CITY OF MARTENSVILLE

REPORT TO THE COMMUNITY 2021



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Message from City Council & Administration

As the global COVID-19 pandemic continued to affect residents and businesses everywhere throughout 2021, the City of Martensville worked to adjust operations as needed so that municipal programs and services continued in a safe manner.

On behalf of everyone at the City of Martensville, we are pleased to present the City of Martensville 2021 Report to the Community.

City Council and staff worked hard to make progress in several areas as outlined in our City of Martensville Municipal Sustainability Plan (MSP).

These pillars of our MSP relate to Governance, Culture, Social, Environment and Economy, and the plan guides the work of our departments to set goals that will allow us to deliver the best possible programs and services to our residents that are in line with our resources.

In 2021, our focus was to maintain tax revenues at their 2020 level, and to invest government COVID-19 funding to maintain and invest in capital projects that support our infrastructure, mainly roadways and recreation amenities.

Council wishes to thank everyone at the City of Martensville for working so hard to ensure our community remained a great place to live in 2021. And to all our residents and valued business owners, thank for your support!

MAYOR Kent Muench (back row)

COUNCILLORS Back Row

Councillor Spencer Nikkel Councillor Darren MacDonald

Front Row

Councillor Debbie McGuire Councillor Jamie Martens Councillor Mike Cox Deputy Mayor Tyson Chillog







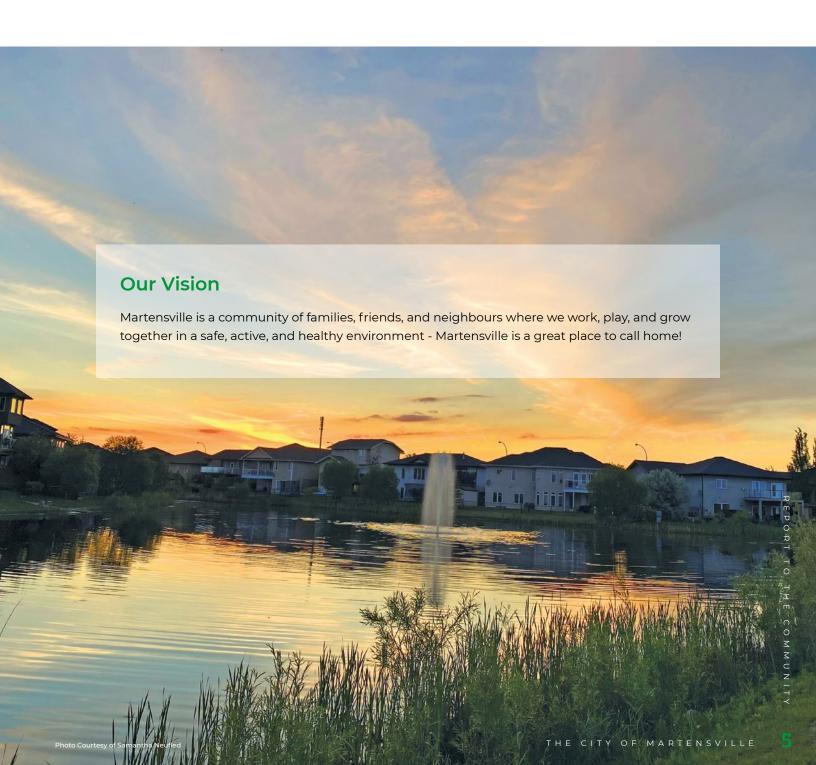






City of Martensville Administration

- · Scott Blevins City Manager
- · Leah Bloomquist Director of Corporate Services
- · Carla Budnick City Clerk
- · Matt Gruza Director of Infrastructure and Planning
- Ted Schaeffer Director of Recreation and Community Services
- · Trent Kolbe Human Resources Manager & Safety Manager
- · Dillon Shewchuk Community/Economic Development Manager



2021 Highlights

The City of Martensville provides information about City programs, services, events, and other important news to residents in the form of news releases issued to the media, posted on the City's website, and shared on the City's social media channels. Below are some of the news items that were shared in 2021.

January

· As COVID-19 vaccines started being administered across the province, the bi-weekly "Keeping in Touch with Residents: Message from the Mayor" COVID-19 update continued to provide information on vaccines, COVID-19 case numbers, restrictions and City programs and services that were impacted by the pandemic.

