

**CITY OF MARTENSVILLE
COMMITTEE OF THE WHOLE
MARCH 12, 2024
AGENDA**

If you would like to remotely attend the meeting, please follow the link

<https://us02web.zoom.us/j/84815818632?pwd=U0JUcXUzMnlzRVh5RUlVOE5MWnF4Zz09>

Call 1 647 558 0588 Meeting ID [848 1581 8632](#) Password [204685](#)

- 1. CALL TO ORDER:** Meeting called to order at 5:00 PM
- 2. PUBLIC HEARING:** (5:00 PM)
- 3. DELEGATIONS:**
- 4. REPORTS FROM ADMINISTRATION**
 - 4.1 City Manager**
 - 4.2 Director of Corporate Services**
 - 4.3 City Clerk**
 - 4.4 Director of Recreation and Community Services**
 - 4.5 Director of Infrastructure & Planning**
 - 4.5.1 31 2nd Avenue North**
 - 4.6 Community Economic Development Manager**
 - 4.6.1 CEDM Report**
 - 4.7 Human Resources & Safety Manager**
 - 4.8 Fire Chief**
- 5. COUNCIL MEMBERS ROUND TABLE DISCUSSION**
- 6. IN-CAMERA ITEMS:**
 - A) “Economic Development” as per the *Cities Act* 94(2) within Part III of the *Local Authority Freedom of Information and Protection Act* Section 17(1)(b)**
 - B) “South East Sector Plan” as per the *Cities Act* 94(4)**
 - C) “P4G Discussion” as per the *Cities Act* 94(4)**
- 7. ADJOURN**



Information for Council

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| | | Date: | March 6, 2024 |
| Topic: | R1A Core Area Residential District Development 31 2 nd Avenue North | | |
| Background: | <p>The City is in receipt of a demolition permit for a house and garage at 31 2nd Avenue North. In order to facilitate the removal of the structures on site, affected trees will need to be removed from the site. This report is before Council at this time because of time constraints for tree removal and the fact that the City does not have the information as to what will replace the house because an application for redevelopment has not been received. Further, this report is to provide Council with the background of why trees may be removed from the site and acknowledge that if discretionary use is necessary, Council will be able to add conditions around future tree planting on the site.</p> <p>The demolition permit states the plan is to remove the house and garage in March. The property owner would also like to remove trees as they will be in the way during demolition. The front and side trees on site appear to be elms, but there may be maples as well. Provincial regulations prohibit pruning of elm trees from April 1 to August 31 each year.</p> <p>Options for redevelopment of this site could be between one and three units. The Zoning Bylaw evaluation criteria for two or more dwellings include a clause stating: <i>"Existing trees should be protected wherever possible. Any trees which are removed should be replaces at a rate of at least two new trees for every existing tree removed."</i></p> <p>Typically, administration collaborates with applicants to determine what trees are viable to save on site and will be of benefit to the proposed development and the neighbourhood as a whole. As can be seen on the attached air photos, this site contains a significantly higher number of trees than are typically found on a residential site. The trees are planted along the front and north property lines, as well as along the driveway up to the dwelling.</p> <p>If the future plan is to construct a single family dwelling on this site, the property owner could cut every tree down without going through the discretionary use process. However, if the plan is to build a two or more unit dwellings, the discretionary use process must happen. This was added as a result of consultation during the creation of the new R1A district. Residents at the time wanted to have a say when more than one dwelling unit was constructed on a site.</p> <p>Administration has reviewed the conditions on site and provide the following observations: tree species and spacing does not appear to have been considered when planting or the goal was to create a shelter belt instead of growing landscape trees. They are planted too close to provide adequate spacing at full maturity and therefore, will become unhealthier as time goes on. Further, if the trees are Siberian elms or Manitoba maples, they will be a nuisance as they get older/larger and produce more seed pods.</p> | | |

