

CITY OF MARTENSVILLE

POLICY & PROCEDURE

NAME: TREE PLANTING PROGRAM

NUMBER:

1. **PURPOSE:**

To implement a tree planting program, where individuals or groups could purchase a tree to be planted in memorial or commemorative honour of a person or event.

To beautify and enhance the City of Martensville by the implementation of a tree planting program.

2. **LOCATION OF PLANTING:**

a) Trees shall be planted only in the designated areas as noted below:

- a) Parks/playgrounds b) Pathways c) Sporting Fields
- d) Neighborhood Parks

a) Individual or group purchasing the tree will be allowed to choose the location of tree planting from the list of locations provided. The Recreation & Community Services Department shall decide where the tree will be planted within the location.

b) Trees shall be planted in locations that will not interfere with 1) usage of the facility; 2) visibility of important intersections, etc.

3. **TREE SPECIES:**

a) The Recreation & Community Services Department shall provide a list of tree species that will be available for planting.

b) Trees that are being planted shall be a minimum of 6'(six feet) in height.

4. **PLAQUE MARKING:**

a) Each tree planted shall be marked with a plaque situated in the ground measuring no larger than 7 inches by 9 inches.

b) The plaque shall be scripted with name and date of the event or person the tree is being planted in honour of.

c) Should the plaque be damaged or vandalized, the cost of replacement will be incurred by the City of Martensville

5. TREE PLANTING/MAINTENANCE:

- a) The Recreation & Community Services Department shall be responsible for the planting and ongoing maintenance of the trees.

6. TREE REPLACEMENT/WARRANTY:

- a) The City of Martensville shall provide warranty up to 1 (one) year on all tree plantings. The City of Martensville will replace all trees if dead or vandalized within the first year.

7. COST OF PURCHASE:

- a) The cost of purchase a tree and have it planted shall be \$250.00 (two-hundred fifty dollars). This cost will include the following:
 - 1) Purchase of tree;
 - 2) Plaque & Installation
 - 3) Maintenance Supplies

TREE PLANTING PROGRAM REQUEST FORM

Please return this form to the Recreation & Community Services Office

Your Name: _____

Phone #: _____

1) Please pick one of the following locations in which you would like your tree planted:

Parks / Playgrounds

- Lions
- North Hills
- Chrome Dome
- Kinsmen
- Neighborhood Parks
- Pathways
- Sporting Fields

2) Please pick one of the following tree species:

- Mountain / Manchurian / Autumn Purple / White Ash
- Manitoba Red / Silver / Maple
- Amur Maackia (Pathways)
- American / Mongolian / Golden Cascade Linden
- Red Flowering / Yellow / Silver Leaf Dogwood
- Evergreen

3) Please provide us with the inscription you would like on the plaque. Name and date of the event or person is required. (4 lines max).
