

CITY OF MARTENSVILLE
REGULAR COUNCIL MEETING 16-2019
TUESDAY OCTOBER 15, 2019
MINUTES

PRESENT: Mayor Kent Muench, Councillors Darren MacDonald, Mike Cox, Jamie Martens, City Manager Scott Blevins, Community Economic Development Manager Dillon Shewchuk, Director of Recreation & Community Service Ted Schaeffer, Director of Infrastructure & Planning Matt Gruza, Director of Corporate Services Leah Bloomquist,

REGRETS: Deputy Mayor Tyson Chillog, Councillor Deb McGuire, Bob Blackwell

LOCATION: Council Chambers – City Hall

RECORDING SECRETARY: City Clerk Carla Budnick

CALL TO ORDER: Mayor Kent Muench called the meeting to order at 5:00 P.M.

RES: #220/10152019 (Cox/Martens)

AGENDA

“That we adopt the agenda dated October 15, 2019”

CARRIED

RES: #221/10152019 (Cox/Martens)

MINUTES – OCTOBER 1, 2019

“That we accept the minutes of the Regular Council Meeting No. 15-2019 dated October 1, 2019.”

CARRIED

DELEGATIONS

A) Ward Wiebe -Speaking to the All-Terrain Vehicle Act

Ward Wiebe representing Aspen Parke Estates Board of Directors spoke to City Council about their concerns of noise and safety of unlicensed dirt bikes and quads being driven up and down 10th Avenue North. The group is requesting City Council consider amending the bylaw to no unregistered all-terrain vehicles allowed anywhere in Martensville or simply ensure the current bylaws are enforced.

Administration has been tasked to do some research.

Mayor Muench thanked Ward Wiebe for his presentation.

RES: #222/10152019 (MacDonald/Cox)

COMMITTEE OF THE WHOLE – OCTOBER 8, 2019

“That we accept the Committee of the Whole minutes dated October 8, 2019.”

CARRIED

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RES: #223/10152019 (Cox/MacDonald)

MANAGERS REPORT

“That we accept the Managers Report dated October 15th, 2019.”

CARRIED

RES: #224/10152019 (Cox/Martens)

EXPENDITURE APPROPRIATION

“That we authorize Expenditure Appropriation No. 16-2019, in the amount of \$724,115.46 as attached hereto and forming part of the minutes.”

CARRIED

RES: #225/10152019 (Martens/MacDonald)

SHORT-TERM DISABILITY POLICY

“That we adopt the Short-Term Disability Policy #106/19 as attached hereto and forming parts of these minutes.”

CARRIED

RES: #226/10152019 (Martens/Cox)

DISCRETIONARY USE – 228 GLENWOOD TERRACE

“That we grant a Discretionary Use Permit to Jack Facca to permit the operations of a Custom Guitar Business as Lot 140, Block 11, Plan 102002410; civically known as 228 Glenwood Terrace.”

CARRIED

RES: #227/10152019 (Martens/Cox)

IN-CAMERA

“That Council go in-camera at 5:22 P.M.”

CARRIED

IN-CAMERA

- A) DCG
- B) Municipal Sustainability Plan

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RES: #228/10152019 (MacDonald/Cox)

RESUME REGULAR COUNCIL MEETING

“That we resume the October 15, 2019 Regular Council Meeting at 6:58 P.M.”

CARRIED

RES: #229/10152019 (Martens/MacDonald)

ADJOURN

“That Council adjourn at 6:59 P.M.”

