

CITY OF MARTENSVILLE
COUNCIL MEETING 20-2014
TUESDAY – NOVEMBER 4, 2014
MINUTES

PRESENT: Mayor Kent Muench, Deputy Mayor Tyson Chillog Councillors: Travis Wiebe, Darren MacDonald, Jamie Martens and Bob Blackwell, City Manager Scott Blevins, Director of Infrastructure & Planning Joe Doxey, Director of Recreation & Community Services Dave Bosch, Community Economic Development Manager Dillon Shewchuk

REGRETS: Councillor Terry Kostyna and Director of Finance Lorraine Postma

LOCATION: Council Chambers, City Hall

RECORDING SECRETARY: City Clerk Carla Budnick

CALL TO ORDER: Mayor Kent Muench called the meeting to order at 5:00 P.M.

RES: #327/11042014(Wiebe/Chillog)

AGENDA

“That we adopt the agenda dated October 21, 2014.”

CARRIED

RES: #328/11042014(Blackwell/MacDonald)

MINUTES – OCTOBER 21 2014

“That we accept the minutes of the Regular Council Meeting No. 19-2014 dated October 21, 2014”

CARRIED

RES: #329/11042014(Blackwell/Wiebe)

RCMP REPORT

“That we accept the RCMP Report Dated September 2014.”

CARRIED

RES: #330/11042014(MacDonald/Wiebe)

EXPENDITURE APPROPRIATION

“That we authorize Expenditure Appropriation No. 20-2014, \$1,231,450.71 as attached hereto and forming part of the minutes.”

CARRIED

RES: #331/11042014(MacDonald/Chillog)

GENIE LIFT

“That we authorize the purchase of a 2007 Used Genie Lift in the amount of \$34,900.00.”

CARRIED

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RES: #332/11042014(MacDonald/Chillog)

BYLAW NO. 29-2014 (SECOND READING):

“That Bylaw 29-2014, being a Water & Sewer Administration Amendment, be read for a second time as amended.”

CARRIED

RES: #333/11042014(Blackwell/MacDonald)

BYLAW NO. 29-2014 (THIRD & FINAL READING):

“That Bylaw 29-2014, being a Water & Sewer Administration Amendment, be read for a third and final time as amended.”

CARRIED

RES: #334/11042014(Martens/MacDonald)

PUBLIC HEARING

“That we now recess the Regular Council Meeting to hold Public Hearings in regards to 531 Centennial Drive South for a Discretionary Use and Bylaw 25-2014 at 5:05 P.M.”

531 Centennial Drive South – Discretionary Use – Before/After School Daycare

No One was present and no concerns were raised.

Bylaw 25-2014 Zoning Amendment – The purpose of this bylaw: provide development standards regarding site design, access and traffic safety for future school sites.

No One was present and no concerns were raised.

CARRIED

RES: #335/11042014(Martens/MacDonald)

RESUME REGULAR COUNCIL MEETING

“That we resume the November 4, 2014 Regular Council Meeting at 5:06P.M.”

CARRIED

RES: #336/11042014(MacDonald/Wiebe)

DISCRETIONARY USE

“That we grant a Discretionary Use Permit to Building Friendship, the business owner operating at Parcel J, Plan 76S23362, civically known as 531 Centennial Drive South.”

CARRIED

RES: #337/11042014(Wiebe/MacDonald)

BYLAW NO. 25-2014 (SECOND READING):

“That Bylaw 25-2014, being a Zoning Bylaw Amendment, be read for the second time”

CARRIED

CITY OF MARTENSVILLE
COUNCIL MEETING 20-2014
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MINUTES

RES: #338/11042014(MacDonald/Wiebe)

BYLAW NO. 25-2014 (THIRD & FINAL READING):

“That Bylaw 25-2014, being a Zoning Bylaw Amendment, be read for a third and final time”

CARRIED

RES: #339/11042014(Martens/MacDonald)

IN-CAMERA

“That Council go in-camera at 5:08 P.M.”

