

CITY OF MARTENSVILLE  
REGULAR COUNCIL MEETING 6-2013  
TUESDAY – APRIL 16, 2013  
MINUTES

**PRESENT:** Mayor Kent Muench, Deputy Mayor Tyson Chillog Councillors: Bob Blackwell, Travis Wiebe, Jamie Martens, Terry Kostyna, Darren MacDonald City Manager Scott Blevins, Director of Public Works Mike Grosh, Director of Planning Bonnie Gorelitz, Director of Finance Lorraine Postma, Director of Recreation & Community Services Dave Bosch, Community Economic Development Manager Dillon Shewchuk

**REGRETS:**

**LOCATION:** Council Chambers, Civic Centre

**RECORDING SECRETARY:** City Clerk Carla Budnick

**CALL TO ORDER:** Mayor Kent Muench called the meeting to order at 5:00 P.M.

RES: #80/04162013 (Blackwell/Chillog)

**AGENDA**

**“That we adopt the agenda dated April 16, 2013.”**

**CARRIED**

RES: #81/04162013 (Martens/MacDonald)

**MINUTES – APRIL 2, 2013**

**“That we accept the minutes of the Regular Meeting of Council No. 5-2013 dated April 2, 2013”**

**CARRIED**

**DELEGATIONS:**

**A) Kelsey Poth & Charlene Herbers – Buster Days Committee**

Two members of the Buster Days Committee spoke to Council requesting their assistance in cooking and handing out food at the Family Picnic on Sunday June 2, 2013. They mentioned that Buster Days relies heavily on volunteers and also invited Council to help out on other days if they are able to. Kelsey & Charlene will send out an email to all members of Council outlining what they are needing. Mayor Muench thanked the ladies for their time.

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**B) Ron Gurski – Second Rink/Sports Facility**

At the beginning of the presentation 4 questions were posed to Council. 1. Is there a short term plan for building a second hockey rink? 2. If not, why? 3. If there is not an immediate plan would the City offer support in building one? 4. Would the City consider participating in a joint venture to build a second rink? Council explained that a second rink is not a top priority for the City this year, but it is something that is being looked at in the 5 Year Capital Budget. Council identifies the need for a second ice surface, but also has to account for all the other needs of the City, such as a lagoon expansion, flood prevention, park space etc. They also explained that as the City grows, so do needs and sometimes plans need to change. City Manager Blevins acknowledged that he has been in talks with Darren Seleski regarding a second ice surface and encouraged Ron Gurski to speak with him. The City is not opposed to offering help and acknowledged the Spray and Play Committee that fundraised for the new Spray Park as well as Everybody's Playground. The majority of the funds were raised through fundraising and the City was able to contribute some funds to assist with the completion of the project. Mayor Muench thanked Ron Gurski for attending and assured him they would reply to his four questions and also recommended he speak with Director of Recreation & Community Services Dave Bosch for more information.

RES: #82/04162013 (MacDonald/Martens)

**CORRESPONDENCE**

**“That we acknowledge and file the Correspondence List, as attached hereto and forming part of these minutes.”**

**CARRIED**

RES: #83/04162013 (MartensKostyna)

**COMMITTEE OF THE WHOLE**

**“That we accept the Committee of the Whole Report No. 4-2013 dated April 9, 2013.”**

**CARRIED**

RES: #84/04162013 (Blackwell/MacDonald)

**RCMP COUNCIL REPORT**

**“That we accept the RCMP Council Report dated April 10, 2013.”**

**CARRIED**

RES: #85/04162013 (Wiebe/Martens)

**CITY MANAGER REPORT**

**“That we accept the City Manager's Report Dated April 16, 2013.”**

**CARRIED**

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RES: #86/04162013 (MacDonald/Wiebe)

**EXPENDITURE APPROPRIATION**

**“That we authorize Expenditure Appropriation No. 6-2013, \$676,984.46 as attached hereto and forming part of the minutes.”**

**CARRIED**

RES: #87/04162013 (Blackwell/Martens)

**BANK RECONCILIATION**

**“That we accept the Bank Reconciliation for the month of March 2013.”**

**CARRIED**

RES: #88/04162013 (Martens/Blackwell)

**ADOPT BUDGET**

**“That we adopt the 2013 Budget as attached to and forming part of these minutes.”**

**CARRIED**

RES: #89/04162013 (Chillog/MacDonald)

**JOINT FACILITY WITH PSSD**

**“The City of Martensville has agreed to participate in the Martensville High School expansion project where the City will construct a multi-purpose facility attached to the high school on the high school property;**

**And further that PSSD has a contract with AODBT Architecture and Interior Design for the High School expansion;**

**Therefore be it resolved that the City of Martensville contract AODBT Architecture and Interior Design for the City’s multi-purpose facility in order to achieve economies of scale and a consistent design.”**

**CARRIED**

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RES: #90/04162013 (Blackwell/Wiebe)