February

- The 2021 Budget was approved. The budget minimized the impact of COVID-19 restrictions on the City's finances and service delivery. Property tax levels, facility rental rates, programming fees, and water rates remained at 2020 levels. Spending plans included \$4 million in capital projects including spending \$1,069,000 on roadway maintenance. This was in part due to the Canada Community-Building Fund (CCBF) program (formally the Federal Gas Tax Fund Program).
- The \$1.4 million in COVID-19 relief funding received through the Municipal Economic Enhancement Program (MEEP) and the Safe Restart Grant of \$575,000, allowed the City to invest in facilities, maintain service delivery, and offset lost revenues from recreation programs and facilities. MEEP funding was also earmarked to complete paving at the outdoor rink, build a pump track in Kinsmen Park, install lighting at Mocon Field, and fund the initial stages of a campground in Kinsmen Park.

August

- The 2008 City of Martensville Official Community Plan (OCP) was updated and the new OCP came into effect.
- The new pump track was completed. Located next to the Kyle Syrenne Skatepark, the pump track is a looped sequence of rollers and berms (swoopy, banked turns) for bike riders. It is designed to maximize momentum so minimal pedaling is needed. The pump track will provide yet another amenity for local youth and visitors to enjoy.



- The City announced new community services to be located at the Civic Centre. Services at the Centre now include a Child Health Clinic and Speech Language Pathology (Saskatchewan Health Authority), Martensville Free Pantry, Wheatland Library, Puddle Jumpers Preschool, and Great Plains College.
- Work to prepare a future campground site within the City of Martensville began. This initial phase
 of the project was supported through the Municipal Economic Enhancement Program and brings
 synergies with Kinsmen Park amenities, new outdoor recreation opportunities and economic spinoffs.
- The Government of Saskatchewan announced the City of Martensville was chosen as a base for Medavie Health Services West, placing an ambulance staffed with two paramedics in the City. The province provided funding to enhance emergency medical services in Saskatchewan to the amount of \$6.57 million with \$1.16 million earmarked for Martensville to support the Martensville-based EMS each year.

Martensville in Numbers

11,171

The number of residents who live in Martensville (2021 Saskatchewan Health Covered Statistics). In 2020 the population was 11,129.

9.3%

Percentage rise in population in Martensville since the 2016 Census.

20,750

The projected population of Martensville in 2040 (based on 3% growth per year, City of Martensville Future Growth Plan 2040).

15,000

The number of vehicles that travel along Saskatchewan Highway 12, the highway that borders the City of Martensville.

\$20,082,967

The value of building permits in the City of Martensville in 2021. This is up from \$12,214,951 in 2020.

75%

The percentage of people under the age of 45 that live in Martensville.

62.3%

The percentage of residents who hold a postsecondary certificate, diploma or degree (the percentage is 58.1% for Saskatchewan). (Stats Canada, 2016)

415

The number of licensed businesses currently licensed to operate in Martensville. This is up from 380 in 2020.

146

The number of home-based businesses operating in Martensville. This is up from 127 in 2020.

181

The number of store-front businesses operating in Martensville. This is up from 146 in 2020.

3,000

The number of residents expected to live in the new Lake Vista subdivision when it is complete.

30

The number of annual community events held in Martensville each year hosted by the City and local service, sport and culture groups.

30.8

The average age of a Martensville resident (in Canada the average age is 41.0).

2,346

The combined number of students attending school in Martensville. This is up 49 from 2,297 in 2020.

60%

The percentage of homes built in Martensville after the year 2000. In the province of Saskatchewan, only 20% of all homes were built after the year 2000.

\$336,300

The average price of a home in Martensville in 2021. This is up from \$312,196 in 2020.

Your Tax Dollars at Work

The City fiscal year runs January 1 to December 31. Each February, City Administration prepares an operating and capital budget for approval by City Council.

How Our City is Funded

In the 2021 Budget, City Revenues and Transfers from Reserves totalled an estimated \$17,981,000.