CARRIED

- A) Highways
- B) Strategic Plan

RES: #340/11042014(MacDonald/Blackwell)

RESUME REGULAR COUNCIL MEETING

“That we resume the November 4, 2014 Regular Council Meeting at 5:40 P.M.”

CARRIED

RES: #341/11042014(Chillog/MacDonald)

ADJOURN

“That we adjourn this meeting at 5:41 P.M.”

CARRIED

MAYOR

CITY CLERK

EXPENDITURE APPROPRIATION NO. 20-2014

November 4, 2104

CHQ	SUPPLIER	AMOUNT	CHQ	SUPPLIER	AMOUNT
27010	UPS	\$ 49.62	27073	MARTENSVILLE HISTORICAL	\$ 3,394.80
27011	101056449 SASKACHEWAN LTD	\$ 191,942.55	27074	MARTENSVILLE MESSENGER	\$ 247.50
27012	ACRES INDUSTRIES INC	\$ 1,636.42	27075	MARTENSVILLE RENTAL CENTER	\$ 225.40
27013	ASL PAVING LTD	\$ 3,569.41	27076	MARTENSVILLE SUPER VALU	\$ 48.46
27014	AYOTTE PLUMBING HEATING	\$ 202.25	27077	MASIMO CANADA ULC	\$ 60.50
27015	BAZAAR & NOVELTY	\$ 5.54	27078	MAXXAM ANALYTICS	\$ 304.50
27016	BLEVINS, SCOTT	\$ 75.00	27079	MEPP	\$ 153,634.70
27017	BOSCH, VAL	\$ 420.00	27080	MERLIN FORD LINCOLN	\$ 35,496.00
27018	BRAD'S TOWING LTD.	\$ 183.58	27081	MINISTER OF FINANCE	\$ 396.00
27019	BROOMAN, DEAN	\$ 35.00	27082	MOCON CONSTRUCTION	\$ 181,216.54
27020	BUDNICK, CARLA	\$ 360.57	27083	MORAN, ANDI	\$ 20.00
27021	CAMPBELL, CRYSTAL	\$ 300.00	27084	MORPHY, LORI	\$ 600.00
27022	CANWEST PROPANE	\$ 131.25	27085	NATIONAL REFRIGERATION	\$ 309.75
27023	CATTERALL & WRIGHT LTD	\$ 4,377.44	27086	NEMANISHEN CONTRACTING	\$ 83,372.76
27024	CENTURY LLC	\$ 155.91	27087	OSAM, PATRICK	\$ 775.00
27025	CEY, ANNE-MARIE	\$ 210.00	27088	PARAMOUNT PARTS (SASK)	\$ 3.67
27026	CHECKERED FLAG AUTOMOTIVE	\$ 149.60	27089	PEPSICO CANADA	\$ 141.96
27027	CITY OF WARMAN	\$ 250.00	27090	PERRON, PAUL	\$ 300.00
27028	CLARK'S SUPPLY & SERVICE	\$ 124.30	27091	PINNACLE DISTRIBUTIONS INC	\$ 3,938.79
27029	CRELLIN, KAREN	\$ 625.00	27092	PLANETCLEAN	\$ 1,463.58
27030	CROSBY HANNA & ASSOCIATES	\$ 15,511.65	27093	POSTMA, LORRAINE	\$ 1,073.31
27031	CROWE, DONALD	\$ 400.00	27094	RAWLCO TRANSIT	\$ 1,466.85
27032	DANYLKO, LEANNA	\$ 142.99	27095	REDDEKOPP, ANGELA	\$ 576.32
27033	DECORBY, KAYLA	\$ 200.00	27096	REEDER, MELANIE	\$ 71.59
27034	DEPTUCH, BERNADETTE	\$ 600.00	27097	ROCKY MOUNTAIN PHOENIX	\$ 474.10
27035	DIVERSIFIED ELECTRIC LTD	\$ 20.00	27098	RUSSELL FOOD EQUIPMENT	\$ 9,150.58