**MULTI-PURPOSE FACILITY**

**“The City of Martinsville has agreed to participate in the Martinsville High School expansion project where the City will construct a multi-purpose facility attached to the high school on the high school property;**

**And further that Charles Olfert from AODBT Architecture and Interior Design has recommended that the City engage the services of a Construction Management firm to oversee engineering and construction as part of the overall team;**

**Therefore be it resolved that the City of Martinsville contract Pac West Properties Inc. as the Construction Management firm for the multi-purpose facility.”**

**CARRIED**

RES: #91/04162013 (Chillog/Wiebe)

**OFF-SITE DEVELOPMENT LEVIES**

**“That we set the off-site development levies for Residential development with the following allocations:**

**Wastewater Pumping Station & Forcemain - \$193.13 per front metre**

**Wastewater Treatment - \$320.00 per front metre**

**Water Distribution Expansion - \$211.20 per front metre**

**Arterial Road Development - \$266.98 per front metre**

**Recreation Facility Development - \$200.00 per front metre**

**Park Development - \$125.96 per front metre**

**And further that, Multi-Family off-site development levies will be at \$79,036.00 per acre and Commercial/Industrial off-site development levies will be at \$39,518.00 per acre. The new rates for all categories will be effective June 1, 2013.”**

**CARRIED**

RES: #92/04162013 (Blackwell/Chillog)

**LETTER OF UNDERSTANDING**

**“That, we authorize the City Manager to sign the attached Letter of Understanding with North Ridge Development Corporation and further that, the Letter of Understanding will form the basis for the Master Development and Servicing Agreement for Lake Vista Development Area.”**

**CARRIED**

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RES: #93/04162013 (Wiebe/Martens)

**POLICIES AND PROCEDURES**

**“That we authorize the following Policies and Procedures that are no longer being used to be rescinded**

<b>Policy #</b>	<b>Title</b>
<b>6/89</b>	<b>Vehicle &amp; Equipment Use and Rental</b>
<b>15/90</b>	<b>Street and Alley Snow Removal</b>
<b>29/91</b>	<b>Goods and Services Tax</b>
<b>24/92</b>	<b>Equipment Rates of Pay</b>
<b>30/93</b>	<b>Sick Leave</b>
<b>32/93</b>	<b>Lottery Licensing</b>
<b>33/93</b>	<b>Tax Accounts Maintenance</b>
<b>36/93</b>	<b>Sick Leave for Family Emergency</b>
<b>45/94</b>	<b>Statement of Tax/Assessment Search</b>
<b>46/94</b>	<b>Tax Certificate</b>
<b>54/95</b>	<b>Alcohol Consumption in Town Facilities</b>
<b>55/96</b>	<b>Lapel Pins</b>
<b>57/97</b>	<b>Advertising Commercial Development</b>

**CARRIED**

RES: #94/04162013 (Chillog/MacDonald)

**BUILDING OFFICIAL APPOINTMENT**

**“That in addition to Chris Gates, Remi Boissonnault and Blaine Newlove of BuildTECH Consulting and Inspections Inc., Terry Rolleston be appointed for the City of Martensville within Schedule “B” of the Building Inspection Services Agreement between the City and BuildTECH Consulting and Inspections Inc., as provided for under the *Uniform Building and Accessibility Standard’s Act*, Sections 5(4) and (6).”**

**CARRIED**

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RES: #95/04162013 (Blackwell/Martens)

**TAX ENFORCEMENT:**

**“That the Finance Clerk be authorized to commence proceedings under Section 22 (1) of *The Tax Enforcement Act* to acquire title for the following described lands:**

**Lot 23, Block 19, Plan 80S04334  
Lot 25, Block 19, Plan 80S04334  
Lot 16, Block 43, Plan 101916929  
Lot 18, Block 39, Plan 98SA24054  
Lot 43, Block 19, Plan 96S33143  
Lot 81, Block 39, Plan 101896049  
Lot 10, Block 1, Plan 65S23720  
Unit 16, Plan 101848079  
Unit 15, Plan 87S27507  
Lot 39, Block 5, Plan 76S37173  
Lot 33, Block 5, Plan 61S08605  
Lot 46, Block 5, Plan 101650430  
Lot 13, Block 9, Plan 67S00276  
Lot 29, Block 9, Plan 101650504  
Lot 26, Block 40, Plan 101898748  
Lot 23, Block 50, Plan 101877239  
Lot 20, Block 53, Plan 101898221  
Lot 6, Block 63, Plan 101937629”**

**CARRIED**

RES: #96/04162013 (MacDonald/Martens)

**2013 SASK LOTTERIES GRANT**

**“That we accept the proposed funding application proposal as attached.”**

**CARRIED**

RES: #97/04162013 (Martens/Wiebe)

**GRASS CLIPPINGS**

**“That we authorize the Grass Clipping site on MR5.”**

**CARRIED**

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RES: #98/04162013 (MacDonald/Martens)

**SPECIAL EVENT PERMIT/ MARTENSVILLE SLO-PITCH ASSOCIATION**

“That we grant a Special Event Permit to the Martensville Slo-Pitch Association for the Annual Plastic Bat and Ball Tournament with beer gardens to be held April 18<sup>th</sup> – April 20<sup>th</sup> at the Martensville Curling Rink, in accordance with their application as attached hereto and forming part of these minutes.”