CARRIED

MAYOR

CITY CLERK

Cheque Register - Summary - Bank

Pay Date: 02-Oct-2019 to 15-Oct-2019

Cheque #	Supplier Name	Amount
39015	RECEIVER GENERAL	\$ 228.24
39016	BOSCH, VAL	\$ 875.00
39017	DCG PHILANTHROPIC SERVICES INC	\$ 35,673.77
39018	101128494 SASK LTD - YOUR DOLLAR STORE WITH MORE	\$ 105.44
39019	ACCESS 2000 ELEVATOR & LIFT INC	\$ 41.85
39020	AINSWORTH INC	\$ 923.33
39021	AIR LIQUIDE CANADA INC	\$ 661.30
39022	AIRCHEKLAB INC	\$ 283.50
39023	ATS TRAFFIC SASKATCHEWAN	\$ 75.48
39024	BAYDA, ANDREW AND BAYDA, MELISSA	\$ 85.27
39025	BELL INTERNATIONAL TRUCKS	\$ 293.74
39026	CAMPBELL, SHERRY	\$ 85.00
39027	CANADIAN LINEN & UNIFORM SERVICE	\$ 143.04
39028	CANGARD SECURITY SYSTEMS	\$ 372.96
39029	CARLTON TRAIL COLLEGE	\$ 271.95
39030	CENTURY LLC	\$ 574.74
39031	CHEMICAL INDUSTRIES	\$ 20,159.50
39032	CHORNEY, CHASE	\$ 600.00
39033	CONSTRUCTION FASTNERS & TOOLS LTD	\$ 134.31
39034	CRYSTAL CAR WASH	\$ 130.00
39035	CUPE LOCAL #2582	\$ 2,859.08
39036	D & M FIRE SAFETY SYSTEMS	\$ 126.00
39037	DESJARDIN CARD SERVICES	\$ 437.49
39038	DIGITEX.CA	\$ 220.93
39039	EARTHWORKS EQUIPMENT CORP.	\$ 33.34
39040	ED'S WELDING+CUSTOM FAB	\$ 3,638.94
39041	EECOL ELECTRIC (SASK) INC	\$ 192.25
39042	FLAMAN FITNESS	\$ 3,159.73
39043	FLOCOR INC.	\$ 235.68
39044	FORT GARRY INDUSTRIES LTD	\$ 90.35
39045	FROESE CONCRETE	\$ 8,246.50
39046	GERANSKY BROTHERS	\$ 1,236.38
39047	GILLECTRIC CONTRACTING LTD	\$ 678.90
39048	GRAND&TOY	\$ 230.82
39049	HACH SALES & SERVICE	\$ 5,801.00
39050	HBI OFFICE PLUS INC.	\$ 270.85
39051	HERC RENTALS	\$ 1,319.15
39052	HOFFMAN, MILISSA	\$ 193.30
39053	HOLLMAN, DUSTIN	\$ 133.43
39054	HYDAMACKA, NORM	\$ 21.00
39055	INLAND AUDIO VISUAL	\$ 83.25
39056	J.T. SPRINKLER SYSTEMS LTD	\$ 1,781.00
39057	KABO HOMES LTD	\$ 23.25
39058	KINGSTON, KEVIN AND KINGSTON, KATHY	\$ 64.99
39059	KOVALCHUK, SERHII AND MELNYK, TETIANA	\$ 131.11
39060	LAFONTAINE, NANCY	\$ 160.65
39061	LAWSON PRODUCTS INC	\$ 431.16
39062	LEANNE NYIRFA COMMUNICATIONS	\$ 2,625.00
39063	MARTENSVILLE MESSENGER	\$ 1,483.13
39064	MERLIN FORD LINCOLN	\$ 124.76
39065	NEUFELD, JACK	\$ 500.00
39066	NEW HORIZONS CENTRE	\$ 2,814.16
39067	NIENHUIS HOLDINGS INC.	\$ 40.49
39068	NORDIC INDUSTRIES (1979)	\$ 466.20
39069	NORTHERN INDUSTRIAL PLATING LTD.	\$ 1,998.00
39070	NOVAKOVSKI, AMY	\$ 85.00
39071	PAWS REPUBLIC	\$ 1,155.00
39072	PENSTONE, CAMERON	\$ 74.82
39073	PHARMASAVE 466	\$ 17.74
39074	POZNIAK, RICK	\$ 31.26
39075	PRAIRIE PAVING (2006) INC	\$ 1,070.44
39076	PUBLIC HEALTH SERVICES	\$ 3,930.00
39077	PUROLATOR INC	\$ 63.68
39078	REYNISH, ASHLEY	\$ 45.00
39079	ROBERTSON STROMBERG LLP	\$ 3,595.65
39080	ROYAL CONCRETE FINISHERS LTD	\$ 7,693.30
39081	SASK KARATE ASSOC - SKA	\$ 30.00
39082	SASKATOON CO-OP ASSOC LTD	\$ 226.73
39083	SILVERWOOD HEIGHTS COMMUNITY ASSOCIATION	\$ 200.00
39084	SLABMASTER LTD.	\$ 8,880.00
39085	SPRA SASK PARK & RECREATION ASSOC. INC	\$ 100.00
39086	SPRINGER, ASHLEY	\$ 375.00
39087	SUMA	\$ 650.17
39088	SUMA (INSURANCE)	\$ 23,459.24
39089	SUNBELT RENTALS INC	\$ 313.93
39090	SUNSHINE CONTRACTING LTD.	\$ 3,610.41
39091	TC INDUSTRIAL TIRE LTD	\$ 8,505.39
39092	TCR TRANS CARE RESCUE	\$ 140.53
39093	TECHNICAL SAFETY AUTHORITY OF SASKATCHEWAN	\$ 147.00
39094	THE PEPSI BOTTLING GROUP (CANADA) ULC	\$ 585.33
39095	TIGER AUTOMOTIVE	\$ 971.25
39096	TKIC - TRADITIONAL KARATE INSTITUTE	\$ 20.00
39097	TOSHIBA BUSINESS SOLUTIONS	\$ 44.57
39098	TR PETROLEUM MARTENSVILLE INC.	\$ 5,234.85
39099	TRIOD SUPPLY (NB) LTD	\$ 1,574.32
39100	UAP INC	\$ 551.74
39101	WEBER SUPPLY COMPANY INC	\$ 187.38
39102	WESTERN RECREATION & DEVELOPMENT INC	\$ 2,913.12
39103	XEROX CANADA LTD.	\$ 2,515.50
39104	FER-MARC EQUIPMENT LTD	\$ 120,690.30