27036	DODGE CITY AUTO	\$ 238.87	27099	SASKATCHEWAN RESEARCH COUNCIL	\$ 323.67
27037	DYCK, KURTIS	\$ 257.00	27100	SCOREY, EMMA	\$ 90.00
27038	EARLY'S FARM & GARDEN INC	\$ 2,392.50	27101	SHARP, BARBARA	\$ 280.00
27039	ENNS, DUANE	\$ 67.10	27102	SOMMERFELD ELECTRIC (SASK)	\$ 14,978.25
27040	ENVIROTEC SERVICES INC.	\$ 9,805.00	27103	STORMY MARKETING	\$ 1,081.98
27041	EYRE, JAYCEE	\$ 100.00	27104	SUMA (INSURANCE)	\$ 16,126.01
27042	FASTPRINT	\$ 2,743.96	27105	TERRY'S LOADER	\$ 7,927.50
27043	FRENCH, ANDRE	\$ 600.00	27106	THE RENT-IT STORE & TOOL	\$ 617.18
27044	FRIESEN, KERRI	\$ 300.00	27107	TOSHIBA BUSINESS SOLUTION	\$ 6.96
27045	FRIESEN, TRAVIS	\$ 67.10	27108	TOURISM SASKATCHEWAN CDA	\$ 3,496.50
27046	GAUDREAU, RHONDA	\$ 40.00	27109	TRADITIONAL KARATE INSTIT	\$ 225.00
27047	GIESBRECHT, CATHY	\$ 40.00	27110	VADIM COMPUTER MANAGEMENT	\$ 472.50
27048	GILLECTRIC CONTRACTING	\$ 283.50	27111	WALL, ALISON	\$ 150.00
27049	GOERTZEN, CHARLOTTE	\$ 160.00	27112	WARVILLE RIDING CLUB	\$ 500.00
27050	GRAYCON GROUP LTD	\$ 2,688.83	27113	WHITROW, RACHELLE	\$ 125.00
27051	GREGG DISTRIBUTORS CO	\$ 7,241.19	27114	WILCO CONTRACTORS SOUTHWEST	\$ 235,536.05
27052	GYMNASTICS SASKATCHEWAN	\$ 4,158.00	27115	WMCZ LAWYERS	\$ 9,625.99
27053	HAMM, JENN	\$ 120.00	27116	YOUNG, LAUREN	\$ 700.00
27054	HBI OFFICE PLUS INC.	\$ 545.25	27117	DE LAGE LANDEN Financial	\$ 1,091.52
27055	HOANG, ASHLEIGH	\$ 562.53	0000-0487	SASK ENERGY	\$ 9,434.71
27056	IAN RAWLINSON ARTWORKS	\$ 200.00	0000-0483	CUETS - MASTERCARD#305	\$ 228.00
27057	IMATRON OFFICE SOLUTIONS	\$ 618.41	0000-488	RECEIVER GENERAL#21	\$ 26,998.74
27058	J.T. SPRINKLER SYSTEMS LT	\$ 77,700.00		TOTAL	\$ 1,148,345.71
27059	JENSON PUBLISHING	\$ 303.19			
27060	KALLSTROM, LILA	\$ 276.41			
27061	KIRK, VAL	\$ 140.00			
27062	KOBUSSEN, JULIE	\$ 450.00			
27063	KRAMER LTD.	\$ 199.85			
27064	KRAMER RENTS	\$ 969.89			
27065	KRISTON, AMY	\$ 62.50			
27066	KURMEY, MARK	\$ 2,793.00			
27067	LISTOWEL TROPHIES LTD	\$ 71.06			
27068	M.B. BERMO-IMPORTS	\$ 317.09			
27069	MACFIE, BRITTANY LEE	\$ 417.70			
27070	MARSHALL, KIMBERLY	\$ 140.00			
27071	MARTENSVILLE BUILDING & HOME	\$ 129.48			
27072	MARTENSVILLE FIREFIGHTER	\$ 690.00			