**CARRIED**

RES: #99/04162013 (MacDonald/Wiebe)

**SPECIAL EVENT PERMIT/ MARTENSVILLE SLO-PITCH ASSOCIATION**

“That we grant a Special Event Permit to the Martensville Slo-Pitch Association for the 3<sup>rd</sup> Annual Martensville Classic Slo-Pitch Tournament with beer gardens to be held July 5<sup>th</sup> – July 17<sup>th</sup> at the Martensville Kinsmen Park Ball Diamonds, in accordance with their application as attached hereto and forming part of these minutes.”

**CARRIED**

RES: #100/04162013 (MacDonald/Wiebe)

**SPECIAL EVENT PERMIT/ MARTENSVILLE SLO-PITCH ASSOCIATION**

“That we grant a Special Event Permit to the Martensville Slo-Pitch Association for the Martensville Slo-Pitch Association Year End Tournament with beer gardens to be held August 16<sup>th</sup> – August 18<sup>th</sup> at the Martensville Kinsmen Park Ball Diamonds, in accordance with their application as attached hereto and forming part of these minutes.”

**CARRIED**

RES: #101/04162013 (MacDonald/Wiebe)

**BYLAW NO. 3-2013 (FIRST READING):**

“That Bylaw 3-2013, being a Bylaw to provide for the Retentions and Destruction of Documents, be read for the first time”

**CARRIED**

RES: #102/04162013 (MacDonald/Wiebe)

**BYLAW NO. 3-2013 (SECOND READING):**

“That we read Bylaw 3-2013, for the second time”

**CARRIED**

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RES: #103/04162013 (MacDonald/Wiebe)

**BYLAW NO. 3-2013 (THREE READINGS):**

**“That we give Bylaw 3-2013, three readings at this meeting.”**

**CARRIED UNANIMOUSLY**

RES: #104/04162013 (MacDonald/Wiebe)

**BYLAW NO. 3-2013 (THIRD AND FINAL READING):**

**“That Bylaw 3-2013, being a bylaw to provide for the Retention and Destruction of Documents, be read for a third and final time.”**

**CARRIED**

RES: #105/04162013 (MacDonald/Wiebe)

**BYLAW NO. 6-2013 (FIRST READING):**

**“That Bylaw 6-2013, being a Bylaw to amend Bylaw 13-2011 Animal Control, be read for the first time”**

**CARRIED**

RES: #106/04162013 (MacDonald/Wiebe)

**BYLAW NO. 6-2013 (SECOND READING):**

**“That we read Bylaw 6-2013, for the second time”**

**CARRIED**

RES: #107/04162013 (MacDonald/Wiebe)

**BYLAW NO. 6-2013 (THREE READINGS):**

**“That we give Bylaw 6-2013, three readings at this meeting.”**

**CARRIED UNANIMOUSLY**

RES: #108/04162013 (MacDonald/Wiebe)

**BYLAW NO. 6-2013 (THIRD AND FINAL READING):**

**“That Bylaw 6-2013, being a bylaw to amend Bylaw 13-2011 Animal Control, be read for a third and final time.”**

**CARRIED**



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RES: #109/04162013 (MacDonald/Wiebe)

**BYLAW NO. 7-2013 (FIRST READING):**

**“That Bylaw 7-2013, cited as the Property Tax Bylaw, 2013, be read for the first time”**

**CARRIED**

RES: #110/04162013 (MacDonald/Wiebe)

**BYLAW NO. 7-2013 (SECOND READING):**

**“That we read Bylaw 7-2013, for the second time”**

**CARRIED**

RES: #111/04162013 (MacDonald/Wiebe)

**BYLAW NO. 7-2013 (THREE READINGS):**

**“That we give Bylaw 7-2013, three readings at this meeting.”**

**CARRIED UNANIMOUSLY**

RES: #112/04162013 (MacDonald/Wiebe)

**BYLAW NO. 7-2013 (THIRD AND FINAL READING):**

**“That Bylaw 7-2013, cited as the Property Tax Bylaw, 2013, be read for a third and final time.”**

**CARRIED**

RES: #113/04162013 (MacDonald/Wiebe)

**BYLAW NO. 8-2013 (FIRST READING):**

**“That Bylaw 8-2013, to amend Bylaw 18-2008, known as the Zoning Bylaw, be read for the first time”**

**CARRIED**

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RES: #114/04162013 (MacDonald/Wiebe)

**ADJOURN**

**“That we adjourn this meeting at 5:51 P.M.”**

**CARRIED**

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK