOLE</b>	<b>TUESDAY</b>	<b>12</b>	<b>5:00 P.M.</b>
<b>REGULAR COUNCIL</b>	<b>TUESDAY</b>	<b>19</b>	<b>5:00 P.M.</b>

**APRIL**

<b>REGULAR COUNCIL</b>	<b>TUESDAY</b>	<b>2</b>	<b>5:00 P.M.</b>
<b>COMMITTEE OF THE WHOLE</b>	<b>TUESDAY</b>	<b>9</b>	<b>5:00 P.M.</b>

**MAY**

<b>REGULAR COUNCIL</b>	<b>TUESDAY</b>	<b>7</b>	<b>5:00 P.M.</b>
<b>COMMITTEE OF THE WHOLE</b>	<b>TUESDAY</b>	<b>14</b>	<b>5:00 P.M.</b>
<b>REGULAR COUNCIL</b>	<b>TUESDAY</b>	<b>21</b>	<b>5:00 P.M.</b>

**JUNE**

<b>REGULAR COUNCIL</b>	<b>TUESDAY</b>	<b>4</b>	<b>5:00 P.M.</b>
<b>COMMITTEE OF THE WHOLE</b>	<b>TUESDAY</b>	<b>11</b>	<b>5:00 P.M.</b>
<b>REGULAR COUNCIL</b>	<b>TUESDAY</b>	<b>18</b>	<b>5:00 P.M.</b>

**JULY**

<b>COMMITTEE OF THE WHOLE</b>	<b>TUESDAY</b>	<b>9</b>	<b>5:00 P.M.</b>
<b>REGULAR COUNCIL</b>	<b>TUESDAY</b>	<b>16</b>	<b>5:00 P.M.</b>

**AUGUST**

<b>COMMITTEE OF THE WHOLE</b>	<b>TUESDAY</b>	<b>13</b>	<b>5:00 P.M.</b>
<b>REGULAR COUNCIL</b>	<b>TUESDAY</b>	<b>20</b>	<b>5:00 P.M.</b>



**CITY OF MARTENSVILLE  
2024 COUNCIL MEETING SCHEDULE**

**SEPTEMBER**

<b>REGULAR COUNCIL</b>	<b>TUESDAY</b>	<b>3</b>	<b>5:00 P.M.</b>
<b>COMMITTEE OF THE WHOLE</b>	<b>TUESDAY</b>	<b>10</b>	<b>5:00 P.M.</b>
<b>REGULAR COUNCIL</b>	<b>TUESDAY</b>	<b>17</b>	<b>5:00 P.M.</b>

**OCTOBER**

<b>REGULAR COUNCIL</b>	<b>TUESDAY</b>	<b>1</b>	<b>5:00 P.M.</b>
<b>COMMITTEE OF THE WHOLE</b>	<b>TUESDAY</b>	<b>8</b>	<b>5:00 P.M.</b>
<b>REGULAR COUNCIL</b>	<b>TUESDAY</b>	<b>15</b>	<b>5:00 P.M.</b>

**NOVEMBER**

<b>REGULAR COUNCIL</b>	<b>TUESDAY</b>	<b>5</b>	<b>5:00 P.M.</b>
<b>COMMITTEE OF THE WHOLE</b>	<b>TUESDAY</b>	<b>12</b>	<b>5:00 P.M.</b>
<b>REGULAR COUNCIL</b>	<b>TUESDAY</b>	<b>19</b>	<b>5:00 P.M.</b>

**DECEMBER**

<b>COMMITTEE OF THE WHOLE</b>	<b>TUESDAY</b>	<b>10</b>	<b>5:00 P.M.</b>
<b>REGULAR COUNCIL</b>	<b>TUESDAY</b>	<b>17</b>	<b>5:00 P.M.</b>