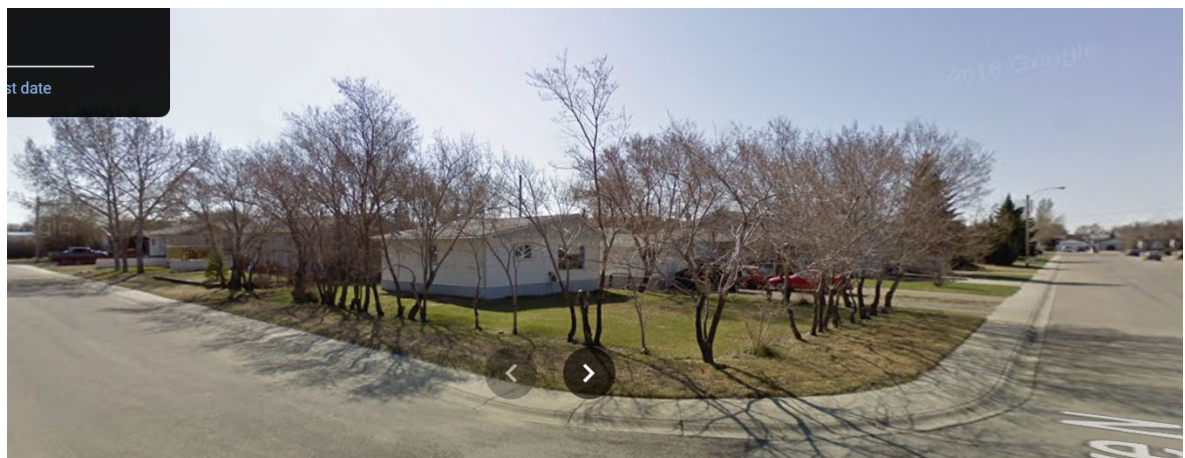
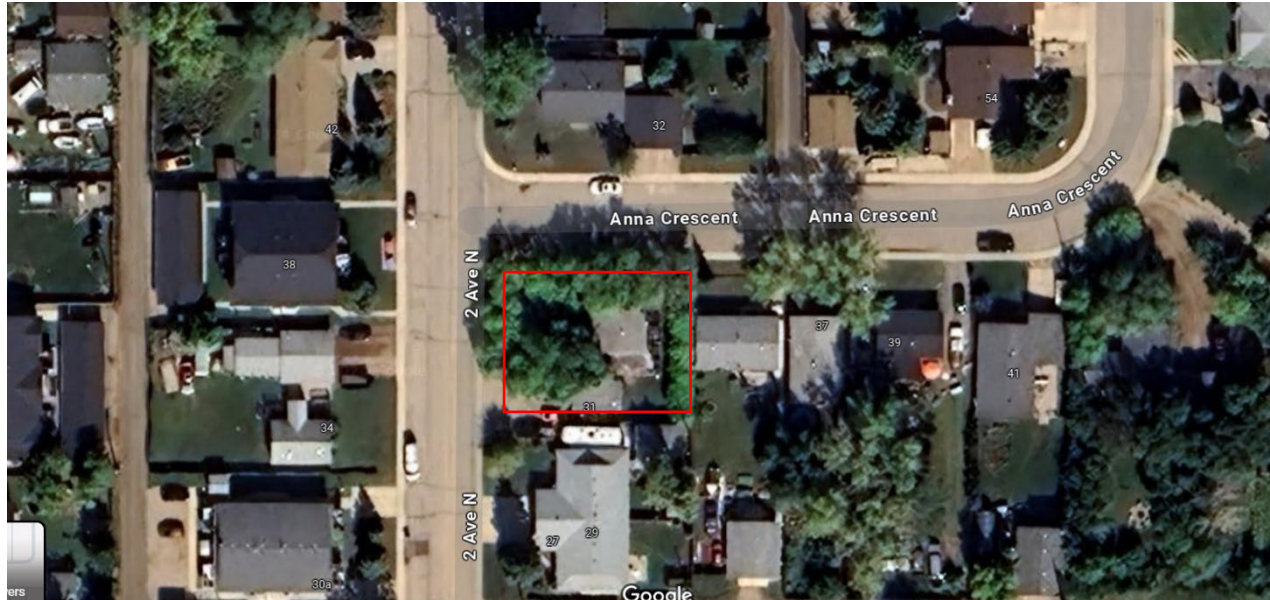


Information for Council

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| | Administration is recommending for this property, the property owner determine what can be saved to complement their future plan and that if this property comes back to Council for a discretionary use, a full landscape plan be included in the application. | | |
| Public Hearing Summary: | | | |
| Proposed By: | I&P | | |
| Correlation to Business: (Strategic Plan) | | | |
| Benefits: | | | |
| Disadvantages: | | | |
| Alternatives: | | | |
| Finance/Budget Implications: | | | |
| Operating Costs: | | Capital Costs: | |
| Budget Available: | | Source of Funds: | |
| Budget Cost: | | Under budgeted Cost: | |
| Communication Strategy: | | | |
| Recommendations: | Receive as information. | | |
| Report Writer: | Bonnie Gorelitza | City Manager: | <i>Jane Burdett</i> |
| Position: | Planning Manager | | |



Information for Council



Community Economic Development Manager's Report Committee of the Whole- March 12th, 2024

Site Inquiries and Business Activities

Continue to work alongside the PSSD toward establishing an Early Year's Family Resource Centre for the region. I was part of the group that toured a space for the permanent location to discuss changes, timelines and budget, currently a lease is being reviewed. A temporary space has been found in one of PSSD facilities. There is a new project lead for this venture as we work toward completing the project.

Have had a few conversations with an interested person looking at starting a business in the recreation industry. Provided some thoughts and insights around locations and followed up with some potential contacts.

Provided some support around the Expression of Interest for some detailed operations at the Martensville Recreation Centre. This included some promotion of the Expression of Interest that was issued out, sending it directly to a few past leads.

Provided some past surveying data to the local clinic around health services.

Spoke with a local business, and a real estate company around any updates for a building here in Martensville. Neither party was able to provide any tangible information at this time around any potential new developments.

Worked on and finalized some agreements under the Economic Development Business Incentive program. Started reviewing the current bylaw and looking for ways to change and update it.

Marketing and Communications

Completed the 2023 Report to the Community.

Just recently proof read and provided comments on an advanced draft of the Community Guide. Hope to have these available in the coming weeks for direct distribution to households.

Working alongside Recreation and Community Services generating some ideas for sponsorship for the Sculptors in the Park Art Symposium this August.

Continued some work on options around the notification feature for our website, as well as accessibility. Efforts are made to ensure our notification feature is CASL compliant.

Reviewing the draft Communications plan as well as drafting up a job description for new communications personnel to be added this year.

Provided communications support across departments around snow removal processes and progress.