		PAYROLL	
		PP#22	
DEPARTMENT			AMOUNT
General Government			\$ 12,403.75
Protective Services			\$ 1,233.97
Planning Development			\$ 6,733.48
Recreation & Community Services			\$ 26,418.56
Transportation Services			\$ 14,781.95
Water & Sewer			\$ 10,935.28
Council			\$ 10,598.01
		TOTAL	\$ 83,105.00
EXPENDITURE GRAND TOTAL			\$ 1,231,450.71

CITY OF MARTENSVILLE
WATER AND SEWER UTILITY ADMINISTRATION
BYLAW NO. 29-2014

A BYLAW OF THE CITY OF MARTENSVILLE TO AMEND THE WATER AND SEWER UTILITY ADMINISTRATION BYLAW,

The Water and Sewer Utility Administration Bylaw No. P19-93 is amended as hereinafter set forth:

(a) Part II – SERVICE CONNECTIONS, Section 2, MAINTENANCE AND REPAIR

Delete:

Article C, WATER FREEZE UP:

ii) The Town will thaw a water service connection if frozen, one time during each winter season at no charge.

iii) The consumer shall be charged the applicable service connection fee for second and subsequent thawing of frozen water service connections during each winter season, as set out in Schedule "B" of this Bylaw.

Add:

Article C, WATER FREEZE UP:

ii) The City will attempt for up to one work day to thaw a water service connection if frozen, one time during each winter season at no charge. Consumer may be required to have drip line installed to facilitate thawing operation.

iii) The Consumer shall be charged the applicable service connection fee for second, subsequent, or prolonged thawing of frozen water service connections during each winter season, as set out in Schedule "B" of this Bylaw.

iv) Consumers shall be notified by way of utility bill to schedule appointment for drip line inspection and turn off. They shall have the following 30 day period to have the inspection and turn off scheduled within. Consumers shall be charged the Drip Line Daily Rate as set out in "Schedule B".

v) Consumers shall be notified by way of utility bill to schedule appointment for drip line inspection and turn off. They shall have the following 30 day period to have the inspection and turn off scheduled within. At the discretion of the Director, Consumers whose accounts are in arrears whom have failed to schedule an inspection and turn off may have the water utility services disconnected and will be charged the applicable service reconnection fee.

(b) **By deleting Schedule "B" and substituting Schedule "B" as attached to and forming part of this Bylaw**

CITY OF MARTENSVILLE
WATER AND SEWER UTILITY ADMINISTRATION
BYLAW NO. 29-2014

(c) This Bylaw shall come into force and take effect when adopted by Council

Read a first time this 14th day of October, 2014

Read a second time this 4th day of November, 2014

Read a third and final time this 4th day of November, 2014

MAYOR

CITY CLERK

CITY OF MARTENSVILLE
WATER AND SEWER UTILITY ADMINISTRATION
BYLAW NO. 29-2014

SCHEDULE "B"

MONTHLY SEWER RATES AND CHARGES

1. FLAT RATE:

Monthly charge of \$27.50, unless otherwise stipulated in Section 2.

Drip line daily rate of \$10.00.

2. VOLUME RATE:

The following consumers shall pay a monthly charge of twenty (20%) percent of the monthly water consumption charge, subject to a minimum monthly sewer charge of \$27.50.

2.1 Car Washes

2.2 Hotels and Motels

2.3 Laundromats

2.4 Institutions and Special Care Homes for the accommodation of persons, including lodges, dormitories, nursing homes and hospitals.

2.5 Residential premises containing three or more self-contained dwelling units which do not have a separate metered water supply.

2.6 Restaurants

2.7 Schools

CITY OF MARTENSVILLE
ZONING BYLAW AMENDMENT
BYLAW NO. 25-2014

A BYLAW OF THE CITY OF MARTENSVILLE TO AMEND BYLAW 18-2008, KNOWN AS THE ZONING BYLAW,

The Council of the City of Martensville, in the Province of Saskatchewan, enacts to amend Bylaw No. 18-2008 as follows:

1. Section 4 General Regulations is amended by adding the following:

“4.10.11 ELEMENTARY AND HIGH SCHOOLS

The following requirements shall apply to the construction of new public and private elementary and high schools or to any addition with a design capacity of 100 or more students to an existing school.