Cheque #	Supplier Name		PAGE 2
39105	SUPERIOR PROPANE	\$	39.60
3359	BLOOMQUIST, LEAH	\$	107.11
612	BUNZL CLEANING & HYGIENE	\$	1,237.69
3315	CANADIAN TIRE STORE #912 HODGKINSON-KRISTOF INC	\$	594.28
54	CATTERALL & WRIGHT	\$	4,722.27
2039	CHILLOG, TYSON	\$	67.93
1717	CROSBY HANNA & ASSOCIATES	\$	1,414.60
2514	CROWE, DONALD	\$	889.80
2395	GREATER SASKATOON CATHOLIC SD#20	\$	5,681.08
3032	GREGG DISTRIBUTORS CO	\$	1,492.41
2996	IAN THAYER	\$	72.15
1990	JENSON PUBLISHING	\$	157.50
184	LORAAS DISPOSAL SERVICES	\$	78,927.29
4068	LORAN, JESSICA	\$	143.47
195	MARTENSVILLE BUILDING & HOME SUPPLY	\$	565.39
3501	MITCHELL, JAMIE	\$	345.77
3575	PAULSON, DOUG	\$	249.75
604	PERRON, PAUL	\$	180.00
1330	PIPRELL, DALE	\$	173.15
3752	PITNEYWORKS	\$	1,051.00
3427	POLLOCK, RICK	\$	582.50
91	REDHEAD EQUIPMENT	\$	268.86
295	SASK WATER CORPORATION	\$	1,168.44
1059	SASKATCHEWAN RESEARCH COUNCIL	\$	367.25
2077	SHEWCHUK, DILLON	\$	30.00
1149	SHEWCHUK, JANET	\$	57.25
3991	SUTHERLAND AUTOMOTIVE	\$	468.74
3601	TR PETROLEUM LTD	\$	6,727.29
348	WMCZ LAWYERS	\$	2,160.46
47	WOLSELEY CANADA	\$	6,327.00
193	SASK ENERGY CORPORATION	\$	12,042.69
293	SASKTEL	\$	560.17
293	SASKTEL	\$	1,956.50
294	PRAIRIE SPIRIT SCHOOL DIVISION NO. 206	\$	175,805.31
331	MASTERCARD COLLABRIA	\$	81.03
331	MASTERCARD COLLABRIA	\$	604.29
1370	MASTERCARD COLLABRIA	\$	81.29
3011	MASTERCARD COLLABRIA	\$	191.00
737	MASTERCARD COLLABRIA	\$	773.25
737	MASTERCARD COLLABRIA	\$	856.37
PP#21	GENERAL GOVERNMENT	\$	15,666.72
PP#21	PROTECTIVE SERVICES	\$	26,776.36
PP#21	PLANNING & REGULATIONS	\$	7,399.18
PP#21	RECREATION AND COMMUNITY SERVICE	\$	34,749.15
PP#21	TRANSPORTATION	\$	16,653.39
PP#21	WATER AND SEWER	\$	10,389.39
PP#21	COUNCIL	\$	0.00
		EXPENDITURE GRAND TOTAL	\$ 724,115.46



