

CITY OF MARTENSVILLE
REGULAR COUNCIL MEETING 15-2016
TUESDAY OCTOBER 4th, 2016
MINUTES

PRESENT: Mayor Kent Muench, Councillors: Darren MacDonald, Jamie Martens, Bob Blackwell, Travis Wiebe(5:02 PM), Terry Kostyna, City Manager Scott Blevins, Director of Infrastructure & Planning Joe Doxey, Community Economic Development Manager Dillon Shewchuk, Director of Recreation & Community Service Dave Bosch, Director of Corporate Services Leah Sullivan

REGRETS: Deputy Mayor Tyson Chillog

LOCATION: Council Chambers, City Hall

RECORDING SECRETARY: City Clerk Carla Budnick,

CALL TO ORDER: Mayor Kent Muench called the meeting to order at 5:00 P.M.

RES: #213/10042016 (Kostyna/MacDonald)

AGENDA

“That we adopt the agenda dated October 4th, 2016”

CARRIED

RES: #214/10042016 (Wiebe/Blackwell)

MINUTES – SEPTEMBER 20, 2016

“That we accept the minutes of the Regular Council Meeting No. 14-2016 dated September 20th, 2016.”

CARRIED

RES: #215/10042016 (Blackwell/MacDonald)

EXPENDITURE APPROPRIATION

“That we authorize Expenditure Appropriation No. 15-2016, in the amount of \$397,320.19 as attached hereto and forming part of the minutes.”

CARRIED

RES: #216/10042016 (Blackwell/Martens)

BANK RECONCILIATION

“That we accept the Bank Reconciliation for the month of August, 2016.”

CARRIED

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RES: #217/10042016 (Blackwell/Wiebe)

BYLAW NO. 13-2016 (FIRST READING):

“That Bylaw 13-2016, being a Consumer Utility Rate Amendment Bylaw, be read for the first time”

CARRIED

RES: #218/10042016 (Wiebe/Martens)

BYLAW NO. 13-2016 (SECOND READING):

“That Bylaw 13-2016, be read for the second time”

CARRIED

RES: #219/10042016 (Kostyna/MacDonald)

BYLAW NO. 13-2016 (THREE READINGS):

“That we give Bylaw 13-2016, three readings at this meeting.”

CARRIED UNANIMOUSLY

RES: #220/10042016 (Wiebe/Blackwell)

BYLAW NO. 13-2016 (THIRD & FINAL READING):

“That Bylaw13-2016, being a Consumer Utility Rate Amendment Bylaw be read for a third and final time.”

CARRIED

DISCUSSION ITEMS:

A) RFD – Front Entry Sign Change

Community Economic Development Manager Shewchuk reviewed with City Council the proposal to update the front entry sign on the corner of Centennial and Main. During the 2016 Budget deliberations, \$2500 was allocated for updates to the current sign based upon a quote for a simpler/single sign which would likely be obstructed by landscaping. Shewchuk requested an additional quote on a different sign, the design utilizes two sign cans, raises the signage above the landscaping, will be illuminated and also requires additional work to ensure stability of the sign. With the new quote, the amount is approximately \$3000 over budget. Shewchuk is requesting Council to authorize an increase to the current budget to get the proposed work done. City Council had some discussion regarding LED Signage vs pot lights, and it was noted that the pot lights can sometimes require additional attention, regardless electrical work will be required. City Council also requested that the sign be modified to show less white in the sign. Shewchuk will make adjustments and send out to council.

Council was in favor of the budget increase of \$3,000.00.

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RES: #221/10042016 (Wiebe/Martens)

FRONT ENTRY SIGN UPGRADE – BUDGET INCREASE

“That we authorize an increase of \$3,000 to the budget for an upgrade and update to the Martensville Entry Sign at the corner of Centennial Drive and Main Street.”

CARRIED

B) RFD – Martensville Website Re-Design

Community Economic Development Manager, Shewchuk reviewed with City Council a proposal regarding the city website being redesigned. It was noted that the last Communications Plan Survey indicated residents are not utilizing the website, as much as we would like, to find their information. It is one of the main goals of the City of Martensville to make the website one of the main communication tools when reaching out to residents. The current website is four years old and has already begun to be outdated and difficult to find information. In August a detailed RFP for a new website design was posted on the city website as well as Sask Tenders, 32 proposals were received ranging in price from \$8,000 to \$127,000. Upon review and evaluation of the proposals it was determined that 2webdesign had a clear understanding and idea of what the city was looking for with a quote of \$22,750 with annual costs of \$950 for the first year and \$1900 per year in subsequent years. It was noted that our current website was produced for \$18,000 and has annual maintenance, security and hosting costs of \$3600. Shewchuk also indicated that in addition to the new website, further investigation has begun to include electronic payment features as well as program registry and payment opportunities, once feasibility is determined, any associated costs would be budgeted for in the upcoming budget. Shewchuk requested that council endorse 2webdesign for the project and allocated \$14,000 of new funds for the remainder of 2016 in order to commence work on the project which would be completed in early 2017. After some discussion regarding time lines and transferring of information from the existing website to the new website the general consensus was to move forward with the project.

RES: #222/10042016 (Wiebe/Martens)

MARTENSVILLE WEBSITE RE-DESIGN

“That we approve 2webdesign to redesign the City of Martensville website; And further that we allocate \$14,000 of new funds for the remainder of 2016 to allow for the work to begin and be completed in early 2017, And further that we authorize the City Manager and Economic Development Manger to sign the agreement.”

CARRIED

C) Sign Relocation

Shewchuk reviewed with City Council the status of relocating the current Martensville Entry Sign. At a previous meeting it was noted that 2 locations were checked into for relocation of the current entry sign, the intention is for the sign to face southbound traffic on Highway 12. After further investigation of the proposed sites and determining if all site requirements can be met, it was determined these locations are no longer viable. Two new locations have been chosen and will be presented to the Ministry for conditional approval. Once more information is available another update will be brought forward.

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D) Martensville Skatepark Detailed Conceptual Design

Mayor Muench gave a brief overview of the proposed conceptual design for the Martensville Skatepark. It was noted they are looking at also trying to proceed with pump track at the same time. Now that the conceptual design has been released, Riel Syrenne plans to reach out to businesses for additional funding or sponsorship. The work is expected to begin in early spring of 2017 upon signing of the agreement.

E) Discretionary Use Signage

Mayor Muench was looking for feedback on the current discretionary use signage that has been used. Some felt the signage was too small and didn't provide specific information on the sign itself. It was noted by Director of Infrastructure and Planning Doxey that information packages had been picked up. Council would like to see a larger sign with a picture highlighting the project. It was also recommended that the applicant requesting the discretionary use be required to provide the signage based on criteria set out by council. Administration is to look further into this and bring back information.

RES: #223/10042016 (MacDonald/Martens)

ADJOURN

“That we adjourn this meeting at 5:45 P.M.”

CARRIED

MAYOR

CITY CLERK