

## Deck Permit Process

Submit completed application form, a completed Deck Checklist and any additional supporting documentation to the *Planning Department*, Box 970, Martensville SK, S0K 2T0. Or drop the submission off at 37 Centennial Dr. S..



The application content is reviewed to ensure compliance with the City of Martensville's *Zoning Bylaw*.



The Building Permit is forwarded to *BuiltTech Consulting & Inspections Inc.* for review. Generally, this process requires ten to fourteen business days.



Applicant informed whether Development/Building Permit is granted or denied. Conditions may be applied, per the department's discretion.

Upon approval and issuance of a permit, one set of submitted plans will be returned to the applicant and *Building Permit* fees will be owed to the City.

## Permit Fees

The Development Permit is \$100.00.

Upon **Building Permit** approval, the applicant pays \$5.00 for every \$1,000 of construction value, subject to a minimum fee of \$75.00.

The SAMA fee is \$20.00.

Please note: The Building Permit can not be issued without an approval for a Development Permit.

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Free cable location service helps you to avoid costly damage and ensures your project can proceed without delay.

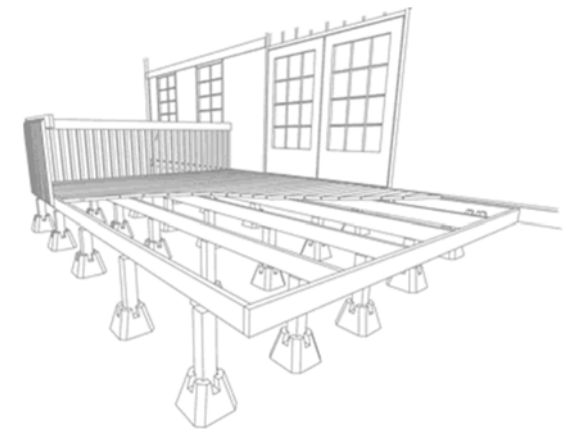
## City of Martensville

Planning and Regulations Department  
City Hall  
37 Centennial Dr. S.

Phone: (306) 931-2166  
Fax: (306) 933-2468  
Email: [planner@martensville.ca](mailto:planner@martensville.ca)  
Website: [www.martensville.ca](http://www.martensville.ca)

# BUILDING A DECK

City of Martensville  
Planning & Regulations



Phone: (306) 931-2166

## Basic Information

Deck construction and placement are governed by the Martensville Zoning Bylaw.

For purposes of definition, the Zoning Bylaw identifies a **deck** as an open platform that is elevated above grade, projecting from the face of a wall, cantilevered or supported by columns or brackets, and usually surrounded by a balustrade or railing.

Both a **Development Permit** and a **Building Permit** are required to construct a new deck, demolish, repair or alter an existing deck, or enclose an existing deck. These authorizations ensure requirements associated with the Martensville Zoning Bylaw are observed plus proper building and safety codes are met.

Begin preparations by checking with all **utility companies** to ensure there are no easements which you will be constructing over.

## Regulations

**"Site Coverage"** indicates **yard dimensions**, or the portion of a site which is covered by principal and accessory buildings, which includes covered decks and covered patios.

The maximum site coverage for residential lots is 50% of a site. An exception exists in R3 districts, which allow for 60% maximum site coverage.

### Site Guidelines

The following situations indicate where **decks are exempt** from affecting the determination of yard dimensions or site coverage:

- Within **Front Yards**, decks with a yard projection of 1.83 metres or less.
- Within **Rear Yards**, decks measuring 0.6 metres or more in height above grade, provided they do not project within 3 metres of the rear site line.
- Within **Rear Yards**, decks measuring 0.6 metres or less in height above grade, provided they do not project more than 3 metres into the required rear yard.
- Within **Side Yards**, decks measuring 0.6 metres or more in height above grade or into more than 25% of the required yard, whichever is less.
- Within **Side Yards**, decks measuring 0.6 metres or less in height above grade.

### Safety Measures

- Guards are to be constructed to be non-climbable to prevent injury.
- Glass in guards must be safety glass of the laminated or tempered type which conforms to "Tempered or Laminated Safety Glass" standards (established by the Canadian General Standards Board). Guards may also contain wired glass which conforms to CGSB "Wired Safety Glass" standards.

## Guards and Stairs

- Where deck height is greater than 0.6 metres above grade at any point, a guard rail is required on every deck side that is not protected by a wall.
- Guards must be a minimum of 1.07 metres high. An exception exists where the walking surface served by the guard is less than 1.8 metres above grade and the deck serves only one dwelling unit. In this instance, the guards may be a minimum of 0.9 metres high.
- Spacing between guard rails is a maximum of 100 centimeters, preventing the passage of a spherical object with that diameter.
- Stair guards must be a minimum of 0.9 metres high above the stair. This is measured vertically from a line drawn through the outside edges of the stair nosings. Furthermore, stair guards must be a minimum of 1.07 metres high at landings.
- When more than 3 stair risers are present, a handrail is required along the stairs.

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