

NOTICE OF APPEAL TO THE BOARD OF REVISION
DEADLINE FOR APPEAL: Received at Martensville City Hall by 4:00 pm, May 31, 2023

To the assessor of: **CITY OF MARTENSVILLE**, Saskatchewan:

I request the: Simplified appeal process Regular appeal process (*See reverse)

I appeal against the:

- | | |
|---|--|
| <input type="checkbox"/> Property valuation | <input type="checkbox"/> Property classification |
| <input type="checkbox"/> Exemption | <input type="checkbox"/> Preparation or content of the assessment roll |
| <input type="checkbox"/> Preparation or content of the Notice of Assessment | |

Of the following Property Address: _____

Roll Number: _____

Assessed Parcel: (*Lot, Block, Plan*): _____

I make this appeal on the following grounds (nature or alleged error) (*Attach extra sheets if necessary*)

In support of these grounds, I hereby state the following material facts to be true and accurate: (*Attach extra sheets if necessary.*)

I request that the following change(s) be made to the assessment roll (if known) (*Attach extra sheets if necessary.*)

I have discussed my appeal with _____ (*Assessor's name*)

of the City of Martensville on this date: _____

The following is a summary of that discussion:

Appellant's Name	Agent's Name:(if applicable)
Mailing Address:	Mailing Address:
City/Town	City/Town
Phone #	Phone #
E-mail address:	E-mail address:

If the Appellant is not the owner, what interest does the Appellant have in the property? (e.g. *tenant property manager*): _____

Dated this _____ day of _____, 2023

Current Fair value under Appeal: _____

(Appellant's/Agents Name Signature)

(Enclosed Appeal Fee)

***What is the difference between the regular and simplified appeal process?**

Regular appeal process: Any written material and photographs you provide in support of your appeal must be submitted to BOTH the Secretary of the Board of Revision and the City assessor at least 20 days before the date of the hearing.

Simplified appeal process: If you qualify for a simplified appeal process and request it on the Notice of Appeal, you can provide any written material and photographs in support of your appeal to the Board of Revision and City Assessor at your hearing. However, to avoid delays at your hearing, you are encouraged to provide your material to BOTH the Secretary of the Board of Revision and the City Assessor at least 20 days before the date of your hearing. You are eligible for the simplified appeal process if your appeal is for:

- a single family residential property or residential condominium; or
- any property that has a current fair value assessment of \$250,000 or less.

The written material you provide for either process should identify why you feel there is an error in your assessment.

Note: **An appeal fee has been established by bylaw and must accompany this notice. An appeal against your assessment value does not exempt you from paying taxes on time or from late payment penalties. If an appeal is successful an adjustment will be made to your account, and the appeal fee will be refunded. Penalties incurred from nonpayment WILL NOT be refunded.**

Assessment Appeal Fee		
Class	Assessment Value	Fee
Residential	All	\$100.00
Commercial	\$499,999 or less	\$200.00
	\$500,000 to \$1,000,000	\$500.00
	Greater than \$1,000,000	\$750.00