



Work the Election

The City of Martensville is now accepting applications to work in the upcoming Municipal Elections to be held on November 13, 2024. Please note that all workers will be required to attend a mandatory training session

Positions Available:

Head Deputy Returning Officer (DRO)

- Election experience preferred;
- Required to work 3 advanced polls;
- Required to work 12 – 14 hours on Election Day;
- Sets up polling place;
- Posts required notices and signs;
- Ensures voters complete voter registration forms
- Provides assistance to voters with disabilities;
- Keeps track of ballots;
- Provides direction to candidates and agents;
- Counts the ballots after the poll is closed;
- Makes the final decision to approve or reject a ballot;
- Completes required forms;
- Closes the poll; and
- Turns over all election material to the Returning Officer

Deputy Returning Officer (DRO)

- Election experience preferred
- Required to work 12 – 14 hours on Election Day.
- Sets up polling place;
- Posts required notices and signs;
- Ensures voters complete voter registration forms
- Provides assistance to voters with disabilities;
- Keeps track of ballots;
- Provides direction to candidates and agents;
- Counts the ballots after the poll is closed;
- Makes the final decision to approve or reject a ballot; and
- Completes required forms;
- Closes the poll; and



Poll Clerk

- No election experience required;
- Assists the DRO in setting up and opening the polling place;
- Assists the DRO with the conduct of the vote;
- Assists the DRO in allowing voters to cast their ballots in an orderly fashion;
- Assists the DRO with the counting of ballots; and
- Assists the DRO to close the poll.