A breakdown of revenue sources was as follows:

 Property Taxes
 \$ 8,338,000 (46.37%)

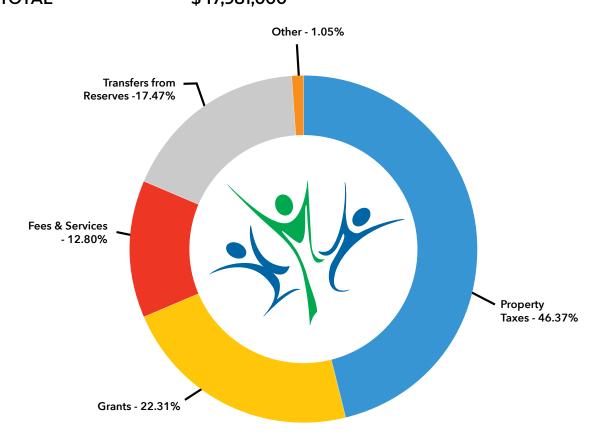
 Grants
 \$ 4,011,900 (22.31%)

 Fees & Services
 \$ 2,301,600 (12.80%)

 Transfers from Reserves
 \$ 3,141, 100 (17.47%)

 Other
 \$ 188,400 (1.05%)

 TOTAL
 \$ 17,981,000



*Allocating our Revenue

As outlined in the 2021 Budget, revenue totalling an estimated \$17,981,000 was to be allocated as follows:

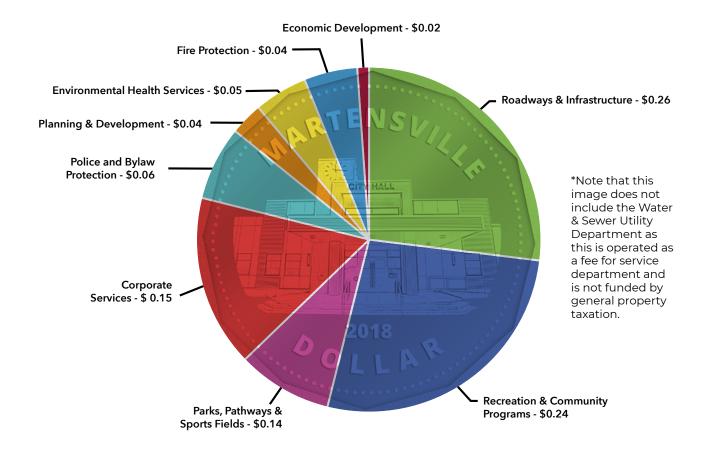
TOTAL	¢ 17 001 000
Economic Development	\$ 309,650
Planning & Development	\$ 694,300
Fire Protection	\$ 725,200
Environmental Health Services	\$ 821,100
Police & Bylaw Protection	\$ 1,147,700
Parks, Pathways & Sports Fields	\$ 2,532,150
Corporate Services	\$ 2,769,300
Recreation & Culture	\$ 4,252,000
Roads & Infrastructure	\$ 4,729,600

*Audited Financial Statements for the Fiscal Year January 1 to December 31 are released in the following years' third quarter. The statements are available online at Martensville.ca or through Martensville City Hall.

TOTAL \$ 17,981,000

Where Your Tax Dollars Are Spent

Every tax dollar received from residents and businesses is to be allocated as follows:



Working Together For You

Prairie Rivers Reconciliation Committee

Prairie Rivers Reconciliation Committee is a group of more than 40 members from Warman, Martensville, One Arrow First Nation, Dalmeny, Osler, Mistawasis First Nation, Aberdeen, Corman Park and Duck Lake. The group formed to build strong relationships and a long-term commitment toward Reconciliation. The group has been meeting regularly since 2018 and has made education a priority – for the committee, the organizations they represent and for the communities at large.

Prairie Sky Chamber of Commerce

The Prairie Sky Chamber of Commerce is a non-profit business organization that provides programs and services to increase the success of member business owners in Warman, Martensville and surrounding region.

Royal Canadian Mounted Police

Police Services for Martensville are provided by the Royal Canadian Mounted Police through a Global Policing Agreement with the Province of Saskatchewan.

Saskatoon Regional Economic Authority (SREDA)

The City works closely with SREDA to collaborate on projects in various growth areas. Through our membership, SREDA provides additional resources to develop leads for new business and provides marketing support for the entire region. Martensville residents and anyone considering starting a business in Martensville can access Square One, a one-stop shop for entrepreneurs.

Saskatoon North Partnership for Growth (P4G)

Martensville, along with the town of Osler, the cities of Warman and Saskatoon, and the R.M. of Corman Park, are partnering to examine how the municipalities can best work together to benefit from growth opportunities, increase efficiencies and reduce costs by working together.

