

CITY OF MARTENSVILLE
REGULAR COUNCIL MEETING 15-2017
TUESDAY OCTOBER 3RD, 2017
MINUTES

PRESENT: Mayor Kent Muench, Councillors Darren MacDonald(5:05 PM), Jamie Martens, Mike Cox, Deb McGuire, Bob Blackwell, City Manager Scott Blevins, Director of Infrastructure & Planning Joe Doxey, Director of Corporate Services Leah Sullivan, Community Economic Development Manager Dillon Shewchuk, Director of Recreation & Community Service Dave Bosch

REGRETS: Deputy Mayor Tyson Chillog,

LOCATION: Council Chambers, City Hall

RECORDING SECRETARY: City Clerk Carla Budnick,

CALL TO ORDER: Mayor Kent Muench called the meeting to order at 5:00 P.M.

RES: #223/10032017 (Martens/McGuire)

AGENDA

“That we adopt the agenda dated October 3rd, 2017”

CARRIED

RES: #224/10032017 (McGuire/Cox)

MINUTES – SEPTEMBER 19, 2017

“That we accept the minutes of the Regular Council Meeting No. 14-2017 dated September 19th, 2017.”

CARRIED

RES: #225/10032017 (Blackwell/Martens)

CORRESPONDENCE

“That we acknowledge and file the Correspondence List, as attached hereto and forming part of these minutes.”

CARRIED

Director of Corporate Services did note that she is looking into establishing an Investment Policy and will be reaching out to other Municipalities to review policies they may have as well.

RES: #226/10032017 (McGuire/Martens)

EXPENDITURE APPROPRIATION

“That we authorize Expenditure Appropriation No. 15-2017, in the amount of \$1,866,410.72 as attached hereto and forming part of the minutes.”

CARRIED

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RES: #227/10032017 (McGuire/Martens)

BANK RECONCILIATION

“That we accept the Bank Reconciliation for the month of August 2017.”

CARRIED

DISCUSSION ITEMS

A) RFD – Concession services Martensville Athletic Pavilion

A call for proposal for a potential Lessee’s for the MAP Concession closed on September 15th. One proposal was received from Griffard Enterprises Inc. for a Pita Pit operation. The proposal is for one year with the option to renew for 2 more years. It is set to open mid-October and will be closed during July and August. It was noted that should either party decide to get out of the lease agreement a minimum of 30 Days written notice is require. City Council was in favour of the proposal and authorized Administration to proceed with the agreement.

RES: #228/10032017 (McGuire/Martens)

CONCESSION SERVICES – MARTENSVILLE ATHLETIC PAVILION

“That we authorize Administration to enter into a one year lease agreement with the option of renewal for two years for the operation of the concession services at the Martensville Athletic Pavilion with Griffard Enterprises Inc.”

CARRIED

B) RFD – South East Sector Plan

A request for proposal for a South East Sector Plan brought in 9 strong proposals. Upon review and scoring the list was narrowed down to two proposals. The plan will provide a high level plan for roughly 250 ha of land. City Council was given the opportunity to review both proposals and have decided to go with the recommendation from Administration and the project will be awarded to B&A Planning Group, Catterall and Wright Consulting Engineers, WSP Canada Group and P. Machibroda Engineering Ltd.in the amount of \$172,500.00, including the market assessment by Hume Consulting Corp. as a selected option item.

RES: #229/10032017 (MacDonald/Blackwell)

SOUTH EAST SECTOR PLAN

“That Council award the contract to undertake the South East Sector Plan to the highest scoring proposal submitted by B&A Planning Group, Catterall and Wright Consulting Engineers, WSP Canada Group, and P. Machibroda Engineering Ltd. in the amount of \$172, 150.00, including the market assessment by Hume Consulting Corp. as a selected option item.”

CARRIED

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C) RFD – Local Commercial Business Abatement Program 2018 – Program Parameters

Administration brought forward a program for 2018 to assist Commercial Properties who experienced significant tax increases due to the 2017 Revaluation Year. The program would only apply to a business that meets the requirements of a ‘Local Commercial Business or Property’ as defined in the program parameters and that failed to appeal their assessment in 2017. It will be the responsibility of the Property Owner to appeal their assessment within 30 days of them receiving their assessment notice, as 2018 is not deemed a revaluation year there is only a 30 day time line as opposed to 60 days during a revaluation year. Local Commercial Businesses and Properties that successfully appeal their assessment in 2018 will have the corresponding overpayment of the municipal taxes paid in 2017 retroactively abated in the form of a credit to the property’s taxes. Administration also noted some exclusions to the program, as per Provincial Legislation, School taxes cannot be retroactively abated. Properties that undertook the appeals process in 2017 are ineligible for the program in 2018. Properties currently receiving an Economic Development Tax Incentive are ineligible. It was also noted that although a property owner may be appealing their assessment value, it does not exempt them from paying taxes on time or from late payment penalties. City Council was in favour of the proposed program and formal approval will take place at the next Regular Council meeting.

RES: #230/10032017 (Martens/MacDonald)

ADJOURN

“That we adjourn this meeting at 5:19 P.M.”

CARRIED

MAYOR

CITY CLERK