POLICY AND PROCEDURE
NAME:SHORT TERM DISABILITY

CITY OF MARTENSVILLE
NUMBER: #106/19

1. PURPOSE

To establish a Short-Term Disability Policy for all permanent full-time employees.

2. ELIGIBILITY

2.1 **Full-Time Employees:** As defined by SUMA Group Policy Number 336150/335477 are eligible on first day of employment.

2.2 **Part-Time Employees:** As defined by SUMA Group Policy Number 336150/335477 are not eligible.

3. POLICY

3.1 An employee who becomes totally disabled from doing their job due to illness or injury, while insured for this benefit with SUMA, may qualify for Short-Term Disability.

3.2 An employee must wait 14 calendar days before they will receive Short-Term Disability, providing the application is approved.

3.3 During the 14 calendar days waiting period, an employee may use accumulated Sick Time, Vacation Time or Personal Days to cover workdays missed.

3.4 On the 15th calendar day, upon Short-Term Disability approval, an employee is no longer able to use accumulated sick time as they will begin receiving Short-Term Disability benefits.

3.5 Monthly Benefit Premiums must be paid by the employee while they are off work on Short-Term Disability.

4. PROCESS

4.1 The employee's Director or Supervisor is to notify Payroll of the employee's illness after 3 consecutive days, as per Article 17.05 Proof of Illness in the CUPE Local 2582 Collective Agreement.

4.2 A completed Short-Term Disability form (available from Payroll) must be completed and returned to Payroll in a timely manner and not later than 20 days after the claim has started or the employee will be disqualified from receiving Short-Term Disability benefits.



POLICY AND PROCEDURE
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CITY OF MARTENSVILLE
NUMBER: #106/19

- 4.3 Benefits begin on the 15th day after the date of becoming disabled and are payable for a maximum of 26 weeks, if total disability continues.
- 4.4 Immediately upon an employee's return to work, Payroll must be notified by the employee's Director or Supervisor, so they can fill out a Notice of Return to Work form and send into SUMA.

5. ADJUDICATION

Claims will be adjudicated by Payroll and SUMA.

6. RESPONSIBILITY

The Human Resources Manager and Payroll will be responsible for the review and update of this policy.

COUNCIL ADOPTING RESOLUTION:
#22510152018/ October 15, 2019