Key Accomplishments in 2021



GOVERNANCE

Good governance is the effective management of our community. It includes the development of policy and leadership to implement policy. Martensville is practicing good governance using a variety of tools including long-term planning, resource planning (financial, human, capacity) and working with other municipalities to plan how our communities will grow collectively as one region.

Goal: Actively engage with Martensville residents and organizations.

- The bi-yearly resident survey was completed to obtain feedback on the City's communication tools. The City continues to use social media, the website, and the Banner newsletter as its main communication tools and resident satisfaction with those tools remains high. A website audit was conducted, and a re-design of the site was completed with the goal of making information easier to find.
- The City reached out to Martensville High School to explore the idea of having students participate in short municipal informational videos on topics like reading your water meter, keeping our community clean and other topics to educate and engage citizens.
- All City Bylaws were posted on the City's website, to supplement the most commonly accessed bylaws.
- The City conducted research into tools and technologies to enhance engagement activities with residents.
- Consultations were held with the Prairie Spirit School Division to discuss the potential to further grow and utilize sports fields within the Division. Discussions on showcasing student art in an outdoor setting also took place.

• Staff initiated discussions with an Indigenous artist regarding purchasing or commissioning an art piece for the community.

Goal: Proactively plan for infrastructure requirements and improvements.

- An agreement between SaskWater and the City of Saskatoon to provide water and wastewater services has been completed. This means negotiations regarding a water rate structure for the City of Martensville can proceed. Engineering activities related to the project are ongoing, and the land agent has been in contact with affected property owners to secure easement access.
- A policy for managing the City's reserves was developed and approved by Council. This policy maintains consistent standards and guidelines to ensure reserve fund transactions are approved and carried out with Council's approval.
- The City's application for a grant from the Federation of Canadian Municipalities was approved. The funding is being used to develop an Asset Management Plan for the City.

Goal: Demonstrate that we value our employees and the contributions they make to the organization.

- A survey on training was conducted with all staff and a new training program that consists of over 200 on-line short course options is being considered. Topics focus on teamwork, conflict resolution, effective communication, problemsolving, goal setting, etc.
- WorkSafe Saskatchewan mental health training resources were made available and promoted to all employees. The City is also looking into harassment and respectful workplace training for all staff.
- Human Resources conducted regular staff meetings and bi-weekly safety meetings, and produced the quarterly staff newsletter.

Goal: Identify new methods of funding required municipal infrastructure.

- Work on a water and wastewater agreement with the City of Saskatoon has been completed; a water rate structure for the City of Martensville is currently being negotiated.
- Negotiations with the Ministry of Highways continues regarding the installation of a pedestrian overpass on Highway 12.
- A concept plan for the Martensville Industrial Growth Area will be pursued in 2022. This will create a high-level plan of future industrial areas in Martensville.

Goal: Promote creative and controlled growth in Martensville.

• The Official Community Plan (OCP) Update was completed and approved by Council. The OCP provides a comprehensive policy framework to guide the physical, environmental, economic, social, and cultural development of the City.

- The City plans to update the 2040 Growth Plan in 2022 as the joint water and wastewater agreement with the City of Saskatoon and development on the west side of the community may impact future growth plans.
- A draft version of the Southeast Sector Plan has been completed and the final plan will be reviewed in early 2022.
- The City continues to participate in the Saskatoon North Partnership for Growth (P4G) which is working to develop a regional plan for growth that will ensure each municipality can benefit from growth opportunities, increase efficiencies, and reduce costs by working together. The Plan will consist of plans for land use, transportation, and servicing. It will also outline the funding strategies needed to implement the Plan and will propose new governance and administrative structures for the Region.





ECONOMY

The City works to create opportunities for a vibrant, diverse, and dynamic economy which attracts a mix of business in various industries, retains skilled employees, brings new goods and services to market, and ultimately results in community financial well-being.

Goal: Enhance commercial and industrial growth.

- The City is actively working to increase the amount of non-residential (industrial and commercial) land inventory available within the community. The completion of the Southeast Sector Plan and Design Standards will contribute to commercial and industrial growth by providing opportunities for expansion into the Southeast area of the community. Requirements for a more walkable commercial area will be part of the area's design concept.
- The City may consider bidding on land owned by the Ministry of Highways located south of Main Street and north of 4th Avenue. This land is being disposed of as a result of the development of the overpass.
- The North Industrial Servicing Strategy is being updated; drainage will be included in the update.