(1) Traffic Safety

(a) Prior to the issuance of a Development Permit, the applicant shall submit a Traffic Impact Study which appropriately addresses the following:

(i) Roadway capacity and intersection capacity within the area impacted by the school including background neighbourhood traffic.

(ii) Intersection control and turning lane warrants at every intersection in the study area including access points to the school site.

(iii) Walking and cycling routes to the school site including the location and appropriate design of pedestrian and bicycle crossings to a minimum of 1 km or as directed by the City of Martensville.

(iv) The safe and appropriate provision and design of on-site parking, vehicle and bus drop-off spaces, and lay-by zones.

(2) Passenger Drop-off Spaces

(a) Public and private elementary and high schools shall provide passenger drop-off spaces in conjunction with the development of new schools or in conjunction with any addition with a design capacity of 100 or more students to an existing school.

(b) For the purposes of this section, “passenger drop-off space” means a full size parking space located on school property or if approved by the City, a full size parking space located on property within the roadway right-of-way. In the case of schools which front on to a collector or arterial street, passenger drop-off spaces shall be located on school property and accessed by a service road or driveway.

CITY OF MARTENSVILLE
ZONING BYLAW AMENDMENT
BYLAW NO. 25-2014

- (c) Passenger drop-off spaces shall be provided at the rate of at least eight spaces for the first 100 students, and at least one space for each additional 100 students. The City may reduce the number of required passenger drop-off spaces where there are demonstrated site constraints which limit the number and location of spaces that can be provided on site and where it can be demonstrated that any drop-off spaces provided off site will be safe and adequate.
 - (d) Where the calculation of drop-off spaces results in a fractional number, the number of required spaces shall be rounded off to the nearest whole number.
 - (e) Required on-site parking spaces shall not be used to satisfy the requirements for the provision of passenger drop-off spaces.
 - (f) All drop-off spaces shall be reserved and clearly marked for passenger drop-off.
 - (g) Where possible, and subject to the findings of the Traffic Impact Study, passenger drop-off spaces should be located:
 - (i) within 50 metres of a school entrance;
 - (ii) at least 3.0 metres from a driveway or marked crosswalk; and
 - (iii) at least 15 metres from any intersection.
 - (h) Passenger Drop-off Spaces shall be oriented parallel to the flow of traffic to accommodate through-movement of vehicles and to eliminate the need for backing or significant turning movements.
- (3) Site Development
- (a) School sites shall have clearly defined pedestrian walkways between the sidewalk and building entrances. In order to direct the movement of students to safe pedestrian crossings and separated from vehicular dominated areas, school site designs shall include distinguishing features (including but not limited to fencing, landscaping, etc.) between all pedestrian/play areas and vehicular areas. This would include but not be limited to parking lots, frontage or flanking streets, and drop off areas. If fencing is used, it must be a minimum of 1.2m in height, non-climbable and consistent with the principals of Crime Prevention Through Environmental Design. If landscaping features are used to meet these criteria, the minimum plantings must be in conformity to the Commercial and Dedicated Lands Landscaping Policy 79-2011.
 - (b) School sites shall be appropriately landscaped in a manner consistent with the requirements contained in this Bylaw.
 - (c) Adequate bicycle parking facilities shall be provided on-site.

CITY OF MARTENSVILLE
ZONING BYLAW AMENDMENT
BYLAW NO. 25-2014

- (4) Garbage and Waste Material Storage
- (a) Garbage and waste material storage shall be provided on site in a location which is safe and appropriately separated from pedestrian crossings and student play areas.
 - (b) Garbage and waste material storage shall be visually screened by a solid wall or fence at least 1.8 metres in height which shall be designed in a manner to be inaccessible to students.”

This Bylaw shall come into force and take effect when adopted by Council.

Read a first time this 16th day of September, A.D. 2014

Read a second time this 4th day of November, A.D. 2014

Read a third time and adopted this 4th day of November, A.D. 2014

MAYOR

CITY CLERK