- The City continues to work with the Chamber to advocate for our community. Activities include the 'Love What's Local' campaign, signage for businesses, and the 2022 Business Expo. Other ideas to promote Martensville as a place to do business include an annual in- person business forum, attending the annual Homestyles event, and hosting a luncheon on the economic outlook for the area.
- The City is working to increase the nonresidential tax base. Marketing information is continually updated and made accessible to potential new businesses. Work on a project to transition Main Street to be a more accessible and business-friendly area will soon begin starting with the development of design standards for the area.

Goal: To Promote Martensville as a Place to do Business.

- The City continued its work with the Chamber of Commerce to identify and leverage Martensville's competitive advantages.
- A preliminary review of the Economic

 Development Tax Exemption Bylaw was
 completed. This Bylaw looks at investment
 threshold amounts to reflect escalating costs of
 development, with a view to addressing potential
 discrepancies between investment amounts
 and building permit values, and considers sector
 specific incentives.





ENVIRONMENT

Community environmental stewardship and the health, quality, diversity and abundance of local and global ecosystems, the state of the built environment and the services that support it.

Goal: Grow with a focus on green space.

- Parks and green space development standards were developed and will be added to the City's development standards package.
- Staff are in the process of completing a review of Parks maintenance standards to be implemented in 2022. Boundaries for grooming and/or cutting grass versus leaving vegetation in its natural state within Kinsmen Park is being reviewed. This past fall, additional trees were planted in Kinsmen Park.
- The City continues to work to ensure that parks and facilities meet the need of residents. The pump track was completed and opened to the public.

 The design for a campground in Kinsmen Park was completed and grading work has begun. Additional plans for Kinsmen Park are always top of mind.
- Ensuring park space is appropriately considered in new areas of the City remains a priority.



 Parks development standards have been reviewed and updated by Catterall and Wright. Most of the standard changes were minor and will be submitted to developers for their review and comment.

Goal: Provide well maintained natural areas.

• The re-routing of Opimihaw Creek was included in the East Sector Plan. Based on work being done by the City of Saskatoon and the Meewasin Valley Authority to obtain national park designation for Meewasin, the City is reconsidering its efforts in this area. The Opimihaw creek feeds into the Meewasin valley, and at some point in the future the City could look at a partnership with the City of Saskatoon to extend the trail network through the P4G Green Network Study Area to the Opimihaw Creek.

Goal: Evaluate and deploy updated development standards.

- Work on a Development Standards Manual continues. Administration is currently reviewing and providing comments back to Catterall and Wright as they complete the Development Standards. The goal is to create a holistic document that can be read and understood by developers and contractors.
- The City wants to ensure roads and sidewalks are built and maintained following accepted standards. The City's annual road repair program has been maintaining/repairing the roads as identified in the pavement quality assessment report. Repairs were also made to damaged sidewalks; curb-cuts were added as needed. With additional gas tax funding, the city has been completing more road repairs than anticipated.



CULTURE

Shared values and cultural and recreational activities that reflect the diverse traditions, customs, values, heritage, identity, and history of Martensville.

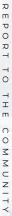
Goal: Engage with residents to beautify Martensville.

- Guided by the volunteer Beautification Committee, the City continues to work with citizens to identify new initiatives and future enhancements. This includes work on the design of entrance signs, decorative pots and hanging planters on display in the summer, banners on Centennial Drive and at Kinsmen Park.
- The Communities in Bloom program was put on hold due to COVID-19. Discussions regarding plans for 2022 will begin.
- The City is building partnerships with existing groups (arts groups, Chamber of Commerce, seniors' groups), so that beautification can be expanded. One example includes the Chamber of Commerce and Scott Roofing sponsoring the purchase of flowerpots for the community.

Goal: Express Martensville's unique cultural identity.

• The City wishes to recognize local cultural groups and is working with the Heritage Committee to create recognition projects that are in line with the City's vision. This includes Truth and Reconciliation Calls to Action. The City met with Mistawasis First Nation to discuss partnerships in this regard.







SOCIAL

Health, well-being, safety, and quality of life for individuals, families, and the community.

Goal: Ensure City facilities meet the needs of citizens.

- The City is always looking for creative partnerships focussed on the growth and expansion of recreation facilities in the community. A fundraising plan targeted towards the new recreation facility is being developed.
- The City is in discussions with the City of Warman regarding the development of a multi-use pathway between our communities. These talks are preliminary and both a location as well as landlord approval would be required to proceed.

Goal: Maintain and improve quality of life for seniors.

- The City continues to investigate housing options for seniors who live or wish to live in Martensville; small housing options are also being looked at, as well as neighbourhood-based options for seniors' care. Work to acquire a developer for an affordable housing option for seniors continued with two applications, in partnership with a private developer, provided to CMHC. CMHC has not yet been supportive of any application.
- The City wishes to expand programming options for seniors. Pickleball and walking programs at the MAP are ongoing, and an outdoor pickleball club has been formed and is operating at the outdoor rink.

Goal: Create and maintain a safe community.

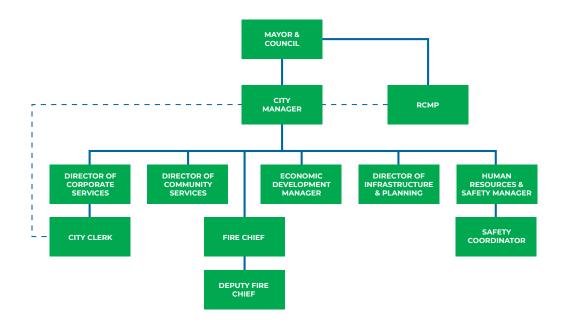
 The City strives to provide appropriate levels of policing within the community and to engage citizens in local community safety efforts.
 Members of the local RCMP detachment continued to participate in City Council meetings and provide regular updates on crime statistics and programs. • The latest policing satisfaction survey showed that residents were very satisfied or satisfied with levels of the policing in the City.



Corporate Overview

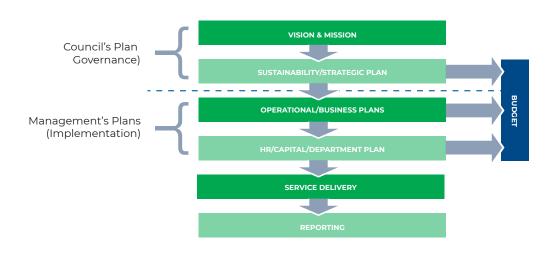
City of Martensville Senior Management Reporting Structure

The management reporting structure at the City of Martensville is provided in the chart below:



Municipal Governance & Management Plan

The City of Martensville uses the following Municipal Governance and Management Plan model to formulate and guide its work.



City Council

City Council includes the Mayor and six Councillors who are elected for four-year terms by the community through Municipal Elections.

Council works as team to make decisions and establish policies regarding the provision of municipal services to provide direction to municipal management about the operation of the municipality; ensure the municipality's finances and human resources are managed effectively and efficiently; provide good governance; develop and maintain a safe and viable community; and foster economic, social, and environmental well-being.

Boards & Committees

Boards of Directors and Committees oversee the work of organizations or projects. Current Council member boards and committees include:

- · Joint R.M. of Corman Park/Martensville AD Hoc Committee on Opimihaw Creek
- · Kinsmen Park Committee
- · Library Board
- · Martensville Chamber of Commerce
- · Martensville Community Recreation Project
- · Park Signage Committee
- · Partnership for Growth (P4G) Committee
- · Personnel Committee
- Police Advisory Board
- · Recreation Parks Master Plan Committee
- · Saskatoon North Communities Association
- · Seniors Transportation Committee
- · Skatepark Committee

City Manager

The City Manager is the administrative head of the city and is accountable to Mayor and Council. The Office of the City Manager ensures City operations are maintained and handled efficiently. The Office directs, supervises, and reviews the performance of all departments; implements policies, programs, and decisions of City Council; prepares and presents operating and capital budgets; and makes recommendations to City Council and Committees concerning policies and programs.

The City Manager also provides leadership to City employees and leads the implementation of City Council priorities to build a sustainable future and meet objectives identified in Council's Vision for Martensville.

City Clerk

The City Clerk manages various corporate, administrative, and legislative functions. The City Clerk provides administrative support to Council; maintains, processes, and records all proceedings and other records of Council and the City to include minutes, agreements, resolutions, and other official documents; maintains City Bylaws and Policy and Procedures and manages the administration of municipal elections. The Clerk works closely with the City's Senior Management Team and provides guidance and support with legislative requirements including Council directives.

Corporate Services

The Corporate Services Department is responsible for the collection, control, and disbursement of all corporate funds.

This includes taxation, assessment, utilities, accounts payable and receivable, information technology support, payroll and benefits, budget preparations, general ledger maintenance and financial reporting.

Community/Economic Development

The Community/Economic Development Department markets Martensville and supports business development in the community to meet the needs of businesses and residents.

The Department works with the community to facilitate a conducive environment for businesses to start, expand, and thrive to add to the employment opportunities in the community, and is active in regional partnerships and relationships to ensure a collaborative approach to building a strong regional and provincial economy.

The primary focus areas for the Department are to assist entrepreneurs and small businesses to startup and expand; build the profile of Martensville, market it as a place to live, work, and invest; and initiate and support commercial, industrial, and residential growth and attraction.

Emergency & Protective Services

Emergency and Protective Services are cooperatively managed through several agencies:

- Martensville Fire Department provides fire and Emergency Medical Services (EMS) to people living in the City of Martensville and surrounding areas. Dispatched via 911, the Fire Department is made up of highly trained and dedicated paid, on-call first responders and emergency medical technicians, who attend and provide medical assistance and treatment until an ambulance arrives. Martensville Fire Fighters are trained to First Responder, EMR, EMT, PCP or Paramedic level.
- The Emergency Measures Organization works to ensure the City of Martensville is prepared and can respond promptly and effectively to hazards, disasters and emergencies, and ensures members of the community are aware of potential hazards, disasters or emergencies and are prepared for them.
- The Royal Canadian Mounted Police provides services to the City of Martensville through a Global Policing Agreement with the Province of Saskatchewan.
- · Bylaw Enforcement ensures local bylaws that protect public safety are enforced.

Infrastructure & Planning

Infrastructure and Planning is responsible for the operation and maintenance of City infrastructure, water and sewer and roadways.

The Department includes Planning & Regulations which focuses on facilitating orderly land development to ensure the health, safety, and physical and economic well-being of all residents. Development is analyzed relative to compatibility between competing land uses, and the concerns and interests of regulating agencies are coordinated in an orderly and timely manner. The Department ensures orderly development and chooses appropriate locations for homes, shops, parks, offices, and schools, supported by a network of roads, water mains, sewers, and other utilities. Good planning also takes into consideration the need to preserve heritage structures, conserve energy, and protect natural features.

Recreation & Community Services

Recreation & Community Services is responsible for all City-owned and operated recreation programs, as well as parks, playgrounds, rental facilities, special events, and sports fields.

The Department also manages all aspects of the Cemetery, Library, pathway and park development, bylaw operation, and is the liaison with community groups on all City-related matters.

2021 Council Member Boards and Committees

Boards of Directors and Committees oversee the work of community organizations or projects underway in the City. Current Council Member Boards and Committees include:

Beautification Committee

Mayor Kent Muench Councillor Jamie Martens Councillor Spencer Nikkel

Chamber of Commerce

Councillor Spencer Nikkel

Joint R.M. of Corman Park/Martensville Ad Hoc Committee on Opimihaw Creek

Mayor Kent Muench Councillor Darren MacDonald

Kinsmen Park Committee

Mayor Kent Muench Councillor Darren MacDonald Councillor Spencer Nikkel

Library Board

Councillor Jamie Martens

MCRP: Martensville Community Recreation Project - REPS

Mayor Kent Muench Councillor Mike Cox Councillor Darren MacDonald

Naming Committee

Mayor Kent Muench Councillor Darren MacDonald Councillor Jamie Martens

Partnership for Growth (P4G) Committee

Mayor Kent Muench Councillor Mike Cox Councillor Spencer Nikkel

Personnel Committee

Mayor Kent Muench Councillor Tyson Chillog Councillor Mike Cox

Police Advisory Board

Mayor Kent Muench Councillor Jamie Martens Councillor Spencer Nikkel

Pump Track Committee

Mayor Kent Muench Councillor Tyson Chillog Councillor Darren MacDonald

Recreation Facility Committee

Mayor Kent Muench
Councillor Tyson Chillog
Councillor Darren MacDonald

SREDA/North Saskatoon Business Association

Mayor Kent Muench Councillor Jamie Martens

Seniors/Health Committee

Mayor Kent Muench
Deputy Mayor Tyson Chillog
Councillor Mike Cox

South Saskatchewan River North Watershed Advisory Committee

Councillor Mike Cox

Truth & Reconciliation

Mayor Kent Muench Councillor Tyson Chillog Councillor Mike Cox

